

**City of Edmonton**  
**Accessibility Advisory Committee**  
**(AAC) Meeting Minutes**  
**March 14, 2022**  
 Google Meet  
 4:30 pm – 6:30 pm

**Present:** C. Brenneis            C. Jones            S. Klassen  
 P. Kocon            T. LaRiviere        J. Pisesky  
 P. Reeves            T. Rice            I. Stefaniuk-Gaudet  
 C. Tang            C. Wright            M. Vautour  
 Z. Weeks

**Regrets:** K. Boyd            J. Caza            H. Craig  
 N. Sunderji

**Staff:** C. Lamoureux        A. Szafranski

<b>Notes</b>	<b>Action</b>
<p><b>1. Call to order</b></p> <p>At 4:37 pm</p>	
<p><b>2. Approval of agenda</b> as amended</p> <p><b>Agenda of March 14, 2022</b></p> <p>Moved by I. Stefaniuk-Gaudet</p>	<b>Carried</b>
<p><b>3. Approval of minutes</b></p> <p><b>Minutes of February 14, 2022</b></p> <p>Moved by Z. Weeks</p>	<b>Carried</b>

#### **4. Land Acknowledgement**

- i. A land acknowledgement was made.

#### **5. City Council update**

- i. Councilors would like to flag items;
  - a. Sidewalk repair
  - b. Single use items
  - c. Snow and Ice

#### **6. Old Business**

##### 1) VFH debrief

- i. AAC and WAVE went to Council today to discuss concerns about Vehicle for Hire. AAC and WAVE had their own delegation of individuals.
- ii. Council listened and committed to make the improvements that the AAC/WAVE suggested.
- iii. Councillor Wright suggested amending VFH bylaws in 2022 to include mandatory training for all taxis. The motion passed.
- iv. Councillor Tang voted against Councillor Wright's motion stating that it was too specific and did not encompass all vehicles.
- v. T. LaRiviere attended an Alberta Ability Network meeting. P. Schmold from DATS was also in attendance. He confirmed that the DATS training was done in consultation with the Rick Hansen Foundation. This training will be shared with accessible and conventional taxi drivers. They are looking for an Educational institute to accredit the drivers training. Council will vote on this at the next meeting.

#### **7. New Business**

##### 1) AAC Annual Report 2021 - Informational [AAC Annual Report 2021](#)

- i. An Annual Activity report is required by City Council from the Committees of Council annually.
- ii. Administration takes the lead on writing the report and to collect all the information.
- iii. The report will be presented to Council on April 13, 2022 by T. LaRiviere.

##### 2) Art Gallery Accessibility

- i. Concerns around the closure of the pedway/elevator access from the parkade to the Art Gallery. The only access is a staircase.
- ii. This closure was to prevent homeless people from gathering.
- iii. Individuals who require the elevator have to go through the Winspear and go outside to the Art Gallery.

A. Szafranski to follow up.

#### **8. Administrative/Executive Update**

##### 1) Recruitment update

- i. Tonia is meeting with the City Council on Wednesday March 16, 2022, and has shortlisted some strong potential AAC candidates for this upcoming AAC term.
- 2) Chair/Subcommittee Chair elections
  - i. The Policy Review committee is looking for a new Chair. Z. Weeks was nominated by C. Jones. Z. Weeks will allow his name to stand forward.
  - ii. S. Klassen is self nominating to stay on as Community Engagement Chair.
  - iii. T. LaRiviere is self nominating to stay on as the AAC Chair.
  - iv. Nominations have closed.
  - v. T. LaRiviere, Z. Weeks and S. Klassen are elected to the positions of Chairs on the AAC by acclamation.
- 3) Work Plan updates - approval [AAC Strategic Plan](#)
  - i. A. Szafranski has completed the AAC Strategic Plan with the work plan included. This is an attachment to the Annual Activity report.
  - ii. The Subcommittees can add specific activities to the higher level tasks. The tasks can be broken down into themes for the year.
  - iii. T. LaRiviere met with Councilor Cartmell, and received a [link](#) for items that will be going to Council.
- 4) Meetings in person/online
  - i. M. Chow sent out a link to the committees of Council on how individuals are feeling about returning to in person meetings, online meetings or a hybrid. The deadline to submit an answer is today.

**9. Other Committee Work**

- 1) Intake request (no requests at this time)
- 2) Policy Review update
  - i. [Accessibility Checklist](#)
    - a. The Accessibility Checklist is to complement the Access Design guide. The checklist is geared to those who have knowledge in buildings.

C. Lamoureux to send checklist to the designer for final updates.

**MOTION:** To approve the Accessibility Checklist and Universal Design with the minor colour and text revisions incorporated.

Majority Vote

Unanimous

- ii. [AAC group expectations](#)
  - a. The AAC group expectations is a complimentary document when relating to thCoE Code of Conduct. Put on AAC letterhead.
  - b. Possible use of the group expectation document as a tool for member evaluations.

C. Lamoureux to put the expectations on AAC letterhead.

<p><b>MOTION:</b> To approve the Accessibility Advisory Committee Group expectations as shown in addition to putting it on AAC letterhead.</p> <p>Majority Vote</p> <ul style="list-style-type: none"> <li>iii. One of the biggest activities is working on accessible/affordable housing and the intersectionalities between them. Two actions: <ul style="list-style-type: none"> <li>a. Creating infographics that can be used for social media in plain language (for different audiences) and share statistics and about the housing problems.</li> <li>b. Requested a meeting with Shovel Ready (group of housing developers). Policy wants to discuss their role and how they see the gap between building accessible homes and it is the last to be purchased.</li> </ul> </li> </ul> <p>3) Community Engagement update</p> <ul style="list-style-type: none"> <li>i. A. Szafranski is working on a Statement of Work for Parados so they can begin working with the AAC.</li> <li>ii. CE members continue to create social media content and Administration has been posting on social media in the meantime.</li> <li>iii. CE is putting forward a request to the CoE for a joint Social media administrator (for WAVE, AAC, ARAC).</li> <li>iv. CE used the AAC contact list to gain support for the VFH report to Council. Received responses.</li> <li>v. NAAW is at the end of May/June. CE will be creating an action calendar for May and June. Also, CE is working out how to possibly partner with Voices of Albertans with Disabilities on their NAAW events.</li> <li>vi. Creating a calendar of important dates for the year for ongoing tracking.</li> </ul> <p>4) Pacific Rim Conference</p> <ul style="list-style-type: none"> <li>i. Pacific Rim Conference is a large international conference that showcases disability. This year's theme was: mobilize for action.</li> <li>ii. H. Craig and Y. Subramonian presented at the conference on Policy C602.</li> <li>iii. There were many different topics that were interesting: Sex Education, natural disaster preparation, accessible media, etc.</li> </ul> <p><b>10. AAC Calendar</b></p> <ul style="list-style-type: none"> <li>i. Affordable Housing Solution Lab (University of Alberta) - March 25th 9:00 am - 12:00 noon</li> <li>ii. Draft Sidewalk Repair Strategy @ Community and Public Service Committee April 25th, 2022</li> </ul>	<p>Unanimous</p>
---	------------------

<ul style="list-style-type: none"> <li>i. Draft policy on sidewalk repair and their main themes are around coming up with a methodology on how to prioritize sidewalk repairs.</li> <li>ii. They need to look to do some public engagement and how they're going to try to prioritize locations where perhaps there is a social vulnerability.</li> <li>iii. Single Use Items @ Utilities Committee Meeting March 25, 2022 <ul style="list-style-type: none"> <li>i. The key things about that are they're proposing the banning of single use plastic bags, foam cups and containers and imposing minimum fees on paper and new reusable bags.</li> </ul> </li> <li>iv. Snow and Ice Report - Options to improve service @ Community and Public Services Committee, April 25, 2022 <ul style="list-style-type: none"> <li>i. One aspect of the report is a public information campaign on what homeowners and business owners are responsible to do.</li> <li>ii. Another aspect will be on enforcement.</li> </ul> </li> </ul> <p><b>11. Round Table/Social Media</b></p>	
<p><b>12. Adjournment</b></p> <p>The meeting adjourned at 6:19 pm.</p> <p><b>Next Accessibility Advisory Committee meeting will be April 11, 2022.</b></p>	