



Safety Trainer

DEFINITION

The Safety Trainer is responsible for the delivery of various safety awareness & practices programs. These Safety training programs are administered in accordance with Occupational Health and Safety Codes, City procedures and regulations, and industry/construction standards and practices. A substantial portion of the incumbent's time is devoted to field safety inspection and testing functions, as well as delivery of safety and accident prevention education. Delivery of these programs may occasionally involve the demonstration of the safe & proper use of field equipment.

Incumbents monitor safety/accident reports. Based on these reports, the Safety Trainer will initiate programs or make changes to current programs, enhance safety awareness and support the use of protective equipment and procedures. Employees in this class perform duties with a high degree of independence, under the general direction of a supervisor.

TYPICAL DUTIES *

Provides field level safety awareness and education sessions to staff, delivering safety training through individual instruction, group presentations, tailgate discussions, etc. and ensuring that safe practice awareness remains at a high level.

Performs pre-work hazard assessment investigations on jobsites, equipment, etc. as well as assisting with accident incident reporting and follow-up.

Ensures a strong safety presence, inspecting crews and yards for compliance to safety regulations and procedures, use of safety equipment, etc. and determines the need for safety instruction sessions for field personnel.

Performs random checks to ensure that personal protective equipment is in use by crews, following up with foremen and supervisors as required and researches new products for field use.

Conducts sampling and measurements on jobsites concerning air quality, noise levels, etc. to ensure compliance with Occupational Health and Safety regulations and codes.

Monitors field operation activities in relation to safety performance standards and OH&S codes.

Demonstrates equipment operation in support of safety and accident prevention. This includes the demonstration of the correct and safe use of equipment such as loaders, dump trucks, graders, snow blowers, sweepers, sanders, plows, bobcats etc.



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Contributes to safety program development for new work activities and assists with competency assessment to support the Equipment and Safety Instructors.

Participates in orientation and seminars to deliver and reinforce safety equipment and procedures (flagging, use of personal protective equipment (PPE) etc.), accident prevention measures, worksite hazard awareness, etc.

Attends meetings on safety, accident prevention, worksite hazards, etc. and provides advice and expertise as required.

Performs related duties as required.

KNOWLEDGE, ABILITIES AND SKILLS

Knowledge of Occupational Health and Safety codes and regulations applicable to the specific field environment.

Knowledge of testing techniques and results interpretation concerning air quality, worksite noise, etc.

Knowledge of first aid procedures, safe work practices, accident investigation techniques, equipment operation, etc.

Ability to effectively communicate safety equipment usage and accident prevention awareness to all levels of staff.

Ability to evaluate worksites, equipment and materials, personnel, etc. and determine worksite hazards and compliance to safety codes and regulations.

Ability to withstand inclement weather conditions and moderately strenuous physical exertion while performing field duties.

Ability to effectively interpret and apply the concepts, principles and behaviours consistent with leading, motivating and encouraging staff; ensuring compliance with the City's policies and procedures and representing the City of Edmonton in a professional, honest, respectful, and safe manner.

Skilled in the use and demonstration of protective equipment, equipment operations, safe working procedures, measurement devices, etc.

Skilled in the use of computer equipment and software as required by job functions.



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TRAINING AND EXPERIENCE REQUIREMENTS

Job Level

Grade 12 and some formal training in Safety and Adult Training. A minimum of 5 years experience in related field operations. Related certification such as First Aid, Flagging, WHMIS and TDG may be operationally required.

Valid Class 3Q Drivers License as well as the ability to obtain and hold a City Driving permit as operationally required.

* *This is a class specification and not an individualized job description. A class specification represents and defines the general character, scope of duties and responsibilities of all positions within a specific job classification. It is not intended to describe nor does it necessarily list the essential job functions for a specific position in a classification. Positions may perform some of the duties listed above but this does not necessarily qualify for placement into this classification.*

SAFETY_TRAINER_ACTIVE

Salary Plan	<u>10M</u>	<u>10A</u>	<u>10B</u>	<u>10D</u>
Job Code	1929			
Grade	024			
Last Updated:	Sept 2015 (update Quals – License)			
Previous Updates:	June 2013 (update & title change – Roadway Maintenance Trainer) 2012 (title change)			
Originated:	2005			