









ABOUT THE JOINT USE AGREEMENTS

The Joint Use Agreements (JUA) are formal agreements among the City of Edmonton, Edmonton Public School Division, Edmonton Catholic School Division and Conseil scolaire Centre-Nord (Greater North Central Francophone Education Region No. 2.). The original JUA was signed in 1959; it was split into two agreements in 2007 when the Facilities Agreement was signed, followed by the Land Agreement in 2009.

The evolution of Joint Use in Edmonton is highlighted in the recent document <u>Commemorating the Six Dynamic</u> <u>Decades of the Joint Use Agreements</u>.

The Joint Use Agreements are principle-based agreements that focus on collaboration and cooperation. The spirit of the Agreements is fully supported by all four partners.

In addition, the Joint Use Agreements align with The City Plan. Policy 1.2.2 states that we will "Ensure vibrant and inclusive communities where children, youth, and families can learn and grow together" which is very much in keeping with what the JUA strives to achieve through our partnerships.

The two agreements cover the life cycle of a school/park site from the first indication of development in an Area Structure Plan, through the assembly of a school site, construction and operation of a school building as well as the surplussing process for vacant school sites and disposition of closed school sites when a new use is determined.

Joint Use Agreement:

FACILITIES

It is through the <u>Joint Use Agreement: Facilities</u> that arenas, pools and other City facilities are made available to students during the school day, and school facilities are made available to community groups after school hours. Sport fields are shared among school and community groups.

Joint Use Agreement:

VISION

Edmonton is an active, engaged and inclusive community enhanced by the provision of school/park sites and shared use of schools, parks and recreation facilities.

Joint Use Agreement:

LAND

The Joint Use Agreement: Land guides the planning, assembly, design, development and maintenance of Joint Use sites for school, recreation and park purposes, and provides the framework for decision-making related to surplus reserve and non-reserve sites, as well as the reserve account. This has resulted in joint use sites that are collaboratively planned, developed and operated.

Joint Use Agreement:

MISSION

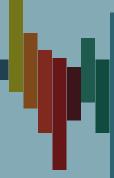
The Joint Use partners accomplish the vision through collaboration, innovation, commitment to sustainability and cooperative planning to maximize benefits to students and community.



Governance

The Joint Use Agreements are managed by a Steering Committee comprised of representatives from each of the parties. The Steering Committee maintains a strategic leadership role, advocating the principles of the agreement and recommending policy to the Superintendents of the school districts and the City Manager. The Steering Committee supports and coordinates the activities of two subcommittees, the Facilities Management Committee and the Land Management Committee, whose membership is constituted from the respective partners. Operational matters are delegated to the subcommittees. The Steering Committee enjoys a respectful environment for the sharing of ideas. The partners understand that the collaborative nature of discussion yields better results for all when partners are honest, open, and frank.

The Facilities Management Committee (FMC) was inaugurated in February 2008 and is focused on the implementation of the Joint Use Agreement: Facilities. The Land Management Committee (LMC) was formed in 2009 to manage the implementation of the JUA: Land agreement. Each committee consists of representatives from each of the joint use partners with the position of Chair rotating between partners every two years. Representatives have significant expertise on joint use challenges and have worked diligently both at meetings and between meetings to implement new procedures and processes and to resolve issues.



HIGHLIGHTS FOR 2020/2022

JUA: Facilities Agreement:

The Facilities Management Committee (FMC) can report the following achievements resulting from the JUA: Facilities and the work of the partner representatives on the Facilities Management Committee:

- There are a number of new schools available for joint use in 2022/23. They are: Thelma Chalifoux, Soroya Hafez, Aleda Patterson, Alex Janvier, Divine Mercy, Garth Worthington and Joseph Moreau. These schools may have AA/A sized gyms and are highly sought after.
- With the changing dates for closing and opening facilities due to COVID restrictions, the booking teams for all partners had numerous stops and starts for the last two years. The allocation and booking process required a lot of work and collaboration between partners to plan for joint use that in the end did not happen. Schools remained closed to JUA community access from September 1, 2021 to November 14, 2021 and then again from January 1, 2022 to January 30, 2022.
- The booking team also tracked bookings that were canceled due to COVID. FMC and the booking teams distributed key messages to community user groups and school groups on the status of joint use access and restriction requirements.
- An in depth review of the Joint Use Cost Model was completed. A briefing note with recommended changes was presented to the Steering Committee. In June of 2022 the committee approved a staged approach to increase the additional hour fee over two years starting in Fall of 2023.

- A review of gym utilization statistics was completed in April 2021. A dashboard of gym utilization has been developed.
- An incident report process was developed and approved. This process was developed with all partners providing input and feedback was obtained for the Gym Users Committee.
- FMC received a spring and fall update on sports field maintenance and was able to provide feedback for the sports field rejuvenation schedule. Sharing of information early each year has improved the scheduling of school use of sports fields for curricular and extra curricular sports.
- FMC received an update from the City regarding the review of the Sports Field Strategy. A new draft strategy is being developed and FMC was able to provide feedback. A final draft will be shared with FMC in 2023.



Impact of COVID on Joint Use

On March 11, 2020 the World Health
Organization declared COVID-19 viral disease
a global pandemic. Life as we knew it changed
abruptly and dramatically. On March 17,
2020, Alberta Health Services (AHS) closed all
schools and city facilities including pools and
ice arenas, and all sports field activities were
halted. All joint use bookings were canceled
until further notice.

As the pandemic progressed, Alberta Health Services (AHS) implemented a phased approach to reopening of schools and city facilities. Some city recreation centres reopened with reduced hours and reduced capacities. The Restriction Exemption Program was implemented provincewide and city facilities developed a process to streamline access for school groups. Schools reopened to in-person learning in September 2020 following AHS guidelines. Ice arenas and city recreation centres reopened to youth sport and school use in February 2021. Community use of school gymnasiums returned to business as usual in November 2021, joint use school bookings for pools were permitted for the September 2021 to June 2022 season while sports field activities fully reopened in May 2022.

Summer Access Program

The Summer Access Program was able to host community groups in schools in the summer of 2021 and 2022. Eight community groups held educational support programs at 16 schools in the month of July 2021. Groups adhered to strict COVID guidelines and no COVID cases were reported. Seventeen community groups used thirty-one schools for summer access for 2022 and participant numbers are returning to previous levels. Summer access for 2023 is being planned.





This report provides information on the joint use of schools and city facilities from April 2020 to August 2022. Given the related COVID-19 restrictions, the statistics reported for these years reflect the exceptional circumstances and will not be used for comparator purposes in the future.

Statistics on Use of Cost Model Facilities

EFFECTIVENESS MEASURE:

Hours of use and numbers of user groups in JUA facilities.

HOURS U	SED 2019-2020	2020-2021	2021-2022*
Available gym hours booked	35,614	0	27,040
Additional gym hours booked	2,404	0	1,277
TOTAL GYM HOURS BOOKED	38,018	0	28,317
Number of gym user groups	353	0	371
Available pool hours booked	4,564	212	5,206
Additional pool hours booked	462	0	235
TOTAL POOL HOURS BOOKED	5,026	212	5,440
Number of schools booked into pools	97	1	125
Available arena hours booked	4,866	2,694	4,644
Additional arena hours booked	368	0	0
TOTAL ARENA HOURS BOOKED	5,234	2,694	4,644
Number of schools booked into arenas	83	37	58
SUMMER ACCESS HOURS BOOKED	0	459	1,571
Number of summer groups booked	0	8	17
Number of schools used	0	16	31
Number of participants (estimated)	0	840	1725

^{*}partial year of joint use bookings

PERFORMANCE MEASURE SUMMARY:

A comparison of the data indicates that gym bookings are slowly returning to pre-COVID levels with schools reopening to community use in January 2022 reflecting a partial year. Pool bookings have increased in hours booked as well as the number of schools using pools from pre-COVID bookings. Summer access groups are returning to schools and the number of participants are rebounding. COVID cancellations started mid-March 2020 and continue to impact gym bookings into the 2022/23 school year.



Gym Utilization

Utilization by gym type

	GYM	2020-2021 AVAILABLE FOR ALLOCATION	2020-2021 BOOKED	2020-2021 UTILIZATION	2021-2022 AVAILABLE FOR ALLOCATION	2021-2022* BOOKED	2021-2022* UTILIZATION
AA/A		35,830	0	0%	31,387	18,520	59%
В		31,851	0	0%	27,799	5,327	19%
С		16,817	0	0%	12,870	1,736	13%
D		25,103	0	0%	22,849	2,734	12%
TOTAL		109,601	0	0%	94,904	28,317	30%

^{**}partial year of joint use bookings

Comparison of available vs available and booked vs booked

	GYM	2020-2021 AVAILABLE FOR ALLOCATION	2021-2022 AVAILABLE FOR ALLOCATION	CHANGE	2020-2021 BOOKED	2021-2022 BOOKED	CHANGE
AA/A		35,830	31,387	-12%	0	18,520	
В		31,851	27,799	-13%	0	5,327	
С		16,817	12,870	-23%	0	1,736	
D		25,103	22,849	-9%	0	2,734	
TOTAL		109,601	94,904	-13%	0	28,317	

^{*}partial year of joint use bookings

UTILIZATION SUMMARY:

Community access to schools was not available from March 2020 until it fully re-opened in January 2022. In anticipation of community use reopening prior to that, the allocation process was completed each year. As there has not been a complete year of community use since the pandemic started, these numbers are provided as information only and not for comparison.



Statistics on Use of Non Cost Model Facilities

SPORT FIELD USE ON SCHOOL/PARK SITE*	2019-2020	2020-2021	2021-2022
Community Booked Sports Field Use after School Hours	49,556	38,801	99,669
Staffed Sports Field use by schools	1,659	1225	1075
School Sports Field Use Booked after School Operational Hours	313	23	106
TOTAL HOURS	51,528	40,049	100,850
Number of groups booked onto Sports Fields after School Hours	244	151	167

^{*} Sports field use by schools can occur without booking beforehand and is weather dependent. Outdoor activities were permitted at various times during covid.

CLASSROOM/ANCILLARY SPACE HOURS	2019-2020	2020-2021	2021-2022
Classroom/Ancillary Space Hours	193	0	213
Number of groups booked into classrooms	2	0	1

SCHOOL USE OF TENNIS COURTS	2019-2020	2020-2021	2021-2022
Hours of Use**	1,743	2,132	3,326
Number of schools booked into tennis courts	24	24	6

^{**}To more accurately reflect relative usage of tennis facilities, the hours booked have been divided by 4 to represent the number of hours a tennis court facility (2-6 courts) was booked.

SCHOOL USE OF PICNIC SITES *	2019-2020	2020-2021	2021-2022
Hours of Use	147	60	217
Number of schools booked into picnic sites	7	5	26

^{*} Picnic site use by schools can occur without booking beforehand and is weather dependent. Outdoor activities were permitted at various times during covid.

Performance Measures

Monitor and evaluate the progress made towards strategies established in the FMC Action Plan.

STRATEGIES ESTABLISHED PROGRESS MADE ON STRATEGY STATUS IN FMC ACTION PLAN Optimize Use -A review of gym utilization was completed in April 2021. A Several key tasks of partner joint use completed and dashboard of gym utilization has been developed and can facilities to maximize additional work ongoing be accessed as bookings resume. benefit The booking unit shifted gears in March 2020 to cancel all of the facility bookings. The bookings were initially canceled on a month to month basis. In anticipation of reopening facilities, the booking unit allocated all of the available time. Contracts were issued once schools resumed community use. Improve Booking Process All partners worked towards improving processes. Several key tasks - for partner joint use completed and Processing of gym availability was shifted to earlier in facilities additional work ongoing the spring to allow for allocation to take place prior to summer. Allocation was conducted virtually this past spring and the process worked well. Summer Access The Summer Access Program was able to host community Completed groups in schools in the summer of 2021 and 2022. Eight community groups held educational support programs at 16 schools in July 2021. Groups adhered to strict COVID guidelines and no COVID cases were reported. Seventeen community groups used thirty-one schools for summer access for 2022 and participant numbers are returning to previous levels. Summer access for 2023 is being planned. **Annual Requirements** Cost Model Review commenced and a briefing note was Several key tasks completed and submitted to the Steering Committee. In June of 2022, the additional work ongoing committee approved a staged approach to increase the additional hour fee over two years starting in Fall of 2023.

KEY OBJECTIVES FOR THE FMC WORK PLAN FOR NEXT YEAR INCLUDE:

- Strive to have community use of schools and school use of city facilities return to pre-pandemic levels.
- Renewed focus on communication and collaboration.

Schedules A and B were reviewed and updated as needed

Improving access to facilities.

JUA: LAND AGREEMENT:

The Land Management Committee (LMC) is pleased to report the following achievements resulting from the JUA: Land agreement and the work of the partner representatives on the Land Management Committee:

- 1. Land Agreement Review A working group was formed to commence the review of the Land Agreement. A project charter was drafted and a list of issues for the review was compiled. Both documents were presented to the Steering Committee and were approved. The Land Agreement review is expected to take several years to complete and work has commenced.
- Joint Capital Planning (sharing of information) - Two Capital Planning Coordination meetings were held including representatives from Alberta Education and Alberta Infrastructure to discuss site specific issues.
- 3. Sites with Constraints The working group was formed to review school sites to mitigate issues that would impact development at those sites. The working group determined the scope of evaluation and criteria for evaluation of the sites and then assessed sites for each Board's Capital Plans. The results are comprehensive in nature in helping determine the constraints that are most likely to be encountered in the development or redevelopment of those school sites. This information will be updated annually as each partner shares their capital plan priorities.
- 4. Site Readiness Planned, assembled and vacant sites list reviewed regularly to ensure sites are ready for school construction and to coordinate with the City's Capital Budget preparation.
- Student Population Methodology In followup to the recommendation by the Steering Committee, the City's Planning Coordination group reviewed

- this methodology and supports its implementation. All partners are using this methodology when estimating student populations.
- 6. Zoning Bylaw Review LMC received presentations from the Zoning Bylaw Review team on the proposed changes to zoning and were able to provide feedback regarding the Open Space and Civic Services zone.
- 7. Vacant Site Review The vacant site review was completed in the latter part of 2020 a few months earlier than scheduled due to the internal operational needs of the school divisions. The Steering Committee agreed that the vacant site review be considered the review scheduled for 2021. The next review is scheduled for 2024.
- 8. Indigenous Land Acknowledgement LMC gathered samples of land acknowledgements from joint use partners and developed a new draft land acknowledgement with themes common to all partners. This draft was presented to the Steering Committee and approved for use by all joint use committees.
- 9. Information Sharing LMC also received presentations from City of Edmonton staff and provided feedback on:
 - Update on Tree Protection Plan and
 Corporate Tree Policy from Urban Forestry
 - City of Edmonton Sports Field Strategy Review
 - Discussion on Land Development
 Applications for DC2 Cannabis and Alcohol distance restrictions.

Performance Measures

 $1.\,Monitor\,and\,evaluate\,the\,progress\,made\,towards\,strategies\,established\,in\,the\,LMC\,Action\,Plan.$

STRATEGIES ESTABLISHED IN LMC ACTION PLAN

PROGRESS MADE ON STRATEGY

STATUS

Annual Requirements	 Annual requirements for LMC as outlined in the terms of reference have been met. 	Completed
Planning Coordination	 Shared information on capital planning processes for each party. 	Completed
Share and Align Capital Plans	 Capital plans for all partners were shared and aligned with the City budget cycle when possible. 	Completed
Capital planning workshop	 Capital planning workshops were held in January of each year to look at commonalities and alignments. 	Completed
Site Readiness Assessment for Approved Capital	 Site Readiness - City worked closely with the school boards to ensure appropriate zoning and approvals are in place and ready for school construction. 	Completed
Sites with Constraints	 Working group presented recommendations to Steering Committee and work is continuing in this area. 	Ongoing
Student Generation Methodology	 All partners are using this methodology when estimating student populations. The City will share this methodology with Urban Development Institute as information. 	Ongoing
Land Agreement Review	■ LMC formed a working group to identify issues and draft a project charter to frame the review of the Land agreement. Framework was presented to the Steering Committee and approved. The first discussion paper has been presented and the second discussion paper is in development. In the coming year, the working group will continue to meet on bi-weekly basis to move this project forward.	Ongoing
Zoning Bylaw Review	 LMC received an update on the Zoning Bylaw Review and provided feedback on discussion papers. Additional consultation is expected. 	Ongoing
Information Shared	 List of new capital construction projects was reviewed and updated regularly. 	Informational
	 LMC connected with the City's Client Liaison Unit to streamline applications for development. 	
	 Playground list identifying responsibility for inspection, maintenance and renewal was reviewed. A common understanding was gained by each partner of the status of each site. 	
Improve Technology Use	Templates for commonly circulated surplus letters were developed and are being utilized. A review of the template letters has been conducted and updates to letters are in process.	Ongoing
Focused Communication Efforts Between Committees	Updates received from each committee.	Ongoing

KEY OBJECTIVES FOR THE LMC WORK PLAN FOR NEXT YEAR INCLUDE:

- Continue the review of the JUA: Land Agreement
- Communication and Advocacy
- Planning Coordination
- Completion of outstanding work

Cooperative Planning of Joint Use Sites

The following summary shows the status of school sites being planned in Edmonton.

PLANNING & COLLABORATION EFFORTS (JUA: LAND SEC. 4): (SNAPSHOT OF THE STATUS OF JOINT USE SCHOOL SITES FOR CURRENT YEAR)	2019 - 2020	2020 - 2021	2021-2022
Number of Joint Use sites in approved plans (unassembled)	50	48	48
Number of Joint Use sites under assembly for future needs	14	15	15
Number of Joint Use sites ready for school construction	28	29	29
Number of Operating Schools	312	314	317
Number of Closed Schools	28	25	33

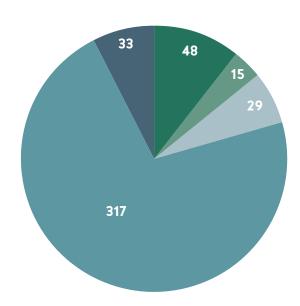
Cooperative Planning of Joint Use Sites

The following summary chart illustrates the status of school sites in Edmonton along the lifecycle continuum from unassembled sites through to sites that are surplus to the school board's needs.

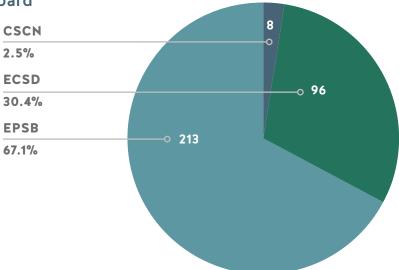


2022 School Site Status Summary

- Closed schools
- Unassembled sites
- Sites under assembly
- Sites ready for school
- Operating schools



Operating Schools by Board





Performance Measures

 $1.\,Monitor\,and\,evaluate\,the\,progress\,made\,towards\,strategies\,established\,in\,the\,Steering\,Committee\,Action\,Plan.$

STRATEGIES ESTABLISHED
IN STEERING COMMITTEE
ACTION PLAN

PROGRESS MADE ON STRATEGY

STATUS

Communication - Advocating for the JUA	 Informed political bodies and shaped messaging regarding joint use and the JU agreements. 	Several key tasks completed and
	 Ensured updates were made to subcommittees from Steering Committee and from subcommittees to Steering Committee at the beginning of each agenda. 	additional tasks ongoing
	 Conducted a tour for JUA representatives at Thelma Chalifoux School in 2020. 	
	 Site visit held at Dr. Ann Anderson School and Community Center in 2022 showcasing the partnership between the City and EPSB. 	
Resources	 Monitored impacts of funding and staffing levels related to use of Joint Use facilities. 	Ongoing
	 Each partner provided updates on potential budgetary issues. 	
	Partners worked to collaborate for better use of resources.	
Process Improvement	 An updated student generation formula was approved and shared with Urban Development Institute for use in planning for ASP's and NSP's. 	Completed
	 Shared information on planning for possible school closures, surplussing of school sites and vacant school sites. 	
Discussion of Key Issues	 The Steering Committee conducted focused discussions to ensure a coordinated response to COVID. All partners worked to keep each other informed and processes were adjusted as needed. 	Completed
FMC Follow-up	 The Steering Committee received regular updates from FMC and has been monitoring cancellations and ensuring that efforts are made to reduce cancellations. 	Ongoing
Summer Access	 Summer access was not able to occur in 2020. Summer access was held in 2021 and 2022. Preparation for Summer 2023 has commenced. 	Ongoing
Land Agreement Review	Framework for the review of the Land agreement was presented to the Steering Committee and approved. This item is directly related to the proposed long term real estate strategy. The working group will continue to meet to move this project forward.	Ongoing
Resolution of Outstanding Land Issues	 Outstanding Title Transfers were reviewed by the Steering Committee. This item is directly related to the proposed long term real estate strategy and will move ahead once that strategy is in place. 	Ongoing

STEERING COMMITTEE PRIORITIES FOR 2022/2023

- Adapting to the impacts of the pandemic on joint use activities
- Adapt to situations and opportunities to deliver more services to community and schools
- Commence the 10 year review of the JUA: Land agreement
- Communicate the benefits of the Joint Use
 Agreements and advocate for Joint Use at all
 political levels
- Strengthen partner relationships and develop proactive, coordinated efforts on Joint Use issues
- Orientation for new committee members on ongoing joint use issues
- Monitor emerging trends that may impact joint use
- Continue the oversight of FMC and LMC subcommittees
- Monitor development of new Joint Use sites and facilities
- Ensure consistent application of JUA principles





THE COMMITTEES

Members of the JUA Steering Committee are:

JOHN FIACCO, EDMONTON CATHOLIC SCHOOLS, (CHAIR)
DORIS PAQUETTE, EDMONTON CATHOLIC SCHOOLS
CHRISTOPHER WRIGHT, EDMONTON PUBLIC SCHOOLS
ROLAND LABBE, EDMONTON PUBLIC SCHOOLS
JUDITH ROHOVIE, CITY OF EDMONTON
HOWAIDA HUSSAN, CITY OF EDMONTON
MARC LABONTÉ, CONSEIL SCOLAIRE CENTRE-NORD
CRAENA COYNE, JOINT USE COORDINATOR

Members of the Facilities Management Committee (FMC) are:

JOLENE THOMPSON, EDMONTON CATHOLIC SCHOOLS (CHAIR)

JENNIFER KACHUK, EDMONTON CATHOLIC SCHOOLS

ALEXANDER DICK, CITY OF EDMONTON

ANNETTE ARMSTRONG, CITY OF EDMONTON

MICHELLE BRODIE CARTER, CITY OF EDMONTON

KRIS UUSIKORPI, EDMONTON PUBLIC SCHOOLS

STACEY PAL, EDMONTON PUBLIC SCHOOLS

ERIC TIDIA, CONSEIL SCOLAIRE CENTRE-NORD

CRAENA COYNE, JOINT USE COORDINATOR

Members of the Land Management Committee are:

NEAL OSADUIK, CITY OF EDMONTON (CHAIR)

COREY CHURCHILL, CITY OF EDMONTON

GEOFF SMITH, CITY OF EDMONTON

MICHLYN MORAN, CITY OF EDMONTON

EUGENE GYORFI, CITY OF EDMONTON

JANICE LEE, CITY OF EDMONTON

JARRYD CSUTI, EDMONTON CATHOLIC SCHOOLS

VIDYA JOHN, EDMONTON CATHOLIC SCHOOLS

ARCHIBALD SANGRADOR, EDMONTON CATHOLIC SCHOOLS

JOSEPHINE DUQUETTE, EDMONTON PUBLIC SCHOOLS

SHAMINDER PARMAR, EDMONTON PUBLIC SCHOOLS

ROB TARULLI, EDMONTON PUBLIC SCHOOLS

MARC LABONTÉ, CONSEIL SCOLAIRE CENTRE-NORD

CRAENA COYNE, JOINT USE COORDINATOR

ABOUT THIS REPORT

The Joint Use Agreement (JUA) Annual Report is intended for Edmonton City Council, the Boards of Trustees of the three Edmonton school districts, senior management, government officials and the general public.

This report covers the period from September 1, 2020 to August 31, 2022 to adequately measure impacts from the gap in facility access due to COVID-19. It describes the activities and accomplishments of the Joint Use Agreements, highlights school/park site status changes, provides statistical information on the shared use of facilities and identifies priorities for 2022/2023.





JOINT USE AGREEMENTS

EDMONTON TOWER

10111 - 104 AVENUE NW EDMONTON, ALBERTA T5J 0J4 JOINTUSE@EDMONTON.CA PHONE: (780) 720-0818

