



Official's Licence: Application Information

To officiate at ECSC sanctioned events, Edmonton Combative Sports bylaw #15594 requires individuals to hold a valid official's licence. The following outlines key details for the official's licence application process:

Officials Annual Licence:

- 1. All official's licence applications are first reviewed by the City of Edmonton before a licence can be issued
- 2. Licence payment is accepted once an application is approved
- 3. Licence fees are prescribed in schedule "A" of the Bylaw. The fees vary per officiating position
- 4. Licence is valid until the end of the calendar year. An individual can hold more than one officials position with the ECSC; however, they pay for the licence classification with the highest fee
- 5. Applicants are evaluated on a number of factors, included, but not limited too: experience, training, references, skills, attitude and teamwork
- 6. Approval of new or renewed licence applications is at the discretion of the Executive Director
- 7. Holding an official's licence does not guarantee an official will work a particular event. Selection of officials for events is at the prerogative of the Executive Director

Official's Licence Application Requirements:

- 1. Applicant's name and address
- 2. Picture identification
- 3. Email address
- 4. Summary of combative sports officiating experience; detailed resumes outlining experience, training and references are preferred
- 5. Voluntary disclosure about previous disciplinary information by a governing combative sports commission or authority
- 6. Voluntary disclosure about criminal charges or convictions
- 7. Applicants must acknowledge the following information:
 - i. The City of Edmonton's authorization to share information obtained in the application
 - ii. Relevant policies, procedures and Code of Conduct
 - iii. Event participation rule, stating that a valid licence does not guarantee selection to officiate an event





8. Pursuant to Section 8 of the Bylaw, the Executive Director may ask for voluntary consent from the applicant to further consult relevant stakeholder agencies, including the Edmonton Police Service as part of the application review process.

Submitting the Applications:

Applications can be submitted by email, mail or in person:

By email: Signed and scanned <u>ECSC@edmonton.ca</u>

By mail: Edmonton Combative Sports, care of the City of Edmonton Box 2359, Edmonton, AB T5J 2R7

In person: 2nd floor concierge, 10111-104 Ave Edmonton Tower, City of Edmonton

Any questions regarding the application process, officiating positions or your application can be directed to Edmonton Combative Sports Commission at **780 495 0382 or by email at ECSC@edmonton.ca**