

Meeting Minutes  
December 16, 2025 | 5:30-8:00pm

### Invited Attendees

**Committee Members:** Echo Keizer (Co-Chair), Alison Bailie, Areezah Jiwa, Cherie Klassen, Ebube (Stella) Igweamaka, Erika Eamer, Jasmine Virk, Jess Smith, Laurence Jayawardane, Saniya Ghaledar, Sarah Dharshi, Toqa Abdelwahab, Trena MacGillivray  
**Council Advisor:** Councillor Thu Parmar  
**City Admin:** Britt Frandsen, Sarah Parkinson  
**Regrets:** Jaycee Meneen (Co-Chair), Candace Yung, Nicole Rodriguez, Noor Al-Henedy, Rhiannon Duval

1.0 Introductions and Welcome	Speaker
1.1 Call to Order	5:41pm
1.2 Land Acknowledgement	E. Keizer
1.3 Indigenous Word of the Day  Inuktitut - Taaq - Darkness of night/shadow/obscurity  Cree - ka kaskitipiskak ekote - It's dark out there	E. Keizer

2.0 Review	
2.1 Agenda Review  <b>Moved by:</b> E. Keizer <b>Seconded by:</b> S. Dharsi To approve the December 16, 2025, meeting agenda. Carried	E. Keizer
2.2 Review of Previous Minutes  <b>Moved by:</b> E. Keizer <b>Seconded by:</b> E. Eamer To approve the November 18, 2025 meeting minutes with amendments. Carried  <b>Moved by:</b> J. Smith <b>Seconded by:</b> S. Ghaledar To amend that we follow standard Robert's Rules practices in our minute taking. Carried	E. Keizer

3.0 Updates	
3.1 Chair Updates	E. Keizer

<ul style="list-style-type: none"> <li>- Chair election will take place in January 2026.</li> <li>- Lack of transfeminine voices at the WAVE table, suggest to reach out if you know anyone who may be interested in joining WAVE.</li> <li>- Crystal Jones has resigned from the WAVE committee.</li> <li>- Jaycee Meneen has received an Anti-Racism grant from the City.</li> <li>- Chairs have requested a meeting with Councillor Parmar in January 2026. Chairs will let committee members know when meeting is booked.</li> </ul>	
<b>3.2 Social Media Updates</b> <ul style="list-style-type: none"> <li>- “What your municipal government does for you” piece will be discussed in the new year.</li> <li>- 3 storytelling pieces still to post.</li> </ul>	L. Jawardane S. Ghaledar
<b>3.3 Admin Updates</b> <ul style="list-style-type: none"> <li>- Letter writing process - letters need to go through administration first before sending out to recipients.</li> </ul> <p><b>Moved by:</b> E. Keizer <b>Seconded by:</b> S. Igweamaka To give permission to our Admin Liaisons to create an informal “How we work together” document to bring back for review and discussion at January’s meeting. Carried</p>	B. Frandsen S. Parkinson

<b>4.0 Projects</b>	
<b>4.1 Policy Subcommittee</b> <ul style="list-style-type: none"> <li>- Safety letter has been sent out</li> <li>- Membership - C. Klassen, J. Smith, S. Igweamaka, S. Ghaledar, E. Eamer, T. MacGillivray, R. Duval</li> </ul>	C. Klassen J. Smith
<b>4.2 Active Citizen Series</b> <ul style="list-style-type: none"> <li>- Will focus on how to engage and educate women on how to get involved in municipal government and determine the barriers.</li> <li>- Suggestion to do an interview with Councillor Parmar regarding the process of being appointed to City Council.</li> </ul>	S. Igweamaka
<b>4.3 Equity in Motion: The Podcast</b> <ul style="list-style-type: none"> <li>- Final episode to be posted.</li> </ul>	E. Keizer

<b>5.0 Adjournment</b>	
<b>5.1 Meeting Adjourned</b>	7:08pm

<b>6.0 Social</b>	
<b>6.1 Cookie Exchange &amp; Inuit Rope Tying Game</b>	

Next Meetings		
Date	Time	Location
January 20, 2026	5:30-8:00pm	Edmonton Tower