

Meeting Minutes
December 16, 2025 | 5:30-8:00pm

Invited Attendees

Committee Members: Echo Keizer (Co-Chair), Alison Bailie, Areezah Jiwa, Cherie Klassen, Ebube (Stella) Igweamaka, Erika Eamer, Jasmine Virk, Jess Smith, Laurence Jayawardane, Saniya Ghaledar, Sarah Dharshi, Toqa Abdelwahab, Trena MacGillivray

Council Advisor: Councillor Thu Parmar

City Admin: Britt Frandsen, Sarah Parkinson

Regrets: Jaycee Meneen (Co-Chair), Candace Yung, Nicole Rodriguez, Noor Al-Henedy, Rhiannon Duval

1.0 Introductions and Welcome	Speaker
1.1 Call to Order	5:41pm
1.2 Land Acknowledgement	E. Keizer
1.3 Indigenous Word of the Day	E. Keizer
Inuktittut - Taaq - Darkness of night/shadow/obscurity	
Cree - ka kaskitipiskak ekote - It's dark out there	

2.0 Review	
2.1 Agenda Review	E. Keizer
Moved by: E. Keizer Seconded by: S. Dharsi To approve the December 16, 2025, meeting agenda. Carried	
2.2 Review of Previous Minutes Moved by: E. Keizer Seconded by: E. Eamer To approve the November 18, 2025 meeting minutes with amendments. Carried	E. Keizer
Moved by: J. Smith Seconded by: S. Ghaledar To amend that we follow standard Robert's Rules practices in our minute taking. Carried	

3.0 Updates	
3.1 Chair Updates	E. Keizer

<ul style="list-style-type: none"> - Chair election will take place in January 2026. - Lack of transfeminine voices at the WAVE table, suggest to reach out if you know anyone who may be interested in joining WAVE. - Crystal Jones has resigned from the WAVE committee. - Jaycee Meneen has received an Anti-Racism grant from the City. - Chairs have requested a meeting with Councillor Parmar in January 2026. Chairs will let committee members know when meeting is booked. 	
<p>3.2 Social Media Updates</p> <ul style="list-style-type: none"> - "What your municipal government does for you" piece will be discussed in the new year. - 3 storytelling pieces still to post. 	L. Jawardane S. Ghaledar
<p>3.3 Admin Updates</p> <ul style="list-style-type: none"> - Letter writing process - letters need to go through administration first before sending out to recipients. <p>Moved by: E. Keizer Seconded by: S. Igweamaka To give permission to our Admin Liaisons to create an informal "How we work together" document to bring back for review and discussion at January's meeting. Carried</p>	B. Frandsen S. Parkinson

4.0 Projects	
4.1 Policy Subcommittee	C. Klassen J. Smith
<ul style="list-style-type: none"> - Safety letter has been sent out - Membership - C. Klassen, J. Smith, S. Igweamaka, S. Ghaledar, E. Eamer, T. MacGillivray, R. Duval 	
4.2 Active Citizen Series	S. Igweamaka
<ul style="list-style-type: none"> - Will focus on how to engage and educate women on how to get involved in municipal government and determine the barriers. - Suggestion to do an interview with Councillor Parmar regarding the process of being appointed to City Council. 	
4.3 Equity in Motion: The Podcast	E. Keizer
<ul style="list-style-type: none"> - Final episode to be posted. 	

5.0 Adjournment	
5.1 Meeting Adjourned	7:08pm

6.0 Social	
6.1 Cookie Exchange & Inuit Rope Tying Game	

Next Meetings		
Date	Time	Location
January 20, 2026	5:30-8:00pm	Edmonton Tower