



## Edmonton Salutes

Minutes

VIA Google Meet

9:00 - 11:00 AM

June 28, 2024

*Committee Mandate: to recognize the value of the contributions made by military personnel, veterans and their families who reside within the city and surrounding communities.*

### In Attendance - Voting Members

- Alexander Tsang, Edmonton United Services Institute
- David McRae, Town of Redwater - *virtual*
- Dean Ervin, Edmonton International Airport
- Darren Krill, Community Member - *virtual*
- Fred Malott, Town of Legal
- Kaetlyn Corbould, Community Member
- Karen Principe, City of Edmonton
- Lacey Laing, Town of Bon Accord
- Laurie Hackett, Community Member
- Lorne Strachan, Community Member
- Mac (Robert) Torrie, Edmonton Legion
- Mark Humphreys, Canadian Forces Liaison Council
- Mike Killick, City of St. Albert
- Nicole Goehring, Community Member
- Rebecca Balanko, Town of Morinville
- Rick Palfrey, Community Member
- Roza Parlin, Military Family Resource Centre
- Scott Lundy, Community Member

### Guests

#### Military

- LCol Al Wong, CFB Edmonton
- LCol Shawn Thompson, CFB Edmonton

### City of Edmonton Staff/Secretariat

- Julie Elford
- Megan Tam

### Regrets



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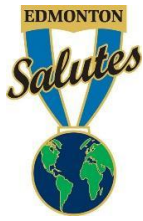
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- Amber Harris, Town of Gibbons
- Brian Hodgson, Chair of ESC
- Dan Derouin, Sturgeon County
- Georgette L'Hirondelle, Canada Lands Company
- Haydar Al Dahhan, Edmonton Chamber of Commerce
- Jibs Abitoye, City of Fort Saskatchewan
- Katie Berghofer, Strathcona County
- Sarah General, HMCS Nonsuch
- Teri-Anne Bowyer on behalf of MLA Justin Wright
- Maj Graham Kallos, 408 Tactical Helicopter Squadron
- Ziad Aboultaif, MP

Item	Agenda Item	Action
1.	Call to Order	
	1.1 - Vice Chair Roza Parlin called the meeting to order at 9:03 a.m.	Meeting called to order at 9:03 a.m.  Vice Chair opened the Committee's meeting with Strathcona County's Land Acknowledgement.
2.	Introductions	
	2.1 Introductions/ Welcome Guests	The Chair welcomed all members in attendance. Noted and thanked: <ul style="list-style-type: none"><li>• Thank you to Katie Berghofer for hosting us at Strathcona County Hall in May</li><li>• Welcome Mark Humphreys, who is the new CFLC representative with Carolyn Patton's move to Calgary - Thanks to Carolyn</li><li>• Mark introduces himself</li><li>• Welcome LCol Alfred Wong - representative for DComd 3 CDSG, as LCol Shawn Thompson is transitioning</li></ul>
3.	Determination of Quorum	



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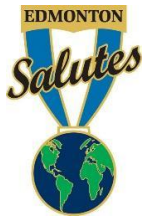
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	3.1 - Quorum of at least 13 members was confirmed by administration Y/N?	Yes
4.	Approval of Agenda	
	4.1 - MOVED to approve the Agenda for Edmonton Salutes Meeting for June 28, 2024	Moved by F. Malott Carried.
5.	Approval of Meeting Minutes	
	5.1 - MOVED to approve the Edmonton Salutes Meeting Minutes from May 24, 2024	Moved R. Balanko. Carried.
6.	Guest Speaker	
	6.1 - N/A	<ul style="list-style-type: none"> <li>N/A</li> </ul>
7.	Reports	
	<p>7.1 - Chair Report</p> <p>MOVED to accept the verbal report provided by the Chair of the Committee.</p>	<p>The Chair provided a verbal report. Key items included:</p> <ul style="list-style-type: none"> <li>Attended a few subcommittee meetings <ul style="list-style-type: none"> <li>Membership and Bylaw</li> <li>Budget</li> </ul> </li> <li>Brian connected with Scott Lundy who will draft key messages for ES to be passed by the committee.</li> <li>Medals/Award Nominations - Reminder (links in the May minutes). Let the Chair/Administration know if support is required. <ul style="list-style-type: none"> <li><a href="#">King Charles III Coronation Medal   The Governor General of Canada</a></li> </ul> </li> </ul>



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		<ul style="list-style-type: none"> <li>○ <a href="#">The Meritorious Service Decorations (Civil Division)   The Governor General of Canada</a></li> <li>○ <a href="#">Sovereign's Medal for Volunteers   The Governor General of Canada</a></li> <li>● A plan for greeting returning deployments - TBD</li> <li>● Event attended: <ul style="list-style-type: none"> <li>○ June 3 - Launch Alberta Canadian Armed Forces Day (Appreciation)</li> </ul> </li> </ul> <p>L. Hackett moved to accept the verbal report by the Chair.</p> <p>Carried.</p>
	<p>7.2 Administration Report</p> <p>MOVED to accept the verbal report provided by admin.</p>	<p>Admin provided a verbal report. Key updates are as follows:</p> <ul style="list-style-type: none"> <li>● Budget is at: <b>41,890.00</b> *no change</li> <li>● Funding updates: <b>defer to budget subcommittee update later</b></li> <li>● RCAF Centennial Parade in Churchill Square - August 16 <ul style="list-style-type: none"> <li>○ Formal invite will be distributed by another team member (Tasha), if not already</li> <li>○ RSVP by August 7</li> </ul> </li> <li>● Core services - changes in the summer</li> </ul> <p>S.Lundy MOVED to accept the verbal report provided by admin.</p> <p>Carried.</p>
	7.3 - Sector Reports	<p>Updates provided by:</p> <ul style="list-style-type: none"> <li>● <b>LCol Alfred Wong</b> <ul style="list-style-type: none"> <li>○ Two changes of command</li> <li>○ Lord Strathcona horse is getting ready to deploy to Latvia</li> <li>○ Soldiers will be supporting Calgary</li> </ul> </li> </ul>



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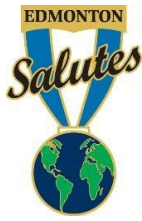
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	<p>MOVED to accept the verbal reports</p>	<p>stampede</p> <ul style="list-style-type: none"><li>○ Charity Golf Tournament in Sept</li><li>○ Supporting deployments: AI to continue the plan</li></ul> <ul style="list-style-type: none"><li>● <b>Lieutenant Jeffery Jolly for Navy/HMCS Nonsuch</b><ul style="list-style-type: none"><li>○ N/A</li></ul></li><li>● <b>Maj Graham Kallos for Air Force / 408 Tactical Helicopter Squadron</b><ul style="list-style-type: none"><li>○ <b>Julie Provided through email by Maj. Kallos:</b> "Quick summary – All pers are back from a short notice deployment to Op GLOBE – this was a deployment ISO helping Canadian embassy personnel in Haiti.</li><li>○ We are now focusing on building towards a ROTO 1 deployment of our personnel to Op REASSURANCE (Latvia) and are very busy with getting our members trained and ready.</li><li>○ Over the summer some of the event highlights are:<ul style="list-style-type: none"><li>■ Support to Calgary Stampede</li><li>■ Support to multiple exercises over the summer</li><li>■ RCAF Day 16 August (support to 700 wing)</li></ul></li><li>○ Last weekend, I gave a quick presentation on behalf of the RCAF Reserves in AB at a CFLC meeting.</li><li>○ Our RCAF members continue to be excellent.</li><li>○ I will be on leave until 8 Jul – please let me know when the next meeting will be."</li></ul></li><li>● <b>Lieutenant Sarah General for Navy/HMCS Nonsuch</b><ul style="list-style-type: none"><li>○ N/A</li></ul></li></ul> <p>M. Killick moved to accept verbal reports Carried.</p>
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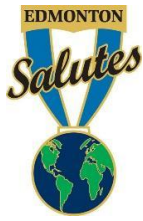
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	<p>7.4 Subcommittee Reports</p> <p>7.4.1 Strategic Action <b>Darren Krill</b></p> <p>7.4.2 Budget Subcommittee <b>Laurie Hackett</b></p>	<p>Strategic Action - N/A</p> <p>Budget:</p> <ul style="list-style-type: none"><li>• Budget meeting held on June 7 and June 27, 2024</li><li>• <b>a) MOTION: to accept Korean War Memorial funding request of \$1500</b><ul style="list-style-type: none"><li>■ <i>Requirement to receive names and photos of the veterans</i><ul style="list-style-type: none"><li>○ Mike Killick spoke to the importance of supporting and recognizing the Korean Veterans</li><li>○ Lorne: emphasize the importance</li><li>○ Alex: the last hurrah for these veterans</li><li>○ Kaet: believes that \$2500 is more appropriate</li></ul></li></ul></li><li>• <b>a) R. Torrie MOTIONS to amend the support to \$2500</b> Carried.</li><li>• <b>b) MOTION to accept Base Commander Edmonton Charity Golf Tournament funding request:</b><ul style="list-style-type: none"><li>○ 1) \$1000 monetary donation</li><li>○ 2) Spending a max. \$1000 for merchandise towards this event</li></ul></li><li>• There are enough ESC pins, socks and usb sticks for gift bags</li><li>• Lorne suggested baseball hats</li><li>• Laurie to mention that we use up what we have already. Roza emphasized this.</li><li>• Mike: use existing items with a combination of new, so we do not sit on a bunch of inventory</li><li>• Roza: food-based that will get the name out</li><li>• Lacey: I have seen some really creative options</li></ul>
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	<p>7.4.3 Bylaw and Policy <b>Kaet Corbould</b></p> <p>7.4.4 Membership and Orientation <b>Lorne Strachan</b></p>	<p>people use for their marketing, bike helmets, silicone baking spatulas, color changing cups are probably my favourite, affordable option and useable. I would not do squeeze toys, or any more hats, or toques, things that people already have enough of, maybe do something small, toy military vehicles with logo or.... use up the items we have first.</p> <ul style="list-style-type: none"> <li>• Dave: comment on representing ESC and what the entire package will look like</li> </ul> <p>Bylaw and Policy</p> <ul style="list-style-type: none"> <li>• 700 Wing membership update - meeting TBD</li> <li>• Upcoming meeting on July 12 at the MFRC</li> <li>• Look at policies that are not currently covered</li> <li>• Joint meeting: potential new members</li> </ul> <p>Reports from Membership and Orientation:</p> <ul style="list-style-type: none"> <li>• To set up new member meetings with Al Wong and Mark Humphreys</li> </ul> <p>K. Corbould moved to accept subcommittee reports. Carried.</p>
7	<p>7.5 Municipal/Other reports</p> <p>MOVED to accept the verbal report provided by municipal members</p>	<ul style="list-style-type: none"> <li>• <b>Councillor Karen Principe, City of Edmonton</b> - N/A</li> <li>• <b>Other Municipal members:</b></li> <li>• <b>Mike Killick, City of St. Albert:</b> <ul style="list-style-type: none"> <li>○ Change of Command: attended July 27</li> <li>○ It was great to represent City of St. Alberta and ESC</li> <li>○ Al Wong to double check ESC is on the invite list for an official invite next time</li> </ul> </li> <li>• <b>Robert Torrie:</b> <ul style="list-style-type: none"> <li>○ Canada Day breakfast at Kingsway Legion</li> <li>○ On socials</li> </ul> </li> <li>• Mark Humphreys, CFLC:           <ul style="list-style-type: none"> <li>○ had a quarterly meeting</li> <li>○ Aug 24-25 National Etrack - Mark to send info</li> </ul> </li> </ul>



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		L. Strachan moved to accept reports. Carried.
8.0	New Business	
	8.1 New business	<p>SWAG:</p> <ul style="list-style-type: none"> <li>• \$2500 to purchase more</li> <li>• Megan to distribute list of current inventory</li> <li>• Laurie mentioned the Municipal funds. Suggested 4Imprint</li> <li>• Use of swag for redeployment</li> <li>• Kaet mentioned that we used to have banners and printed material - Megan to confirm - <i>confirmed flag-style banners and branded tablecloth</i></li> <li>• Megan/Julie to confirm inventory count first</li> <li>• Consider business cards, name tags?</li> <li>• Lorne: QR codes - go digital instead</li> <li>• Robert Torrie offered to have his boardroom as meeting space</li> </ul>
9.0.	Next Meeting	
	9.1 Next Meeting	<p><b>MOTION</b> for a summer recess for July and August</p> <ul style="list-style-type: none"> <li>• Next meeting - September 27. 2024</li> </ul> <p>D. Ervin moved to accept. Carried.</p>
10.	Adjournment	
	10.1 MOVED to adjourn the meeting at 10:20 a.m.	L. Strachan to moved to adjourn Carried. Meeting ended at 10:20 a.m..
<p><b>Upcoming Committee Meetings:</b></p> <ul style="list-style-type: none"> <li>• September 27, 2024 - virtual</li> </ul>		