## Pre-Application Meeting Information:

- Held every Thursday of the month (subject to statutory holidays/closures)
- 6 slots each day, 25 minutes/slot
- Start times are: 10:00am, 10:30am, 11:00am, 1:30pm, 2:00 pm, 2:30,3:00pm

| JANUARY |  |  |  |  |  |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Su | Mo | Tu | We | Th | Fr | Sa |
|  | 1 | 2 | 3 | $\mathbf{4}$ | 5 | 6 |
| 7 | 8 | 9 | 10 | $\mathbf{1 1}$ | 12 | 13 |
| 14 | 15 | 16 | 17 | $\mathbf{1 8}$ | 19 | 20 |
| 21 | 22 | 23 | 24 | $\mathbf{2 5}$ | 26 | 27 |
| 28 | 29 | 30 | 31 |  |  |  |
|  |  |  |  |  |  |  |


| FEBRUARY |  |  |  |  |  |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Su | Mo | Tu | We | Th | Fr | Sa |
|  |  |  |  | $\mathbf{1}$ | 2 | 3 |
| 4 | 5 | 6 | 7 | $\mathbf{8}$ | 9 | 10 |
| 11 | 12 | 13 | 14 | $\mathbf{1 5}$ | 16 | 17 |
| 18 | 19 | 90 | 21 | $\mathbf{2 2}$ | 23 | 24 |
| 25 | 26 | 27 | 28 | $\mathbf{2 9}$ |  |  |
|  |  |  |  |  |  |  |


| MARCH |  |  |  |  |  |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Su | Mo | Tu | We | Th | Fr | Sa |
|  |  |  |  |  | 1 | 2 |
| 3 | 4 | 5 | 6 | $\mathbf{7}$ | 8 | 9 |
| 10 | 11 | 12 | 13 | $\mathbf{1 4}$ | 15 | 16 |
| 17 | 18 | 19 | 20 | $\mathbf{2 1}$ | 22 | 23 |
| 24 | 25 | 26 | 27 | $\mathbf{2 8}$ | 29 | 30 |
| 31 |  |  |  |  |  |  |


| APRIL |  |  |  |  |  |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Su | Mo | Tu | We | Th | Fr | Sa |
|  | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | $\mathbf{1 8}$ | 19 | 20 |
| 21 | 22 | 23 | 24 | $\mathbf{2 5}$ | 26 | 27 |
| 28 | 29 | 30 |  |  |  |  |
|  |  |  |  |  |  |  |


| MAY |  |  |  |  |  |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Su | Mo | Tu | We | Th | Fr | Sa |
|  |  |  | 1 | $\mathbf{2}$ | 3 | 4 |
| 5 | 6 | 7 | 8 | $\mathbf{9}$ | 10 | 11 |
| 12 | 13 | 14 | 15 | $\mathbf{1 6}$ | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 |  |
|  |  |  |  |  |  |  |


| JUNE |  |  |  |  |  |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Su | Mo | Tu | We | Th | Fr | Sa |
|  |  |  |  |  |  | 1 |
| 2 | 3 | 4 | 5 | $\mathbf{6}$ | 7 | 8 |
| 9 | 10 | 11 | 12 | $\mathbf{1 3}$ | 14 | 15 |
| 16 | 17 | 18 | 19 | $\mathbf{2 0}$ | 21 | 22 |
| 23 | 24 | 25 | 26 | $\mathbf{2 7}$ | 28 | 29 |
| 30 |  |  |  |  |  |  |


| JULY |  |  |  |  |  |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Su | Mo | Tu | We | Th | Fr | Sa |
|  | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | $\mathbf{2 5}$ | 26 | 27 |
| 28 | 29 | 30 | 31 |  |  |  |
|  |  |  |  |  |  |  |


|  |  |  |  |  |  |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Su | Mo | Tu | We | Th | Fr | $\mathbf{S a}$ |
|  |  |  |  | $\mathbf{1}$ | 2 | 3 |
| 4 | 5 | 6 | 7 | $\mathbf{8}$ | 9 | 10 |
| 11 | 12 | 13 | 14 | $\mathbf{1 5}$ | 16 | 17 |
| 18 | 19 | 20 | 21 | $\mathbf{2 2}$ | 23 | 24 |
| 25 | 26 | 27 | 28 | $\mathbf{2 9}$ | 30 | 31 |
|  |  |  |  |  |  |  |


| SEPTEMBER |  |  |  |  |  |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Su | Mo | Tu | We | Th | Fr | Sa |
| 1 | 2 | 3 | 4 | $\mathbf{5}$ | 6 | 7 |
| 8 | 9 | 10 | 11 | $\mathbf{1 2}$ | 13 | 14 |
| 15 | 16 | 17 | 18 | $\mathbf{1 9}$ | 20 | 21 |
| 22 | 23 | 24 | 25 | $\mathbf{2 6}$ | 27 | 28 |
| 29 | 30 |  |  |  |  |  |
|  |  |  |  |  |  |  |


| OCTOBER |  |  |  |  |  |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Su | Mo | Tu | We | Th | Fr | Sa |
|  |  | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | $\mathbf{2 4}$ | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |  |  |
|  |  |  |  |  |  |  |


| NOVEMBER |  |  |  |  |  |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| Su | Mo | Tu | We | Th | Fr | Sa |
|  |  |  |  |  | 1 | 2 |
| 3 | 4 | 5 | 6 | $\mathbf{7}$ | 8 | 9 |
| 10 | 11 | 12 | 13 | $\mathbf{1 4}$ | 15 | 16 |
| 17 | 18 | 19 | 20 | $\mathbf{2 1}$ | 22 | 23 |
| 24 | 25 | 26 | 27 | $\mathbf{2 8}$ | 29 | 30 |
|  |  |  |  |  |  |  |


| DECEMBER |  |  |  |  |  |  |  |  |  |  |  |  |  |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Su |  |  |  |  |  |  |  | Mo | Tu | We | Th | Fr | Sa |
| 1 | 2 | 3 | 4 | $\mathbf{5}$ | 6 | 7 |  |  |  |  |  |  |  |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |  |  |  |  |  |  |  |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |  |  |  |  |  |  |  |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |  |  |  |  |  |  |  |
| 29 | 30 |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |

## Basic Timeline:

- Cutoff for meeting requests:
- Meeting date confirmation:

1 weeks prior to meeting date (Next available slot will be booked)
2 business days after request is submitted
1 week following the meeting

| Cut Off Date | Meeting Date | Cut Off Date | Meeting Date | Cut Off Date | Meeting Date | Cut Off Date | Meeting Date |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
|  |  | March 28 | April 4 | June 27 | July 4 | September 26 | October 3 |
| January 4 | January 11 | April 4 | April 11 | July 4 | July 11 | October 3 | October 10 |
| January 11 | January 18 | April 11 | April 18 | July 11 | July 18 | October 10 | October 17 |
| January 18 | January 25 | April 18 | April 25 | July 18 | July 25 | October 17 | October 24 |
| January 25 | February 1 | April 25 | May 2 | July 25 | August 1 | October 24 | October 31 |
| February 1 | February 8 | May 2 | May 9 | August 1 | August 8 | October 31 | November 7 |
| February 8 | February 15 | May 9 | May 16 | August 8 | August 15 | November 7 | November 14 |
| February 15 | February 22 | May 16 | May 23 | August 15 | August 22 | November 14 | November 21 |
| February 22 | February 29 | May 23 | May 30 | August 22 | August 29 | November 21 | November 28 |
| February 29 | March 7 | May 30 | June 6 | August 29 | September 5 | November 28 | December 5 |
| March 7 | March 14 | June 6 | June 13 | September 5 | September 12 | December 5 | December 12 |
| March 14 | March 21 | June 13 | June 20 | September 12 | September 19 | December 12 | December 19 |
| March 21 | March 28 | June 20 | June 27 | September 19 | September 26 |  |  |

