### Verifying your address

To make sure you have the right address, you can visit our website at www.edmonton.ca/business/mapsimages.aspx:

- Click on 'Addresses' located on the left side of the photo
- Review the disclaimer and accept it by pressing 'Ok'
- If you know your property's legal description, select the tab 'General' and then select 'Municipal address'
- If you know your postal code or intersection, select the tab 'Locate' and then select 'Postal Code' or 'Intersection'

TIPS Edmonton has different quadrants, so you should always include your quadrant of the city at the end of your address. The quadrants begin at the point where 1 Street and 1 Avenue would occur, which is in the extreme southeast corner of Edmonton.

### A Regulations

By following these regulations, you can make sure your address is always clearly visible:

- It is positioned in a way that is easy to see from the street.
- The numbers are on a good contrasting background (ie. black on white).
- It is at the front of your property, on a wall or a sign.
- The address marker has no advertising, this can make the numbers hard to see.
- You must have the building number, but the street number is optional.

Please refer to the chart below for the minimum size of addressing numbers.

Dester to	Willing Construction	Manufactor Signatures	60 00 00 00 00 00 00 00 00 00 00 00 00 0
0 - 15 m (0 - 49.2 ft.)	10 cm (4 in.)	7.5 cm (3 in.)	
15 - 20 m (49.2 - 65.6 ft.)	15 cm (6 in.)	10 cm (4 in.)	
Greater than 20 m (65.6 ft.)	20 cm (8 in.)	15 cm (6 in.)	

### About the Service

It's your responsibility to make sure your address is visible. If emergency services (police, fire, ambulance) have a hard time finding your home because the address is hard to see, it has to be changed. If you don't display your address, you could be fined under the Edmonton Addressing Bylaw.

You only need to display your address at the front of your property. However, the Edmonton Police Service recommends also posting your address at the back of your property (if it is accessible) to help in case of emergency.

# Why should my address be clearly displayed?

Your address is a unique, assigned number that is useful to both you and others. It identifies where your property is in the city, and this is essential not just for deliveries, but especially for emergency services. Having your address clearly visible allows police, fire and ambulance to find your home guickly if ever needed.



Have you wondered why certain house numbers are on opposite streets? It's because they are separated by odd and even. All even numbers are assigned to the west side of streets and north side of avenues, while odd numbers are assigned to the east side of streets and south side of avenues. But this isn't always the case if the road is curved, or has a name.

TIPS



Most of the city is located within the Northwest (NW) quadrant, except for neighbourhoods south of the Anthony Henday that are in the Southwest (SW) quadrant, and some rural addresses in the Northeast quadrant (NE).



### Address Signage Requirements

All addresses must be posted during construction of a new building.

All residences and businesses must display clear numbers that identify the address.

The City recommends that the numbers are made of reflective material and the colour of each number must contrast with the colour of the building. Please take into consideration things that could affect your address display (i.e. obstruction from a large snowfall, vegetation, and poor visibility at night).

Your address must be attached to the front of your building and face directly onto the road so anyone travelling in both directions can easily see the address.

Addresses cannot be placed on objects such as trees, mailboxes or utility poles.

It is your responsibility to maintain and replace building address signage.



**Contact** For application forms and additional general information:

Phone For 24-hour information and access to City of Edmonton programs and services: **311** 

If outside of Edmonton: 780-442-5311

#### Web www.edmonton.ca

In Person Current Planning Branch 5th Floor, 10250 – 101 Street NW Edmonton, Alberta T5J 3P4

Office Hours: 8:00 a.m. – 4:30 p.m. Monday through Friday

#### Note:

This is a general guide. Additional information may be required.

When you apply, personal information may be collected under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act, Section 642 of the Municipal Government Act and/or Section 63 of the Safety Codes Act. The information will be used to process your application(s) and your name and address may be included on reports that are available to the public. If you have any questions, please contact our office.

## Start planning branch



# Guide to clearly displaying your address



April 2012