



Edmonton Salutes

Minutes **DRAFT**

VIA - Google Meet - Calendar

9:00 - 10:30 A.M. June 24, 2022

Committee Mandate: to recognize the value of the contributions made by military personnel, veterans and their families who reside within the city and surrounding communities.

In Attendance - Voting Members

- Brian Hodgson, CHAIR
- Wes Brodhead, City of St. Albert
- Nicole Goehring, Community Member
- Laurie Hackett, Community Member
- Darren Krill, Community Member
- Dave McRae, Town of Redwater
- Carolyn Patton, Canadian Forces Liaison Council
- Alexandra Hryciw, Edmonton Chamber of Commerce
- Katie Berghofer, Strathcona County
- Roza Parlin, Military Family Resource Centre
- Karen Principe, City of Edmonton
- Lorne Strachan, Community Member
- Mac (Robert) Torrie, Edmonton Legion
- Justin Yaassoub, Community Member
- Alexander Tsang, Edmonton United Services Institute
- Marvin Neumann, Canada Lands Co.
- Lacey Laing, Town of Bon Accord
- Scott Lundy, Community Member

Guests

Military

- Maj. Phil Paradis, CFB Edmonton
- Capt David Parker, 408 Tactical Helicopter Squadron
- L Cdr Leslie Yewer-Stacey, HMCS Nonsuch

Government

- Sebastian Farkas, Assistant to MLA Brad Rutherford, Government of Alberta Military Liaison to the Canadian Armed Forces

Regrets

- L Col Harpal Mandaher, CFB Edmonton
- Fred Malott, Town of Legal
- Steve Maybee, Edmonton International Airports
- Brad Rutherford, Chief Government Whip, Government of Alberta Military Liaison to the Canadian Armed Forces
- Kaetlyn Corbould, Community Member
- Amber Harris, Town of Gibbons
- Lisa Makin, City of Fort Saskatchewan
- Dan Derouin, Sturgeon County

City of Edmonton Staff/Secretariat

Sarah Paterson
Natasha Weber



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Item	Agenda Item	Action
1.	Call to Order	
	1.1 - Chair Brian Hodgson called the meeting to order at 9:03 a.m.	
2.	Introductions	
	Introduction/Welcome Guests	Introduced Alex Hryciw and Maj. Phil Paradis and asked the committee to do a roundtable of introductions.
3.	Determination of Quorum	
	3.1 - Quorum of at least 12 members was confirmed by Natasha Weber Y/N?	Yes
4.	Approval of Agenda	
	4.1 - L. Strachan MOVED to approve the Agenda for Edmonton Salutes Meeting of June 24, 2022.	Carried
5.	Approval of Meeting Minutes	
	5.1 - N. Goehring MOVED to approve the Edmonton Salutes Meeting Minutes from May 27, 2022.	Carried
6.	Reports	
	6.1 - Chair Report - Chair Brian Hodgson	<p>Chair provided a verbal report. Key action items were identified as follows:</p> <ul style="list-style-type: none"> • Recruitment: Lorne onboarded Alex Hryciw, ESC's new representative on behalf of the Edmonton Chamber • Attended several events on behalf of ESC: <ul style="list-style-type: none"> ○ Military Networking Lunch,



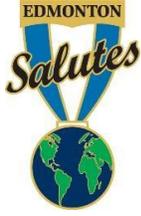
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	<p>W. Brodhead MOVED to accept verbal report of Chair for information</p>	<ul style="list-style-type: none"> ○ MFRC Gala, ○ 408 Squadron Events, ○ Lt Governor’s Platinum Jubilee, and ○ Churchill Annual Banquet - unable to attend. Did follow up with General Wynnyck, asking for a recording of his presentation ● Reminded Members to bring forward possible guest speakers for future meetings ● Indicated that the Vice Chair Role Description is coming forward today for approval <p>Carried</p>
	<p>6.2 - Administration Report - Natasha Weber</p>	<p>Administration provided a verbal report. Key items included:</p> <ul style="list-style-type: none"> ● Freedom of the City Request from 41 Service Battalion - confirmed October 22, 2022 date, 11 - 1 p.m.. Building a guest list and reconvening internal city staff to continue the planning. <ul style="list-style-type: none"> ○ Question asked about the name and whether we are concerned with it being associated with other Freedom movements. Can we rename it? ○ Many members noted that the name and ceremony are very historic. ○ History - from Roman times - granted by the Caesar of the day - paying homage to those who have served ○ Symbolic of the trust that the people of the city ● HMCS Edmonton Visit - City Administration is exploring the idea of hosting a visit in 2022. ● Confirmed that the K Days parade is not happening this year. ● Have ordered business cards for the



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	<p>S. Lundy MOVED to accept verbal report provided by Administration.</p>	<p>Chair. Admin is exploring other options for ESC members to be identified at events, such as name tags.</p> <ul style="list-style-type: none"> ● Still looking for responses: <ul style="list-style-type: none"> ○ Inventory of military scholarships available to build a resource page (Darren/Strategic Action to report more on this) ○ A request for updated profiles of all the committee members, to include in the Orientation package <p>Carried</p>
	<p>6.3 - Members/Sector Reports - Military</p>	<p>Maj. Paradis provided a verbal report for the Military. Key items included:</p> <ul style="list-style-type: none"> ● Mess lunches and dinners are happening again. Last one included elected officials from Morinville. ● Looking at a transition - Wainwright will become an independent base <ul style="list-style-type: none"> ○ Edmonton will be under its own commander ● The Military recognizes that the ESC is a valuable resource to connect to local organizations and communities ● Summer transitions are underway and exercises will start again in the Fall. ● Troops expected to return Oct/Nov ● Emergency response - keeping an eye on Calgary and the bow river. Also watching in case fire fighting response is required <p>Captain David Parker provided a verbal report for the 408 Tactical Helicopter Squadron. Key Items included:</p>



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- Recent anniversary event was a success, thanks to all
- Ready to respond to natural disasters - high ready response until end of August 2022
- Canada Day - events in and around the city
- Will be flying flag over Stampede grounds
- Engaged in Arctic exercises over the summer

Lt. Cdr. Yewer-Stacey provided a verbal report for the Navy. Key items included:

- New Vice Admiral Agnus Topshee - wants to ensure that the Navy sees more of the country - decrease isolation of Navy officers
- Nonsuch - busy with summer training
- Expecting even busier training year next year

Marvin asked a question about the recent announcement of Federal funding for NORAD and how it will impact Edmonton and surrounding communities.

- [Construction](#) and maintenance of Norad radar sites
- Last Fall Norad visited - Edmonton Base is the gateway to the North with the base and airport. This will be a good resource for Arctic connections.

Chair asked for a suggestion of a guest speaker to provide more information on Norad and gateway to the North - David Parker and Phil Paradis to consider

Carried



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	<p>D. McRae MOVED to accept verbal report provided by the Military</p>	
	<p>6.4 - Subcommittee Reports</p> <p>6.4 (a) Strategic Action Subcommittee</p>	<p>Subcommittee reports were as follows:</p> <p><u>Strategic Action</u></p> <p>Strategic Action Subcommittee Chair, D. Krill updated the committee on the work of the Subcommittee, as follows:</p> <ul style="list-style-type: none">● Next Steps in Military Tattoo<ul style="list-style-type: none">○ The purpose is to increase prominence and recognition of contributions of CAF members and veterans in the Edmonton area○ The subcommittee thinks it is a good idea in concept, but there are questions about timing and community interest○ Subcommittee will need to scope out the many details through a feasibility study before proceeding○ Brian has volunteered to seek out funding for a feasibility study - outside of ESC budget○ Next steps include Brian meeting with potential partners for money for the feasibility study <p>Members discussed and asked the following questions:</p> <ol style="list-style-type: none">1. Will there be any cost to ESC?<ol style="list-style-type: none">a. Brian may have to return to the committee if funding can not be secured



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	<p>6.4 (b) Membership and Orientation Subcommittee (no meeting)</p> <p>6.4 (c) Budget Subcommittee (no meeting)</p> <p>6.4 (d) Bylaw and Policy Subcommittee</p>	<p><u>Membership and Orientation Subcommittee:</u> Membership and Orientation Subcommittee Chair L. Strachan updated the committee on the work of the Membership and Orientation Subcommittee, as follows:</p> <ul style="list-style-type: none">○ Used Moodle to conduct orientation for new member from the Chamber, Alex Hryciw <p>Nothing to report</p> <p><u>Bylaw and Policy Subcommittee</u> Bylaw & Policy Subcommittee Chair R. Torrie updated the committee on the work of the Subcommittee, as follows:</p> <ul style="list-style-type: none">● Subcommittee is seeking approval on the following policy documents:<ul style="list-style-type: none">○ Vice Chair Role Description - new document that outlines the role of the vice chair, including what happens if the chair is unable to fulfill his/her duties.○ Event Attendance Policy - New policy that gives the committee and administration guidance on how and who to offer tickets to events.○ Expense Policy - Updated policy that specifies in more detail the types of expenses that members can claim.○ Chair Election Process - Minor updates were made to reflect the changes at the city and to remove reference to specific dates.
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	<p>R. Torrie MOVED to approve the Vice Chair Role Description</p> <p>R. Torrie MOVED to approve the Event Attendance Policy</p> <p>R. Torrie MOVED to approve the Expense Policy</p> <p>R. Torrie MOVED to approve the Chair Election Process Document</p> <p>R. Torrie MOVED to accept verbal reports of Subcommittees for information</p>	<p>VICE CHAIR role - Carried as is</p> <p>EVENT ATTENDANCE POLICY - carried as is</p> <p>EXPENSE POLICY - carried as is</p> <p>CHAIR ELECTION POLICY - carried as is</p> <p>Carried</p>
	<p>6.5 Other Reports</p>	<p>Lorne Strachan - Noted an upcoming golf tournament for Veterans Association Food Bank on June 29th.</p> <p>Katie Berghofer - Noted that she attended golf tournament. Would like to think more about what Strathcona County could do to participate in Military Tattoo</p> <p>Karen Principe - Attended the Churchill Society event.</p> <p>Sebastian Farkas - Reporting on behalf of Minister Rutherford who attended Seamless Canada (An organization that supports military posting transitions for members and families) AGM in Ottawa.</p> <p>AB government is updating a website with information on military veteran supports, expected Fall 2022. Also includes Military and military family scholarships from Advanced Education</p> <ul style="list-style-type: none"> o A link will be made available for Edmonton Salutes website <p>Carolyn Patton - attended 41 Brigade change of command in Calgary.</p>



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		<ul style="list-style-type: none"> - Outgoing Col Mike Vernon transferred to incoming Col Chris Hunt. <p>Justin Yaassoub - noted a Canadian business creates military apparel if anyone was interested. https://sectorsevenindustries.ca/</p> <p>A number of members noted the Canada Day events they will be attending. They are listed below the minutes.</p>
7.	New Business	
	7.1 New Business	Mac Torrie noted that the next Bylaw Subcommittee meeting is scheduled for September 13 at the Kingsway legion.
8.	Next Meeting	
	8.1 Summer break?	<p>Chair proposed that the committee break for July and August.</p> <p>Next meeting was scheduled for September 30, 2022, however to honour National Day for Truth and Reconciliation- a new date will be done through a poll.</p> <p>Next meeting will be virtual.</p> <p>Carried</p>
	S. Lundy MOVED to adjourn for the summer and meet again as a committee in September	
	8.2 Virtual Meetings	Chair opened the floor to discuss if committee wants to, in the fall, meet virtually, in person or hybrid?



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		Members discussed options and asked for the City Administration to conduct a poll over the summer for preferences.
9.	Adjournment	
	9.1 - R. Torrie MOVED to adjourn the meeting at 10:40 a.m..	Carried. Meeting ended at 10:40 a.m.
<p>Upcoming Events:</p> <ul style="list-style-type: none"> • Veterans Association Foodbank – Edmonton 1st Annual Charity Golf Tournament <ul style="list-style-type: none"> ○ July 29th 2022 Edmonton Garrison Memorial Golf & Curling Club ○ https://birdease.com/13877 <p>Canada Day Events and Locations:</p> <ul style="list-style-type: none"> • Kingsway legion - Pancake Breakfast and pig roast • GOA Canada Day event at the Legislature • Edmonton Garrison Canada Day celebration • City of Edmonton Canada Day and Fireworks 		
<p>Upcoming Committee Meetings:</p> <ul style="list-style-type: none"> • Next ESC meeting will be held in the Fall - Date TBD by poll. 		