



ITS ALMOST TIME...

WE ARE EXCITED TO SHARE A PART OF EDMONTON'S HISTORY WITH YOU AND YOUR GROUP!



City of Edmonton Archives EA-10-1682

Our programs are designed to complement the Alberta curriculum. Although there are some fixed activities, we are flexible and can accommodate any specific learning objectives or themes your group is working with.

GROUP SIZE

In order to ensure program quality and safety, the maximum number of participants in a single program is 30. Groups that are larger must make arrangements for a second program leader at the time of the booking and cannot exceed 40.

LOCATION

If your program is at the John Walter Museum, your program leader will meet you at the Visitor Orientation Centre, at the parking lot.

If your program is in your classroom, we will be in touch about a meeting location and parking for the program leader.

For any changes in time or cancellations please contact our Program Bookings team:

artsattractionsbookings@edmonton.ca

ADULT VOLUNTEERS

Our program require 4 - 6 adult volunteers to help run activity stations. It is mandatory to have 6 adults for Urban Pioneers. Additional adults are welcome following these ratios:

Preschool: 1 adult per 3 children

K-Grade 6: 1 adult per 5 children

Grades 7-12: 1 adult per 10 children

ADDITIONAL INFORMATION

SPECIALTY PROGRAM - HISTORY RIVER

This program takes place entirely outside with only a few places to stop along the way. Please make sure participants come dressed for the weather.

NAME TAGS

Please arrive with name tags for your participants. This helps us acknowledge everyone by name.

SPECIAL REQUESTS

To help us deliver programming that works for all members of your group, please inform us if there are any special needs in the group. This could include mobility issues, medical concerns, allergies, etc. Program content and locations can be changed to accommodate the needs of the group.

FACILITY GUIDELINES

John Walter Museum is a living museum. We ask that participants abide by the following rules while visiting:

- Artifacts should only be touched when a program leader has given permission.
- Respect boundaries such as ropes, fences and signs. These protect sensitive spaces and to keep visitors safe.

PROGRAM CANCELLATIONS

- You are required to provide written notice of cancellation of programs via email at artsattractionsbookings@edmonton.ca
- Programs run rain or shine!
- For programs cancelled with 8-30 days notice, 50% of the program fee will be charged.
- For programs cancelled with less than 7 days notice, the full program fee will be charged.

