

Edmonton Public Library Board

2026-2028 Term - Recruitment Profile



Edmonton

3 Vacancies

Edmonton City Council values the voices of citizens in local governance and is committed to appointing individuals who reflect the diversity of the community. All appointments follow a fair, equitable and inclusive recruitment process.

Mandate

The [Edmonton Public Library Board](#) (EPLB) provides governance for Edmonton's best used and most loved service. An award-winning library system, Edmonton Public Library (EPL) continues to push the boundaries for modern library services. EPL connects Edmontonians to a lifetime of learning, engagement and possibility ensuring everyone has access to the services and resources they need to thrive.

Standing Committees

The Board operates the following standing committees:

- Finance and Audit
- Governance and Nomination
- Human Resource and CEO Performance Management

Current Board Activities

- Approving and developing library governance policies.
- Approving operating and capital budgets.
- Contributing to, approving and monitoring the strategic plan.
- Advocacy for resources to support EPL's mission and vision.

Honoraria

Library Trustees receive an honorarium of \$40 per board and committee meeting. The Chair of the Board receives \$60 for board meetings, and chairs of committees receive \$60 for committee meetings.

Expenses may be paid to Trustees travelling to or attending special functions on behalf of the Library or Library Board.

Appointment Term

- EPLB members are appointed for up to two-year terms, from May 1 to April 30.
- Reappointments may occur up to a maximum of six consecutive years.

- Reappointment eligibility follows [Procedure C575E, Agencies, Boards, Committees and Commissions](#).

To Apply

- Applicants must complete the online application questions and attach a current resume.
- If shortlisted, two written letters of reference confirming your suitability must be submitted, prior to the applicant interviews.
- To request an accommodation, please contact 780-496-8178 or civic.agencies@edmonton.ca. We strive to provide reasonable access and accommodations throughout the application and selection process.

Recruitment Timeline

The Community and Public Services Committee serves as the Selection Committee for EPLB Members. It is anticipated that selection processes will take place on the following dates:

- **January 25, 2026** - Posting closes
- **March 16, 2026** - Applicant Shortlisting
- **April 13, 2026** - Interviews
- **End of April 2026** - Appointments by City Council

Eligibility

- **Must be a resident** of the City of Edmonton.
- Employees of the Edmonton Public Library (EPL) and family members of employees are not eligible to serve as Board members.

Qualifications

- Belief in the fundamental value of public libraries and commitment to EPL's vision and mission.
- Commitment to upholding the Canadian Federation of Library Associations' position statements and EPL policies related to Intellectual Freedom, Diversity and Inclusion.
- Strong experience with, and knowledge of, board governance.
- Experience or expertise in one or more of the following areas: policy development, human resources, financial competency (e.g. CPA designation), risk management, legal or advocacy work, fund development, public relations and communications, information technology and community leadership.
- Understanding of the Board's role as a public trust, including ensuring the library's strategic direction meets the needs of current and future customers.

Time Commitment

Members must be able to:

- Commit approximately **10 hours per month** to Board-related activities.
- Attend monthly meetings, held in-person or virtually on the second Tuesday of each month at 5:00 p.m.
 - Board meetings are not held in April, July, August, October and December.
- Have access to the necessary technology to participate in virtual meetings, if required.

Member Expectations

- Participate in monthly Board meetings and serve on one standing committee.
- Prepare for meetings, participate in discussions, and support Board decisions.
- Attend library and community events, as required.
- Act in accordance with the [EPL Code of Conduct, Policy B-2004](#).
- Maintain confidentiality and foster respectful working relationships with Board members, staff, and the community.
- Contribute to the development, approval, monitoring, and review of strategic direction and policy.
- Review and approve operational and capital budgets, as prepared by the Executive Team.
- Monitor Board and Trustee effectiveness.

For more information, please contact the Chair, EPL Board of Trustees at eplboardchair@epl.ca.