

## PART 9 PROJECT PRODUCT EXCHANGE AND PLAN REVISION PROCEDURE

for Part 9 projects without Professional Involvement mandated per NBC(AE):DivC:2.4.2.1.(3)(4)(5)

### Proceed on conditions

MINOR change to exterior wall sheathing and/or extent of cladding ONLY accepted as noted:

#### 1. Wall sheathing change

- plywood↔OSB is interchangeable; same thickness and maintain any required APP.
- plywood/OSB→exterior grade gypsum.
- Gypsum→OSB/plywood ok **except** if gypsum-under-vinyl for non-combustible cladding is **required**.

#### 2. Manufactured stone or thin brick\* “adhered masonry veneers” extent, per

- Part 5 - PEng letter not restricting the installation and being followed; **OR**
- Part 9 - [Standata](#) residential solution **does not exceed** 3m limitation.

#### 3. EIFS\* extent, **except** if EIFS is replacing **required** non-combustible cladding on parts of the building, per

- Part 5 - PEng letter not restricting the installation and being followed; **OR**
- Part 9 - Code prescriptive solution (e.g., water resistant membrane, drainage EPS) being followed; **OR**
- Part 9 - CCMC system per conditions/limitations. No mix & match various system components.

#### 4. Other claddings\*, **except** if combustible cladding is replacing **required** non-combustible cladding.

**\*Wholly at the discretion of inspector (for unusual requests), inspector notes change in permit record:**

- If change impacts a DP/SDAB approval of exterior finishes characteristics, revision review per 6, below, is **required**.
- If substituted cladding is not clearly prescribed in Code, revision review per 6, below, is **required**.
- Change in stud size and/or spacing not permitted; revision review (energy efficiency) per 6, below, is **required**.

### Proceed on field acceptance

5. MINOR change to floor/roof layout by same supplier--REVISED layout on site may be accepted on site:

- stronger LVL beam: deeper, thicker or greater E - stronger joist: same manufacturer + same depth - hanger type - component placement labelling on the layout	- truss web configuration - reduced O.C. spacing - adjust member position only enough to accommodate plumbing or heating, but not exceeding max subfloor span
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**Inspector records field-accepted change:**

- Signs the provided **revised layout** that clearly shows correct address and changes noted,
- photographs and emails high res photo to [BPRevisions@edmonton.ca](mailto:BPRevisions@edmonton.ca) ; then
- **Support Team** uploads revision to Docs and **Notes in posse** for next inspection that the revision was accepted.

### Proceed on office revision process completion

6. MAJOR floor or roof layout changes; SUPPLIER CHANGE of manufactured engineered components; ANY OTHER CHANGE involving Building Permit or Development Permit

Require [REVISION PROCESS](#) + fee; and includes any of, but not limited to, these changes:

- product, brand or software supplier - depth of floor joist (greater or lesser) - bearing locations for joists, beams, or trusses - columns or load transfer bearing points - load path to the foundation - resulting from specified load change - arising from Building Code requirements - any cover letter that the supplier reserves the right to replace the product at their discretion	- building dimension and/or configuration change which also possibly involves the Development Permit. Examples: → building location change; → window/door move, removal, addition, size change; → building width/depth change; → building height increase; → foundation height/depth increase; → foundation type change (e.g., 8”concrete to ICF)
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**PERMIT HOLDER initiates REVISION PROCESS for issued permit:**

- **Go to** the specific project on [selfserve.edmonton.ca](https://selfserve.edmonton.ca) and **click** “Request Revision.”
- **Upload** the revised plans and specifications: ensure addresses match the permit.
  - Floor/roof: upload revised layouts + valid pad footing sheet/highlighted (if applicable) + revised supplier letter.
- **PAY** the fee without delay.
- **Do not upload ‘extra’ information**, only highlighted/redlined changes to plans. Allow the permit issuer **5** business days. Building revision involving Development Permit review will require a **longer review time**.

Professional Involvement per NBC(AE):DivC:2.4.2.1.(3)(4)(5) allows for changes to a project to be managed by the professionals of record per Professional Schedule provisions, while also complying with Div C and Safety Codes Permits and Inspections Bylaw 15894.