



EDC SUB-COMMITTEE MINUTES

Location: via Google Meet

July 27, 2023

MEMBERS:

T. Ziola, Chair
J. Mills, Vice Chair
D. Brown
N. LaMontagne

PRESENT:

T. Ziola, Chair
J. Mills, Vice Chair
D. Brown
N. LaMontagne
R. Labonte

ALSO IN ATTENDANCE:

A. Rowan, Urban Planning and Economy Department
P. Spearey, Urban Planning and Economy Department

A. CALL TO ORDER AND RELATED BUSINESS

A.1. CALL TO ORDER

T. Ziola called the meeting to order at 4:08p.m.

A.2. ADOPTION OF AGENDA

MOTION: J. Mills

Motion to adopt the July 27, 2023 Agenda with the following addition:

- Item A.4- Introduction of New Members

SECONDED: T. Ziola

The motion passed unanimously.

A.3. ADOPTION OF MINUTES

MOTION: T. Ziola

Motion to adopt the June 22, 2023 meeting minutes

SECONDED: D. Brown

The motion passed unanimously.

A.4. INTRODUCTION TO NEW MEMBERS

- R. Labonte introduced himself to the Committee.

A.5. REQUESTS TO SPEAK

None.

B. OLD BUSINESS

B.1. General work planning

- P. Spearey informed the Committee that they are the owners of the Principles of Urban Design, and that the larger Committee should vote on the adoption of any proposed revisions. A similar process was used in the adoption of the Standards and Procedures. **Info.**
- P. Spearey highlighted the importance of figuring out a timeline for the update to the Principles, as there is an obligation to inform Industry that they will be changing, as well as when they can expect that change to take place. **ACTION: Subcommittee to discuss timelines following August EDC meeting**
- The Committee agreed that the conversation guide provided will be helpful for the upcoming Special EDC meeting on August 1.
- D. Brown suggested that at the August 1 meeting, we consider that the Principles should apply to both development permits and rezoning applications. **Info.**
- T. Ziola requested clarification on what Industry engagement will look like (ie. In-person, online, survey, etc). P. Spearey mentioned that a survey could be sent to Industry for input, and that the engagement will ideally only take a few weeks. **ACTION: Further consideration of engagement needed**
- R. Labonte suggested that a survey may not be enough. Perhaps there should be a video component to provide context about where we're going with the revised principles. **ACTION: Further consideration of engagement needed.**

B.2 Councillor Luncheon

- P. Spearey informed the Committee that the Luncheon will require Branch Manager approval. **ACTION:** P. Spearey will provide an update on the Councillor Luncheon at the next Subcommittee meeting on August 24, after meeting with the Branch Manager.

C. NEW BUSINESS

D. OTHER BUSINESS

E. ADJOURNMENT

The meeting adjourned at 4:51pm.

F. NEXT MEETING

Regular Meeting Thursday, August 24, 2023 at 3:30 p.m. located via Google Meet