

# PYROTECHNICS PERMIT APPLICATION

Referencing 2023 NFC(AE) Div C, Section 2.1.2.1(2)(c)  
Referencing 2014 Special Effect Pyrotechnics Manual



**Complete this checklist and return it along with all documentation no less than five (5) business days prior to the event.**

## SECTION 1 / APPLICANT INFORMATION

<b>Company Name:</b> _____	<b>Contact Name:</b> _____	<b>Phone Number:</b> _____
<b>Mailing Address:</b> _____		<b>Email Address:</b> _____
<b>Address Of The Pyrotechnics Event:</b> _____ <b>Address Pyrotechnics are stored (if different from above):</b> _____		<b>Date of the Pyrotechnics Event:</b> _____ <b>Approximate start and end times:</b> _____

## SECTION 2 / SITE PLAN

- Description of the site of the event, including the placement of the pyrotechnics.
- Danger zone distances to the audience and performers.
- Location of every exit.
- Pyrotechnic storage area(s).
- If the event is to be held indoors, confirm that the building operator is aware that smoke from the performance could affect Fire Protection and Life Safety systems in the building.

## SECTION 3 / EMERGENCY RESPONSE PLAN

- Details for cool down time, dismantling of show, clean-up, and disposal of debris and fallout.
- Materials and equipment on site for fire extinguishment:
  - At least 2 pressurized water extinguishers and at least 2 Class 2-A:10-B:C fire extinguishers are located within 15 m of the pyrotechnic special effects and equipment.
- Details and procedures for dealing with an emergency.
- If the event is to be held indoors, confirm that the building operator is aware that smoke from the performance could affect Fire Protection and Life Safety systems in the building.
- Signage for public notification on site and in adjacent public areas, if applicable.

## **SECTION 4 / CERTIFICATION**

- Copies of Pyrotechnic Operator certificates (back and front) of all technicians who will be on site.

## **SECTION 5 / LAND USE AUTHORIZATION**

- Written permission from the owner, lessee, or agent for the property to allow the special effect pyrotechnic display to take place, whether it be indoor or outdoor.

## **SECTION 6 / INSURANCE**

- Minimum \$5,000,000.00 liability.
- Must specifically acknowledge the use of pyrotechnics / special effects.
- Must include all appropriate additionally insured parties. (If discharging on City of Edmonton property, City of Edmonton shall be listed as a co-insured.)
- Ensure it is signed by an authorized agency. Must include date and location of event.

## **SECTION 7 / PRODUCT LIST**

- Type and trade name of each pyrotechnic that will be used and the name of the company as it appears on the List of Authorized Explosives.
- Description of each pyrotechnic device.
- Anticipated height, duration and fallout effect of each of the pyrotechnic devices.
- Description of the anticipated effects of each special purpose pyrotechnic device.
- Method and sequence of firing the pyrotechnic devices.
- Assessment of the likelihood of harm to people and property created by the use of pyrotechnic devices.