



Edmonton Salutes  
9:00 a.m. March 26, 2021  
Virtual Meeting via Zoom  
Minutes

**Committee Mandate:** to recognize the value of the contributions made by military personnel and their families who reside within the city and surrounding areas

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**In Attendance - Voting Members**

Hodgson, Brian, CHAIR	Pidner, Tammy, Community Member
Dziadyk, Jonathan, Councillor, VICE CHAIR	Torrie, Mac, Legion
Cree, Grant, Community Member	Dumas, Rick Capt., Ret.
Tsang, Alexander, EUSI	Neumann, Marvin, Canada Lands Co.
Maybee, Steve, EIA	Arndt, Scott, Community Member
Parlin, Roza, MFRC	

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**In Attendance - Advisor**

Berghofer, Katie, Strathcona County	Smith, Mel, Town of Redwater
Derouin, Dan, Sturgeon County	Pidner, Tammy, Community Member
Laing, Lacey, Town of Bon Accord	Malott, Fred, Town of Legal
Parker, David, Capt	Harris, Amber, Town of Gibbons
Parker, Jennifer LCol	

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**Regrets - Voting Member**

Male, Peter, Northlands  
Goehring, Nicole, Community Member  
Kocsis, Rainer, Chamber of Commerce  
Rolinger, Sol QC, Ret'd, Community Mbr.

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**Regrets - Advisor**

Aboultaif, Ziad, MP	Stacey, Leslie Yewer
Rutherford, Brad MLA	
Brodhead, Wes, City of St. Albert	

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**Present - City of Edmonton:**

Kate McIntosh	
Mary Sturgeon	Judy Wilson
Laura Collinson	

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**Present - Guests:**

Agenda Item	Action
<b>1. Call to Order</b> <ul style="list-style-type: none"> <li>Chair Hodgson called the meeting to order at 9:00 a.m.</li> </ul>	
<b>2. Introduction of Guests</b> <ul style="list-style-type: none"> <li>Ian McCormack, Strategic Steps</li> <li>Maria deBruijn, Emerge Solutions</li> <li>Laura Collinson - CoE Administration support - recording secretary.</li> <li>Kate McIntosh, Director of External Relations provided a verbal introduction regarding Edmonton Salutes being moved into the Reputation and Brand Unit under Janice Schroeder, Director and <b>Mary Sturgeon, Branch Manager.</b></li> </ul>	
<b>3. Determination of Quorum of Voting Members</b> <ul style="list-style-type: none"> <li>Quorum of at least eight voting members was confirmed by Judy Wilson</li> </ul>	
<b>4. Approval of Agenda, DATE February 26, 2021</b> <i>Mac Torrie MOVED to approve the Agenda for Edmonton Salutes Meeting of DATE February 26, 2021.</i>	Carried
<b>5. Approval of Meeting Minutes</b> <i>Clr Dziadyk MOVED to approve the Edmonton Salutes Meeting Minutes from February 26, 2021.</i>	Carried
<b>6. With Glowing Hearts Program presentation</b> <ul style="list-style-type: none"> <li>Postponed until next month</li> </ul>	<ul style="list-style-type: none"> <li>Administration to confirm next meeting date and attendance of presenter Carolyn Patton</li> </ul>
<b>7. Reports</b>	
<b>7.1 Chair Report</b> <b>7.1.1 Bylaw update and Outreach to Absent Members</b>	<ul style="list-style-type: none"> <li>Chair Hodgson to report back at the next meeting</li> </ul>

<ul style="list-style-type: none"> <li>● Chair Hodgson shared his report about City Council's approval of the new Edmonton Salutes Bylaw including that the motion to accept was passed unanimously 13-0. he also shared that City Manager Andre Corbould will attend a future Edmonton Salutes Committee meeting. Chair Hodgson also noted that he is working with City Administration on reaching out to members who have not been available to attend Committee meetings in recent months.</li> </ul>	<p>regarding outreach activities to Committee members unavailable to attend recent meetings.</p> <ul style="list-style-type: none"> <li>● City Administration to share a copy of the new Committee Bylaw with members.</li> </ul>
<p><b>7.2 Administration Report</b></p> <ul style="list-style-type: none"> <li>● Judy Wilson shared she had nothing new to report at this time.</li> </ul>	
<p><b>7.3 Sector Report</b></p> <p>Military representatives, Capt. David Parker and LCol. Jennifer Parker shared verbal reports.</p> <p>Capt. David Parker update</p> <ul style="list-style-type: none"> <li>● Situation normalolocy encouraging people to work from home unless necessary to be on site,</li> <li>● Pilots still need to maintain fly record of every 30 days.</li> <li>● Unit working full steam ahead.</li> <li>● Spent a week in Cold Lake.</li> <li>● Exercise Maple Resolve is coming up in Wainwright April 10 to June 5.</li> <li>● RCAF Op vector is supporting vaccine rollout to help fly in/fly out communities in the north.</li> <li>● 408 to support the City in Cenotaph dedication to Afghanistan memorial May 16.</li> <li>● Chair Hodgson asked about other deployed assets to eastern Europe <ul style="list-style-type: none"> <li>○ Capt. Parker indicated plans to train Ukrianian army pulled back due to pandemic, battle in Latvia.</li> <li>○ Issues in Middle East still having an ongoing,</li> </ul> </li> </ul>	<p>LCol Jennifer Parker and City Administration will work together to draft a welcome letter to new Colonel McBride on behalf of Edmonton Salutes.</p>

<p style="text-align: center;">but footprint has shrunk dramatically</p> <ul style="list-style-type: none"> <li>● Marvin Neumann asked about 80th anniversary of 408 <ul style="list-style-type: none"> <li>○ Capt. Parker shared that it depends on pandemic and vaccine</li> </ul> </li> <li>● Chair Hodgson asked about Freedom of the City <ul style="list-style-type: none"> <li>○ Capt. Parker shared that they have done it the passed</li> </ul> </li> </ul> <p>LCol. Parker update</p> <ul style="list-style-type: none"> <li>● Training is taking place within parameters of pandemic protocols.</li> <li>● No significant deployments&gt; Domestically - support in Manitoba.</li> <li>● Near horizon exercises will be ongoing in Wainwright in May.</li> <li>● Annual posting season June-August is underway with some significant turn over - Rob McBride will be the new Colonel and will be introduced to Edmonton Salutes in the Fall. Change of command will be virtual/administrative</li> </ul>	
<b>8. Old Business</b>	
<p><b>8.1 Subcommittee member appointments</b></p> <p><b>8.1.1 Bylaw and Policy Sub-Committee</b></p> <p><i>Arndt MOVED to appoint Roza Parlin, Mac Torrie and Tammy Pidner to the Bylaw and Policy Sub-Committee</i></p> <p><b>8.1.2 Funding (previously Projects Committee) Sub-Committee</b></p> <p><i>Dumas MOVED to appoint Scott Arndt, Steve Maybee and Tammy Pidner to the Funding Sub-Committee</i></p>	<p>Carried</p> <p>Carried</p>
<b>9. New Business</b>	
<p><b>9.1 Pick out key activity for the year based on strategic plan - strike an ad-hoc committee to make recommendations from the Strategic Plan.</b></p>	

<p><i>Parlin MOVED to appoint Grant Cree, LCol Jennifer Parker, Amber Harris and Mac Torrie to the ad hoc Annual Activity Sub-Committee</i></p>	<p>Carried</p>
<p><b>10. Other Business</b></p>	
<p><b>10.1 Edmonton Salutes Meetings will be conducted on Google Meet platform starting in April.</b></p> <p><b>Clr Katie Berghofer update</b></p> <ul style="list-style-type: none"> <li>● Cenotaph plaque for Afghanistan is ordered, Strathcona County will have their own virtual ceremony but it will take place on the same date as the City of Edmonton ceremony. Clr Berghofer will work with City Administration to ensure proper protocols are followed for the ceremony. Clr Berghofer asked about the possibility of the 408 SQ fly over to include Sherwood Park that day.</li> <li>● Roza Parlin shared that there are family members of the Fallen in Sherwood Park</li> <li>● Clr Dziadyk suggested staggering times of the ceremonies in Edmonton and Strathcona County would help people who may want to take part in each event.</li> </ul> <p>Alex Tsang update</p> <ul style="list-style-type: none"> <li>● Edmonton United Services Institute (EUSI) is hosting a presentation for Vimy Ridge Day via zoom.</li> <li>● Edmonton aviation has a series of presentations throughout April for purchasing and new recruitments in the aviation field.</li> <li>● Alex will update EUSI newsletter and will forward to City Administration for distribution to Edmonton Salutes members.</li> </ul> <p>Roza Parlin update</p> <ul style="list-style-type: none"> <li>● MFRC has been open to in-person service since July.</li> <li>● There is still no in-person group programming but 1x1</li> </ul>	

<p>services are available and mental health is the focus for team</p> <ul style="list-style-type: none"> <li>● Hopeful that MFRC can do a gala in the Fall</li> <li>● Fundraising efforts have been negatively impacted by the pandemic.</li> </ul> <p>Mac Torrie update</p> <ul style="list-style-type: none"> <li>● The Legion is open 6 days a week</li> <li>● The Kingsway Legion is planning its' 75th anniversary celebration at some point this year including a dinner and dance with memorial place setting/coasters.</li> <li>● Norwood legion is open for 2 days, but most others are closed.</li> </ul> <p>Marvin Neumann -</p> <ul style="list-style-type: none"> <li>● All engagement for CLC is happening virtually or by phone.</li> <li>● Recently attended a webinar on the 700 Wing regarding fighter jet procurement with Laurie Hawn</li> <li>● Asked if Edmonton Salutes members receive notices of these webinars <ul style="list-style-type: none"> <li>○ Chair Hodgson shared that he will make contact and ask for Edmonton Salutes to be added to the list</li> </ul> </li> </ul> <p>Chair Hodgson update</p> <ul style="list-style-type: none"> <li>● No Stone Left Alone event was circulated to the Committee by City Administration</li> </ul> <p>Dan Derouin update</p> <ul style="list-style-type: none"> <li>● Sturgeon County and Morinville is raising money to bring Light Armoured Vehicle (LAV) monument from London,Ontario. They are planning to put it in recreational park space in Morinville. Fundraising is underway. A dedication ceremony date has yet to be decided.</li> </ul>	
<b>11. Next Meeting</b>	
<ul style="list-style-type: none"> <li>● The next Committee meeting is scheduled for 9:00 a.m., Friday April 23, 2021.</li> </ul>	<p>Chair Hodgson to work with City Administration to arrange for City Manager, Andre Corbould to present at the next Edmonton Salutes meeting.</p>
<b>12. Adjourn</b>	

<i>Torrie MOVED to adjourn the meeting at 9:58 a.m.</i>	Carried

**Upcoming Events:** none scheduled at this time

**Upcoming Committee Meetings:** April 23, May 28, June 25