



APPLICATION FOR A MAINTENANCE GRANT for a Municipal Historic Resource in Edmonton



City of Edmonton
Historic Resource
Management Program

Consultation with the Heritage Planner is recommended before completing this form. Please telephone: 780-496-6123

HISTORIC RESOURCE INFORMATION

Name of Historic Resource			
Date of Designation and Bylaw Number			
Address of Resource			
Legal Description of Resource	Plan	Block	Lot Number(s)

APPLICANT INFORMATION

Name of Applicant(s):	
Address of Applicant	
Residence Phone	
Business Phone	
Fax Number	
Email Address	

GRANT CRITERIA

Total Cost of Maintenance Work:	
Total Grant amount requested: (Maximum \$10,000 for houses, \$50,000 for commercial buildings)	
Other sources of grant monies: (i.e. Alberta Historic Resources Foundation)	

ATTACHMENTS

Please attach the following documents:

- Cost Estimates/ Quotes from three qualified contractors
- High quality digital photos (submitted on CD or DVD) of areas where maintenance work is required, ie peeling paint, cracks in foundation, rotted cedar siding)
- A summary and schedule of work proposed (start and complete dates)
- Working drawings (if required by the Heritage Officer)

APPLICATION GUIDELINES

Who is eligible to apply: Owners of designated Municipal Historic Resources

Application Deadline: The applications deadline for Maintenance grants is April 15 of each year. All applications received in a given year will be evaluated by the Heritage Officers and a decision will be made by May 1. All work must be planned for and completed the year in which the grant is approved.

How Often can Owners Apply: Owners can apply once every 5 year cycle after the final rehabilitation incentive grant payment is made (i.e. If a building was designated in 2002 and the final grant payment was made in 2004, the owner is eligible to apply for a grant in 2009).

How much: The City of Edmonton will provide a maintenance grant of up to 33% of the total cost of work on the regulated portions of the historic resource as outlined in the Rehabilitation and Maintenance Incentive Agreement. The maximum grant in each 5 year cycle is \$10,000 for residences and \$50,000 for commercial buildings.

Eligible Work for Maintenance Grant:

- Exterior cleaning, preparation and painting
- Window repair and restoration
- Repair or replacement of roofs (including cedar shingles)
- Repair/repointing of brickwork or masonry
- Repair and restoration of exterior cladding(siding, stucco, cedar shingle/shakes)
- Structural work (foundations etc.)
- Engineering or architectural consultant fees

Other proposed work should be reviewed with the heritage officer prior to application for grant monies.

Ineligible Work for Maintenance Grant:

- Interior demolition
- Administrative costs, permit fees and legal fees
- Operating or regular maintenance costs
- Tenant improvements unless those improvements repair or restore significant historic and architectural materials and are include in the designation.
- Privately owned building/structure relocation
- New construction except where such is an accurate restoration of a significant architectural element or feature.
- Energy retrofitting /upgrading, e.g. insulation, vapour barriers.
- Installation of modern building services such as heating, ventilation and air conditioning systems, and electrical or plumbing services upgrading to meet code.
- Utilities services and installation costs
- Installation of new services or amenities such as handicap access, elevators, washrooms, security and fire alarm systems.

Please forward your application to Designate and supporting documents to:

**Heritage Planner, City of Edmonton Sustainable Development Department
5th Floor, 10250 101 Street NW
Edmonton, AB, T5J 3P4**

If you have any questions about completing this application, please contact the Heritage Planners by phone at (780)496-5281 or (780)496-6123 or by email at robert.geldart@edmonton.ca or david.holdsworth@edmonton.ca

The personal information on this form is protected under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act SA 2000. The information will be used to process this application for the purpose of having a property considered as a Historic Resource. This document is a public document and is available for public viewing if requested and as a result your name and address may be included on reports that are available to the public. The City WILL NOT use your personal information for unrelated purposes, without your express consent. If you have any questions about the collection, contact the Heritage Planners at (780)496-5281 or (780)496-6123.