

CONSUMER FIREWORKS PERMIT APPLICATION

Referencing National Fire Code - Alberta Edition
Referencing 2010 Display Fireworks Manual



Complete this checklist and return it along with all documentation no less than five (5) business days prior to the event.

SECTION 1 / APPLICANT INFORMATION

Company Name: _____	Contact Name: _____	Phone Number: _____
Mailing Address: _____	Email Address: _____	
Address Of The Fireworks Event: _____	Date of the Fireworks Event: _____	
Address fireworks are stored (if different from above): _____	Approximate start and end times: _____	

SECTION 2 / SITE PLAN

- Separation distances to the public and vulnerable features.
- Position of ramps and mortars.
- Fallout zone.
- Direction of firing, if applicable.
- Significant ground features, roads, public rights of way, buildings or structures, overhead obstructions, parking areas and spectator viewing areas.
- Location of emergency vehicles, if applicable.
- A North arrow.

SECTION 3 / EMERGENCY RESPONSE PLAN

- Details and procedures for dealing with an emergency.
- Materials and equipment on site for fire extinguishment.
- Danger zone (loading zone) security details and site plan.
- Fallout zone security details and site plan.
- Details for cool down time, dismantling of show, clean-up details including the following day re-inspection and clean up. & disposal of debris and fallout.
- Must include a fire risk mitigation plan if there are any uninhabited buildings and/or combustibles such as trees and shrubs in the fallout zone. Signage for public notification on site and adjacent public areas.

- Traffic control plans, if applicable.

SECTION 4 / PRODUCT LIST

- A product list including manufacturer, type, size, and quantity of product.
- Firing procedures - manual or electric match, talon igniters, etc.

SECTION 5 / CERTIFICATION

- Copies of Fireworks Operator certificates (back and front) of all technicians who will be on site.

SECTION 6 / INSURANCE

- Minimum \$5,000,000.00 liability.
- Must specifically acknowledge the use of fireworks.
- Must include all appropriate additionally insured parties. (If discharging on City of Edmonton property, the City of Edmonton shall be listed as a co-insured.)

SECTION 7 / LAND USE AUTHORIZATION

- Written permission from the owner, lessee or agent of the area where the display will be held and any neighbouring land on which debris might fall.
- Ensure it is signed by an authorized agency. Must include date and location of event.

SECTION 8 / MINIMUM DISTANCES FROM RAMP TO STRUCTURES AND VEHICLES

Institutions:

- Yes, I have confirmed that the minimum distance to institutional buildings, such as hospitals or senior citizens' homes is twice the required spectator distance (This distance may be reduced to a distance no less than the required spectator distance if permission of the building's administrator is obtained.)
- No, but I have provided the above permission in my application.

Gas stations / bulk flammable storage areas:

- Yes, the minimum distance to gas stations and bulk flammable and toxic storage areas is twice the required spectator distance.

Buildings and Vehicles:

- Yes, solid, fire-resistant uninhabited structures are a minimum of 10 m away.
- During the display, crew vehicles and fire service vehicles shall be parked at least 30 m from the ramp.
- Motor vehicles (except crew vehicles) will be outside the fallout zone.

Overhead objects:

- Yes, the minimum horizontal distance from an overhead object is the height of the object.

PROTECTION OF PRIVACY ACT (POPA) STATEMENT

Personal information is collected for the purpose of the administration and delivery of safety codes and permitting services under the applicable legislation, including processing permit applications, issuing permits, safety codes compliance monitoring and potential enforcement, verification and program evaluation. Collection is authorized under section 4(c) of the Protection of Privacy Act (POPA) and is managed and protected in accordance with the Act. The City intends to input the information into an automated system to generate content or make decisions, recommendations or predictions in accordance with the City of Edmonton Generative AI Standard (see Council Policies, Standards section).

For questions about the collection, please contact the Edmonton Fire Rescue Services Fire Prevention office at 780-496-3628 or by emailing fireprevention@edmonton.ca.