



Edmonton Salutes

Minutes

Edmonton Garrison Officers' Mess Conference Room

10:00 - 11:30 A.M.

September 22, 2023

Committee Mandate: to recognize the value of the contributions made by military personnel, veterans and their families who reside within the city and surrounding communities.

In Attendance - Voting Members

- Alexander Tsang, Edmonton United Services Institute
- Carolyn Patton, Canadian Forces Liaison Council
- Dan Derouin, Sturgeon County
- Darren Krill, Community Member
- Kaetlyn Corbould, Community Member*
- Katie Berghofer, Strathcona County
- Brian Hodgson, CHAIR*
- Dave McRae, Town of Redwater*
- Lacey Laing, Town of Bon Accord
- Laurie Hackett, Community Member
- Lorne Strachan, Community Member
- Mike Killick, City of St. Albert
- Nicole Goehring, Community Member
- Rick Palfrey, Community Member
- Steve Maybee, Edmonton International Airports
- Fred Malott, Town of Legal
- Justin Wright, MLA, GoA Military Liaison

Guests

Military

- LCol Shawn Thompson, CFB Edmonton
- Khalil Mraiche, GoA
- Rebecca Balanko, Town of Mornville

Regrets

- Sarah General, HMCS Nonsuch
- Maj Graham Kallos, 408 Tactical Helicopter Squadron
- Georgette L'Hirondelle, Canada Lands Company
- Haydar Al Dahhan, Edmonton Chamber of Commerce
- Roza Parlin, Military Family Resource Centre
- Jibs Abitoye, City of Fort Saskatchewan
- Karen Principe, City of Edmonton
- Mac (Robert) Torrie, Edmonton Legion
- Amber Harris, Town of Gibbons
- Ziad Aboultaif, MP
- Tom McIntyre, Elks
- Scott Lundy, Community Member

City of Edmonton Staff/Secretariat

- Natasha Weber
- Olena Hlaskova

* Note: Members attempted to join the meeting via teleconference but were unable.



Edmonton Salutes

Minutes

Edmonton Garrison Officers' Mess Conference Room

10:00 - 11:30 A.M.

September 22, 2023

Item	Agenda Item	Action
1.	Call to Order	
	1.1 - Interim Chair L. Strachan called the meeting to order at 10:06 am.	<p>Meeting called to order at 10:06 am.</p> <p>Chair opened the Committee's meetings with Land Acknowledgement.</p>
2.	Introductions	
	2.1 Introductions/ Welcome Guests	<p>The Chair welcomed all members in attendance. Noted and thanked:</p> <ul style="list-style-type: none"> • LCol Shawn Thompson for organizing the meeting location at the Base; • Col Robin Dove, Base Commander of 3 CDSG for hosting the Committee at the Luncheon; • LCol Hans Brink who was in attendance to discuss the Last Post Fund. <p>The Chair provided Col Dove and LCol Brink with a short overview of Edmonton Salutes and the Committee's mandate, followed by a quick round of introductions.</p> <p>Chair reminded that only voting members could vote and motion for action, and that the meeting would end 30 mins earlier to accommodate the Business Luncheon.</p> <p>LCol Thompson welcomed the Committee members to the Base and went over the housekeeping items on the agenda as well as a seating plan for the Luncheon.</p> <p>N. Weber introduced K. Corbould, B. Hodgson and others and excused their absence due to</p>



Edmonton Salutes

Minutes

Edmonton Garrison Officers' Mess Conference Room

10:00 - 11:30 A.M.

September 22, 2023

		connectivity issues.
3.	Determination of Quorum	
	3.1 - Quorum of at least 13 members was confirmed by administration Y/N?	Yes
4.	Approval of Agenda	
	4.1 - N. Goehring MOVED to approve the agenda for Edmonton Salutes Meetings of September 22, 2023	Carried
5.	Approval of Meeting Minutes	
	5.1 - L. Hackett MOVED to approve the Edmonton Salutes Meeting Minutes from June 23, 2023	Carried
6.	Guest Speaker	
	6.1 - LCol Hans Brink presented the Last Post Fund, a program to assist veterans who cannot afford decent burial services	<p>The Last Post Fund is a non-profit national organization mandated to deliver the Veterans Affairs Canada Funeral and Burial Program.</p> <p>LCol Hans Brink covered the mission of the program, the qualifying criteria, and ways to connect with the program. He also answered questions from the Committee members/guests.</p>
7.	Reports	
	7.1 - Chair Report	<p>The Interim Chair provided a verbal report. Key items included:</p> <ul style="list-style-type: none"> ● Attendance of Subcommittee meetings - Strategic Action and Budget Subcommittees ● Attendance of: <ul style="list-style-type: none"> ○ Day Sail with HMCS Edmonton



Edmonton Salutes

Minutes

Edmonton Garrison Officers' Mess Conference Room

10:00 - 11:30 A.M.

September 22, 2023

	<p>L. Laing MOVED to approve the Chair's report.</p>	<ul style="list-style-type: none"> ○ Military Cup Tournament ○ Executrek hosted by the Grizzly Defendor ● Chair thanked those Committee members who attended on behalf of Edmonton Salutes various events over the summer. ● Chair called for members to join subcommittees that were down members: <ul style="list-style-type: none"> ○ Bylaw & Policy (1) and ○ Membership & Orientation (1). ● Chair also thanked R. Palfrey for joining the Budget Subcommittee. <p>Carried.</p>
	<p>7.2 - Administration Report</p> <p>S. Maybee MOVED to accept the verbal report provided by the administration.</p>	<p>Admin provided a verbal report. Key updates are as follows:</p> <ul style="list-style-type: none"> ● Reorganization at the City ● Coordinating and supporting all the Subcommittee meetings ● Chair and Vice Chair Election Process ● Tulip Fundraiser for the RCAF ● Budget update: <ul style="list-style-type: none"> ○ Balance is at the end of September: \$38,083.08 <p>Admin also reminded about the upcoming events, particularly</p> <ul style="list-style-type: none"> ● The Freedom of the City Parade on September 23, 2023 <p>Carried.</p>
	<p>7.3 - Members/Sector Reports - Military</p>	<p>LCol Shawn Thompson provided the following update:</p>



Edmonton Salutes

Minutes

Edmonton Garrison Officers' Mess Conference Room

10:00 - 11:30 A.M.

September 22, 2023

	<p>F. Malott MOVED to accept verbal reports provided by the Military.</p>	<ul style="list-style-type: none">● Commented on the busy summer and training campaign, including the following highlights:<ul style="list-style-type: none">○ Active fire season: currently in the Lessons Learnt phase<ul style="list-style-type: none">■ 50 Military families from Yellowknife were housed on the Base○ Soldiers are undergoing individual and collective training (Build phase)○ Operations Impact, Unifier, and Reassurance <p>LCol Shawn Thompson listed the following upcoming events:</p> <ul style="list-style-type: none">● September 28: Truth & Reconciliation event at the Base● October 12: Exercise Collaborative Spirit: A day in the life of Canadian soldiers● October 29: NHL Heritage Classic (more information to follow)● Veterans Day events● December 11: Holiday Concert (ESC members are invited) <p>Commander Sarah General Navy/HMCS Nonsuch sent her regrets. City admin spoke to the following:</p> <p>Maj Graham Kallos for Air Force/408 Tactical Helicopter Squadron sent his regrets.</p> <p>Carried.</p>
--	---	---



Edmonton Salutes

Minutes

Edmonton Garrison Officers' Mess Conference Room

10:00 - 11:30 A.M.

September 22, 2023

<p>7.4 Subcommittee Reports</p> <p>7.4.1 Strategic Action</p> <p>7.4.2 Budget Subcommittee</p> <p>S. Maybee MOVED to approve the Committee's funding of the CFLC Reservist Luncheon in the amount of \$2,000.</p> <p>7.4.3 Bylaw and Policy</p> <p>L. Strachan MOVED to include Morinville to the Committee member list.</p> <p>7.4.4 Membership & Orientation Subcommittee</p> <p>C. Patton MOVED to accept verbal reports provided by the Subcommittee chairs.</p>	<p>No updates as the Committee is scheduled to meet after the main Committee meeting.</p> <p>S. Maybee provided an update of the latest Budget Subcommittee meeting and its recommendations regarding the Committee's funding of the Reservist Luncheon with the CFLC:</p> <ul style="list-style-type: none"> • It was recommended that the Committee awards the CFLC \$2,000 to offset some of the luncheon's cost. <ul style="list-style-type: none"> ○ C. Patton recused herself from this vote. <p>Carried.</p> <p>N. Weber provided an update of the latest Bylaw & Policy Subcommittee meeting on K. Courbold's behalf:</p> <ul style="list-style-type: none"> • Gave context of the request for Morinville to join the Committee. • Requested a motioner for Morinville to be added to the Committee member list. <p>Carried</p> <p>No updates.</p> <p>Carried.</p>
--	---



Edmonton Salutes

Minutes

Edmonton Garrison Officers' Mess Conference Room

10:00 - 11:30 A.M.

September 22, 2023

8.	Other Reports	
		<p>Alex Tsang provided the following update:</p> <ul style="list-style-type: none"> ● 2,000 drones were provided to Ukraine with the help of the EUSI ● A symposium will be held in spring on anti-drone weapons. <ul style="list-style-type: none"> ○ An advanced researcher in the field is expected to deliver a speech at the symposium. ○ A funding request may be coming to the Committee to fund the speaker's flight/accommodation. <p>C. Patton provided the following updates:</p> <ul style="list-style-type: none"> ● Thanked the Committee members for attending the Executrek in August ● Provided the upcoming Reservist Luncheon update <ul style="list-style-type: none"> ○ Tickets may be purchased through the Chamber's website ● November 08: Indigenous Remembrance Day ● November 16: Reservists Luncheon in Calgary ● C. Patton's change in role with the CFLC
9.	Next Meeting	
	9.1 Next Meeting	October 27, 2023 - Virtual
10.	Adjournment	
	D. Krill MOVED to adjourn the meeting at 11:21 a.m.	Carried. Meeting ended at 11:21 a.m.
<p>Upcoming Committee Meetings:</p> <ul style="list-style-type: none"> ● October 27, 2023 ● November 24, 2023 		



Edmonton Salutes

Minutes

Edmonton Garrison Officers' Mess Conference Room

10:00 - 11:30 A.M.

September 22, 2023