

**Members Present:**

Emily Batty (Chair), Rebecca Hardie (Vice Chair), Zohra Jabeen, Eugene Masahkwe, Bruce Hertz, Brooke Leifso, Lexi McFarlane, Bailey Gerrits, Mudasser Seraj (Rafi), Ken Kirk, Joshua Jackman.

**Regrets:**

Steve Bradshaw (President, ATU 569), Shalene Williams, Councilor Erin Rutherford

**City of Edmonton Staff:**

Marc Lachance, ETS Staff Liaison Transit Planning, Ridership and Revenue

**Materials & Attachments:**

- Land Acknowledgement
- Meeting Agenda and ETS Branch Highlights Report
- DRAFT Meeting Minutes - September 2025

<b>CALL TO ORDER 6:00 PM</b>	
Land acknowledgement	B. Hertz
Agenda Review	
Meeting Minutes Review DECISION	
<p>Moved: by L. McFarlane seconded by Z. Jabeen to approve the September 22, 2025 minutes as presented.</p> <p><b>CARRIED</b></p>	

<b>Presentations:</b>
<p>a) No presentations</p>

## **New Business/Updates:**

### **a) Membership Intention Forms due October 26**

**E. Batty**

- Deadline please fill out forms

### **b) Timelines for Recruitment and Membership Review**

**E. Batty**

- Dates changed due to the election. Will be reviewing applications in Feb. Short list candidates will be presented to the council.

### **c) Changes to Timeline for Annual Reporting**

**E. Batty**

- Annual report and work plan dates have been changed to give more time.
- Subcommittees have longer timeline
- Annual Retreat will have new members in May and can plan annual retreat for May or June instead of Feb.

### **d) Meeting with Edmonton Association for the Deaf**

**E. Batty**

- Set up a Q&A with members. Suggested using their facility due to resources for communication accessibility.

### **e) December Event**

**E. Batty**

- **Change the date. Emily will send out a poll to select a date.**

## **Working groups/subcommittees:**

### **a) Rapid Responses:**

**E. Batty**

- Nothing to report

### **b) Sub Committees:**

#### **i: Fare Funding gap**

**E. Masahkwe**

- Information requests sent to ETS for follow up. The next meeting will be in Nov. The deadline goal is Feb to complete for these topics to be presented. So aim to approve it at the Feb 23rd meeting. The next topics could then be March to Sept.

#### **ii: Arc Card Review**

**R. Hardie**

- Expecting to be done report by end of December possibly. Have plan and tasks divided.
- Thanked M. Lachance for the feedback from the Operator Focus Group.
- Need to make decision on whether this one will be a letter or report and tentatively planning for approval at January meeting.

**External Updates:****a) ATU 569:****S. Bradshaw**

- nothing new to report.

**b) Branch Highlights Report:****M. Lachance**

- See attached report.
- Ridership report.
- Rider engagement activities.
- Postsecondary Student Research.
- ETS Transit Operator Recruitment.
- Alberta Teacher Strike Service Disruptions.
- ETSAB Information requests,
  - American Sign Language and CPTF
  - Public engagement on Accessibility Design on ETS Facilities
- Council report tracking
- Bus Rapid Transit more information request
- Accessibility concerns

**c) Accessibility Advisory Committee \_ AAC****J. Jackman**

- Edmonton Association details to follow
- Planning informal walk around some of the Transit centers to observe the visual yellow and black on the curbs
- DATS advisory group spoke with Curtis for updates

**d) ETS Branch Manager/Chair****E. Batty**

- Nothing to report

- Membership intention forms are in. We will be looking at the intention forms and determining how many positions are open on ETSAB and begin the recruitment process in the next few months. The Civic Agencies has provided us with an editable matrix document that we can use to narrow down desired skills and experience for new members.
- There are changes to the timelines for the subcommittees and the annual retreat. Now, we are likely to have the new members start in May and have the annual retreat in May or June. We will be changing the dates for the subcommittees as well as the subcommittee final reports.
- ETSAB members are invited to meet with people from the Edmonton Association for the Deaf about their concerns and experiences using transit in November.
- In December, we will be inviting the mayor, councilors, and members of ETS to our holiday social event.
- The subcommittee updates: both are plugging along, working on the data and information for both committees, and starting the work of the final reports.
- The Branch highlights included an overview of ridership, various rider engagement activities, and a large recruitment program in place for hiring operators. The teacher's strike has caused disruptions and impacts on transit and ridership. ETS manages accessibility through policies and standards. Public engagement is part of the accessibility and design of ETS facilities. A report on Bus Rapid Transit is scheduled for 2026.

Adjourn