



**ITS ALMOST TIME...**

**WE ARE SO EXCITED TO  
CELEBRATE WITH YOU!**



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Thank you for booking your birthday party with  
the John Walter Museum!

This package provides you with additional  
information about the program and our facility.

## ***TEA PARTY BIRTHDAY***

Party like it's 1901 and learn about tea traditions  
from around the world. We'll make a sweet treat,  
mind our manners as we play some games, and  
dress-up for a fancy lemonade tea party.

Choose one food item to make:

- Sugar Cookies
- Cinnamon Buns

For any changes in time, attendance  
or cancellations please contact our  
team at 311 or  
[artsattractionsbookings@edmonton.ca](mailto:artsattractionsbookings@edmonton.ca)

# ADDITIONAL INFORMATION

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## BIRTHDAY PROGRAM

Your party includes a 1.5 hour program delivered by an interpreter and a 1 hour room rental. You may begin setting up your room 15 minutes before your program start time.

\*Please be advised that the following are NOT permitted: balloons, sparklers, items that need to be pinned or nailed to the wall, anything hung from the ceiling \*

### GROUP SIZE

The maximum number of people (including parents and siblings) at your party is 12. At least 2 adults are required to stay with your group and help supervise during activities.

### SPECIAL REQUESTS

To help us deliver programming that works for all members of your group, please inform us if there are any special needs in the group. This could include mobility issues, medical concerns, allergies, etc. Program content and locations can be changed to accommodate the needs of the group.

### FACILITY GUIDELINES

John Walter Museum is a living museum. We ask that participants abide by the following rules while visiting:

- Artifacts should only be touched when a program leader has given permission.
- Respect boundaries such as ropes, fences and signs. These protect sensitive spaces and to keep visitors safe.

### PROGRAM CANCELLATIONS

- You are required to provide written notice of cancellation of programs via email at [artsattractionsbookings@edmonton.ca](mailto:artsattractionsbookings@edmonton.ca) or call 311.
- Programs run rain or shine!
- For programs canceled with 8-30 days notice, 50% of the program fee will be charged. For programs canceled with less than 7 days notice, the full program fee will be charged.