

# Accessibility Advisory Committee

Edmonton

Meeting Minutes  
September 8, 2025  
5:00 pm  
Edmonton Tower  
3rd Floor  
Meeting Area  
10111 104 Ave NW

**Youtube Link:** <https://www.youtube.com/@accessibilityadvisorycommi9809/streams>

## Invited Attendees

**Attendees:** David Achuroa, Carleen Brenneis, Marie Dancsok, Dreena Davis, Karima Ewig, Tyson Joyce, Tonia LaRiviere, Stephannie Leach, Sam Mason, Douglas Rudolph, Katie Thomas, Zachary Weeks, Kimberly Wood

**Regrets:** Dana Antaya-Moore, Daniel Purcell

**Guests:** Yogi Subramonian, Victoria Unruh, Sean Buchanan

**City Admin:** Carissa Lamoureux

## 1.0 Introductions and Welcome

### 2.0 Review

2.1 Agenda Review/Approval	Call to order at 5:07 pm  <b>MOTION:</b> S. Mason motions to approve the September 8, 2025 Agenda Carried (U)
2.2 Review/Approval of Previous Minutes	<b>MOTION:</b> Z. Weeks motions to approve the July 14, 2025 meeting minutes Carried (U)
2.3 Indigenous Land Acknowledgement	S. Mason gave the land acknowledgement
2.4 Ice Breaker	Tabled

### 3.0 Presentation

3.1 Access Design Guide	- The Access Design guide is always able to incorporate updates - Used the updated version of Clearing my Path 2.0 as a reference - Updated procedures within access design code must be followed for
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	<p>City owned and operating facilities</p> <ul style="list-style-type: none"> <li>- Add in regular timelines for updating the access design guide</li> <li>- Accessible housing guide is complementary with the access design guide</li> </ul>
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4.0 Standing Items	
4.1 Edmonton Transit Service Advisory Board (ETSAB) Update - ARC Card Q & A	<ul style="list-style-type: none"> <li>- Some work that ETSAB is looking to accomplish this term: <ul style="list-style-type: none"> <li>- Transit jam that is an Edmonton concept convivial connections looking at transit spaces and how do people feel inclusive</li> <li>- ARC card - more to come on surveying the user perspective (how to make it better)</li> </ul> </li> <li>- D. Rudolph will be the AAC representative on ETSAB</li> <li>- Could be fare funding gaps with the new ADAP program rolling out in 2026</li> </ul>
4.2 Council Advisor Updates	<ul style="list-style-type: none"> <li>- Election upcoming</li> <li>- Council is meeting until September 22, 2025</li> </ul>
4.3 Chair Updates - Length of AAC meetings	<ul style="list-style-type: none"> <li>- Executive met the Assisted Snow Removal Pilot program to receive an update on the program. AAC will work with the Assisted Snow removal pilot program and the Seniors Advisory group, to advocate for the continuation of the program after the pilot ends in the coming spring</li> <li>- S. Mason and D. Antaya-Moore attended an information session on the new governance framework and honoraria structure for Advisory Committees and Boards. The general consensus was that they weren't happy with the proposed changes and appreciated the opportunity to talk about what they didn't like. The draft framework will be shared with Chairs and Vice Chairs</li> <li>- Email D. Antaya-Moore on any issues/thoughts on extending the AAC monthly meeting by 30 minutes</li> </ul>

	<ul style="list-style-type: none"> <li>- Reminder to members that they have to attend 50% of the meeting to receive honouraria</li> </ul>
4.4 Policy Subcommittee Update <ul style="list-style-type: none"> <li>- Accessible Hiring Discussion</li> </ul>	<ul style="list-style-type: none"> <li>- City of Edmonton Accessible hiring presentation. All the CoE is doing seems good, but would like to see what they are doing in practice. Possible request to have them come back next year to see the progress</li> </ul>
4.5 Community Engagement Subcommittee Update <ul style="list-style-type: none"> <li>- Election Candidate Forum</li> </ul>	<ul style="list-style-type: none"> <li>- Motion was raised at the last meeting to get endorsement to host an all candidates forum</li> <li>- Drafted a letter to invite all candidates to the forum</li> </ul> <p><b>MOTION:</b> S. Mason moves that Community Engagement can proceed with planning a municipal candidate forum Carried (U)</p> <ul style="list-style-type: none"> <li>- Look to post on AAC Social media on the different accessibility features for the upcoming election</li> </ul>
4.6 Administration Update <ul style="list-style-type: none"> <li>- City Administration Information update</li> </ul>	<ul style="list-style-type: none"> <li>- Reminder: Involvement with electoral candidates, please disclose to AAC Chair and Administration</li> <li>- Motion to adjourn at 6:32 pm</li> </ul>

### Next Meetings

Date: October 15, 2025	Time 5:00 pm to 7:00 pm	Location Edmonton Tower
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