



# CITY POLICY

**POLICY NUMBER: C502A**

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**REFERENCE:**

3 February 2004 City Council  
C110 – City/Community League Relations

**ADOPTED BY:**

City Council  
22 June 2011

**SUPERSEDES:**  
**C502**

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**PREPARED BY:** Community Services

**DATE:** 22 June 2011

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**TITLE:** **Community League Grants**

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**Policy Statement:**

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The City of Edmonton values the contributions of community leagues in creating community hubs and strengthening neighbourhood connections.

Community leagues provide a variety of recreation, sport and other locally-based programs and activities, develop community leadership, empower citizens to build strong and caring communities and support other not-for-profit and multicultural groups with program space.

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**The purpose of this policy is to:**

Provide limited financial assistance to support:

1. Emerging, Re-establishment or Merging Leagues: development or establishment of a new community league, the re-establishment of a defunct or previously amalgamated community league, or the merging of two or more existing community leagues.
2. Operating: operations of the community league in the provision of programs and services that benefit residents including the use of community league facilities by other not-for-profit and multicultural groups at such times as the community league is not using the facilities, for activities that align with the terms of the Tripartite License Agreement.
3. Infrastructure: conservation and development of community league facilities.



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## **Eligibility**

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The applicant and its application must meet the terms and conditions set out for the specific grant program for which the application is submitted.

The following eligibility criteria are the minimum requirements. Additional criteria and conditions may apply.

### Funding for Emerging, Re-establishment or Merging Leagues

Applicants must:

- Be a group of individuals interested in forming or re-establishing a community league; or two or more existing community leagues wishing to merge;
- Have the support of the Edmonton Federation of Community Leagues, the Community Services Department and the impacted community leagues; and
- Have completed community notifications of the initiative to form, re-establish or merge community leagues in a manner acceptable to the City of Edmonton.

### Funding for Operating and Infrastructure

Applicants must:

- Be a registered not-for-profit Edmonton community league in existence for more than one year or have proof of filing for incorporation;
- Be a member in good standing of the Edmonton Federation of Community Leagues;
- Be in good financial and legal standing with the City of Edmonton;
- Have signed the most current Tripartite License Agreement for facilities on City land.
- Agree to provide community based programs and services to residents; and
- Agree to optimize the use of their facility by allowing use of the facility by other not-for-profit and multicultural groups at such times as the Community League is not using the facility, for activities that align with the terms of the Tri-partite License Agreement.

## **Delegation**

City Council shall with respect to this policy:

- Allocate funding for the grant programs on an annual basis; and
- Approve recommendations to change policy, if any, from Administration and/or the Edmonton Federation of Community Leagues where amendments would appear appropriate to eliminate or mitigate problems in the application of this policy.

Administration shall with respect to this policy:

- Review the applications and make recommendations to the General Manager of the Community Services Department (or designate) who shall approve grant awards.

## **Policy Review**

This Policy shall undergo a review in two years by Administration to determine if amendments are required.