City of Edmonton
Accessibility Advisory Committee
(AAC) Meeting Minutes
April 12, 2021
Google Meet
4:30 pm – 6:30 pm

Present:
S. Amer   C. Brenneis   J. Caza
C. Jones   S. Klassen   C. Knack
P. Kocon   T. LaRiviere   J. Pisesky
P. Reeves   T. Rice   I. Stefaniuk-Gaudet
M. Vatour   Z. Weeks

Guests: S. Turner

Regrets: K. Boyd   N. Sunderji

Staff: H. Craig   C. Lamoureux   A. Szafranski

Notes	Action
1. Call to order At 4:33 pm	
2. Approval of agenda **Agenda of May 10, 2021** Moved by S. Klassen	**Carried**
3. Approval of minutes **Minutes of April 12, 2021** Moved by S. Amer	**Carried**

4. City Council update
    1) Slow down in Council
       i. Council reports will be slowing down soon for their summer break.
      ii. Opportunity for the AAC to follow up on the following reports/projects:
          a. Zoning bylaw renewal
          b. Assisted Transportation Plan of Action. This report ties into a motion made in October 2019. The City of Edmonton was working with the Government of Alberta and community organizations.
	Administration to follow up on the status of the report.

c. Snow and Ice Control Policy update	Administration is working to book a meeting with staff before Snow and Ice is presenedt to Council.
d. Crosswalk and proper crossings; safe crossings in the Netherlands	Councillor Knack to send video on crosswalks.

5. AAC Member Introduction

    1) AAC member introduction

        i. AAC members introduced themselves in a round table.

6. Old Business

    1) Accessible Events Guide

        i. Accessible Events Guide was reviewed externally by two members of the public.

        ii. City of Edmonton Communications completed an overall edit of the documents.

        iii. Staff in the City of Edmonton Communications, Events, Civic Precinct and Public Engagement provided a review and comments.

        iv. This guide was intended for City staff, but the AAC would be happy to share with anyone who would like to use it.

    2) Bus Network Redesign

        i. The Bus Network Redesign was launched on April 25, 2021 to improve the transit system by providing more direct routes for Edmontonians.

        ii. There are five new types of routes: frequent, rapid, crosstown, local and community.

        iii. City reallocated routes with low ridership to areas who had no little to no service before (37 communities). For the routes that service was removed, citizens are able to access the On-Demand pilot that will take riders to the nearest transit hub. Riders would be asked to be able to walk up to 400 m for an On-Demand trip.

        iv. Some concerns that have been shared:

            a. Decreased bus service in some areas

            b. Having to walk further to a bus stop

            c. No bus service

            d. Some areas do not have on demand

            e. Added travel time

            f. What will happen in the winter?

            g. On the On-Demand - are there auditory cues?

Connect with ETSAB and invite members

v. What role does Edmonton Transit Services Advisory Board (ETSAB) play with the Bus Network Redesign? Have they provided input?
 	
vi. How Edmontonians can provide feedback on concerts:
    a. 311
    b. Feedback survey
vii. A report will be going towards Council after the election, tentatively in the fourth quarter in 2021.
viii. The Bus Network Redesign will not make substantial changes in 2021 as they do not want to overreact to concerns. However, if there are clear issues, they will be addressed with good data to back up why to make the changes. Data is skewed right now, due to COVID and lowered service.
ix. Reschedule C. Hotton-MacDonald to a main AAC meeting
  3) Escooters
    i. Escooters first came to Edmonton three years ago. There are currently three companies: Lime, Bird and Spin. Lime shared that they did 500,000 trips in 2020.
    ii. There are many concerns that have been heard ancetodictally, from Councillors and on Social Media:
      a. Improper use
      b. People almost being run over/hit
      c. Parking or leaving Escooters in random places
    iii. COE has taken a hands off approach in enforcement.
    iv. The Insight community completed a survey in 2020: City E-Scooter Survey 2020.
    v. Consider promotion of more bike lanes, to allow for more space for people who are biking, scooting, walking and/or using a wheelchair.
 	
7. New Business
  1) EFCL workshop request
    i. C. Jones and Z. Weeks are interested in presenting.
 	
8. Administrative/Executive Update
  1) AAC Committee norms
    i. City Clerks developing Code of Conduct before the end of 2021.
    ii. A. Szafranski created a draft of AAC Committee norms. AAC to review and adopt at the June AAC meeting. Members to provide suggestions for a new title.
	to an AAC meeting.
	
	Create a hypothetical survey (in advance of winter) - how could the Bus Network Redesign affect you in the future?
	
	Move Escooters to Policy subcommittee to talk about enforcement/education campaigns with Escooter companies.
	
	Administration to help draft an email before May 14, 2021.
	
	AAC members to review and provide changes before the June 14, 2021 AAC meeting.
	
	Share WAVE and CEYC group norms.

Motion: Collectively review and adopt the AAC Committee norms at the June 14, 2021 meeting. **Moved by:** Z. Weeks	Carried

2) Meeting Etiquette:
   i. Keep the camera on when and where possible.
   ii. Speak slowly and one at a time.
   iii. Say your name if someone has not stated it.
   iv. Learn when to speak on behalf of yourself as a citizen and/or as an AAC member.
   v. Learn when to use In private conversations as minutes are public. Ask if you are not sure what can be shared.
3) Budget update
   i. AAC 2021 budget is $31,000.
   ii. Some items have been moved to be paid out of the Social Identity and Social Inclusion budget i.e. CART/ASL.
   iii. Send requests for training to the Administration and Executive and they will review.
   iv. Traditionally AAC money was spent on:
      a. AAC events
      b. AAC hosting of meetings (i.e. catering, member reimbursement)
      c. CART
      d. Training

9. **Other Committee Work**
   1) Policy Review update
      i. Transition of the Chairs.
      ii. Moved to the Policy meeting to May 19 to accommodate the schedule of C. Hotton-MacDonald. Due to C. Hotton-MacDonald being invited to the general AAC meeting, Policy will keep the same meeting date for ease.
      iii. On the May 19, 2021 agenda, members will explore how to speak to Council as an AAC member.
      iv. Looking for an update from Snow and Ice Policy at the meeting.
   2) Community Engagement update
      i. The Social Identity and Social Inclusion section hired a consultant to do a [communication review](#).
      ii. CE is looking to develop an AAC strategy and framework and more effective strategies for communication. A formal quote will be shared on Friday May 14, 2021 for review by CE.
      iii. Writing a letter to send to community organizations asking how best to engage with them and the people they serve? Looking to combine with the Interagency committee.

iv. CE is looking not to host any events for National AccessAbility Week for 2021, however, CE members created an action calendar for May and June.
v. Members are working with Administration on clarifying the CE work plan for the year.
vi. Election discussion will occur without Administration assistance.
 	
   3) Intake update
      i. No Intake meeting occurred.
 	
10. AAC Calendar
   i. Upcoming event/tasks to do
 	
11. Round Table/Social Media	

12. Adjournment The meeting adjourned at 6:43 pm. **Next Accessibility Advisory Committee meeting will be held on June 14, 2021.**	