

Members Present:

Emily Batty (Chair), Mudasser Seraj (Rafi) Vice Chair), Joshua Jackman, Zohra Jabeen, Eugene Masahkwe, Maria Owczarek, Bailey Gerrits, Lexi McFarlane, Shalene Williams, Rebecca Hardie, Councilor Erin Rutherford.

Regrets:

Ken Kirk, Steve Bradshaw (President, ATU 569)

City of Edmonton Staff:

Tammy Smith, Admin Assistant Transit Planning, Ridership and Revenue.
Marc Lachance, ETS Staff Liaison.

Materials & Attachments:

- Land Acknowledgement
- Meeting Agenda and ETS Branch Highlights Report
- DRAFT Meeting Minutes - January , 2025

CALL TO ORDER 6:00 PM E. Batty Land acknowledgement	E. Batty
Agenda Review DECISION	
<i>Moved: by S. Williams seconded by L. McFarlane to approve the February, 2025 agenda as presented.</i>	
CARRIED	
Meeting Minutes Review DECISION	
<i>Moved: by, L. McFarlane seconded by R. Hardie to approve the January 27 , 2025 minutes as presented.</i>	
CARRIED	

New Business/Updates:

a) Councilor Emerging Issues Update (Councillor E. Rutherford)

- Council is voting on the public spaces bylaw. B. Gerrits stated the letter ETSAB submitted about the bylaw did not have full agreement between all the ETSAB members, there was a variety of stances on this topic.

- Bike transportation was discussed between multiple members. R. Hardie asked why not put paint to distinguish at intersections. E. Batty stated great cost savings but not effective in the Winter season
- DATS review audit shows improvements on the service review that was done in 2019.

b) New board member recruitment

- The new ETSAB member recruitment is ongoing; there were 18 candidates. The ETSAB Chair and Vice Chair short listed and submitted recommendations to the Civic Agency Team and they will conduct candidate interviews mid April and hopefully the new board member will start in May 2025.

c) Annual Report

- There are three parts to the Annual Report; annual review of activities, membership review, and the workplan with subcommittee topics for approval. The report will be discussed at council on March 12.
- In the report the goals from last year were providing timely followup on transit issues. The process of how we choose topics at our general meetings to provide rapid response. There is some room for improvement. Streamlining the process and submissions. The second goal was completing subcommittee reports. The letter on fare evasions, perception on safety on the LRT report and the ARC card subcommittee that is currently postponed. The third is to improve and maintain collaborative relationships with other agencies, boards and commissions. We discussed our association with AAC thanks to J. Jackman and Z. Jabeen. Includes key topics each meeting and list of all reports and submissions to council. The third part is a work plan where we identify goals similar to last year.

d) Review of Annual Retreat

- E. Batty discussed how the retreat went well, they achieved objectives for the day and liked the facilitation process. A take away would be to consider having the counselor presentation earlier in the day in the future just for perspective. Also would be better to hold the retreat at an earlier date in the future to accommodate the annual report better.
- Board members expressed positive responses about the format of the retreat and the facilitator noting that more time would be beneficial for future sessions.

Board Elections: a. Chair nominations b. Vice-chair nominations	M. Lachance
M. Lachance asked E. Batty to talk about the roles of the executive. The board members discussed the roles of the Chair and Vice Chair.	
<p><i>Moved: by, L. McFarlane seconded by J. Jackman to move the election of chair and vice chair to the March meeting.</i></p> <p style="text-align: right;">CARRIED</p>	

Working groups sub committees rapid responses	E. Batty
Perception of safety Report has been amended to remove social media items from report as was required due to FOIP. The report will be going forward March 4th to the Urban Planning Committee. Once the new committees are approved in March ETSAB can begin work	

External Updates	
a) ATU 569 Nothing to report	S. Bradshaw
b) ETS Branch Highlights Report See enclosed report	M. Lachance
c) Accessibility Advisory Committee - AAC Liaison Update J. Jackman said a few thoughts about visual impairment,	J. Jackman
d) ETS Branch Manager/Chair (bi-monthly meeting updates) Nothing to report	E. Batty

Topics of the Night <ul style="list-style-type: none"> • Review of annual retreat discussed topics for working groups • Discussion of election of chair and vice chair; election postponed until the March 2025 meeting 	M. Seraj
--	-----------------

Motion to Adjourn

CHAIR SIGN-OFF _____