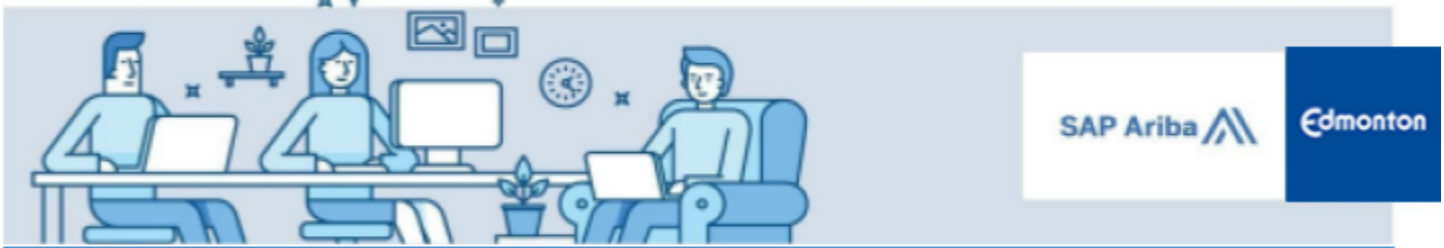


Accessing Existing Events


A step-by-step guide

Step 1: Log in to your SAP Ariba Network Supplier Account	2
Step 2: SAP Ariba Network Supplier Portal – Existing Events	2



Introduction

This guide provides information on how to access events that you may have been invited to, already begun to complete or that have closed for submission in SAP Ariba.

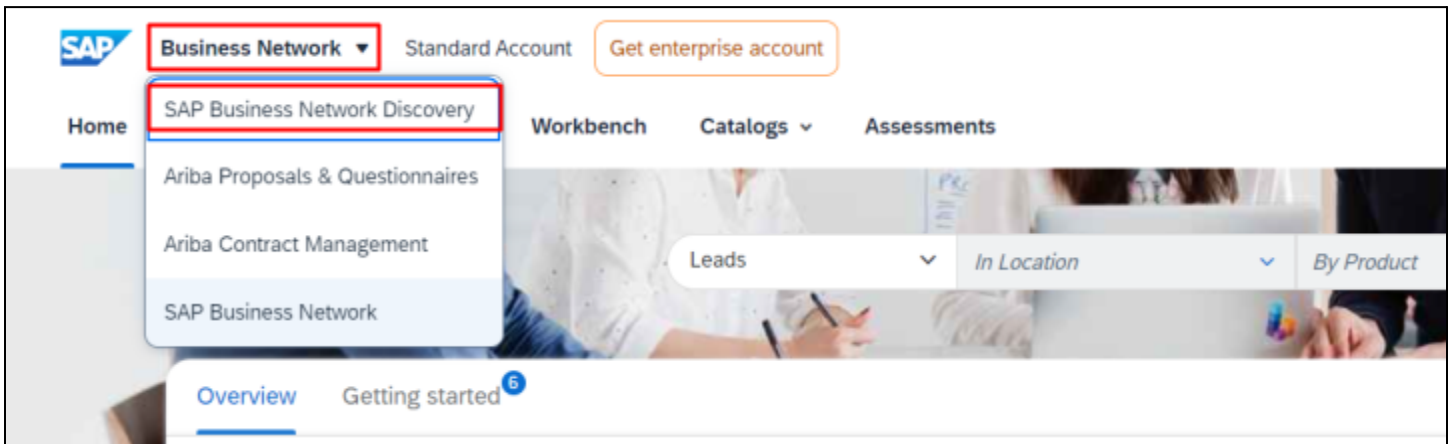
 **Tip** If you received a system-generated email inviting you to respond to a City of Edmonton sourcing event, you are also able to access the event using the link provided in that email.

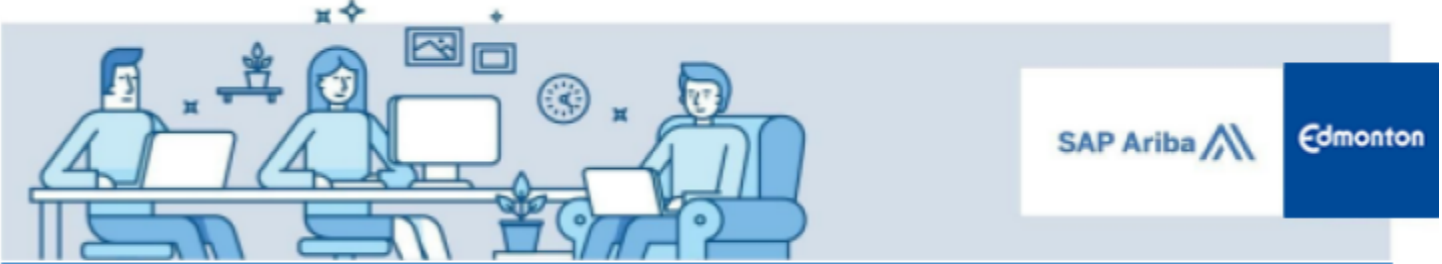
Step 1: Log in to your SAP Ariba Network Supplier Account

Log in to your Supplier SAP Ariba Network supplier account, using the link <https://supplier.ariba.com>

Step 2: SAP Ariba Network Supplier Portal – Existing Events

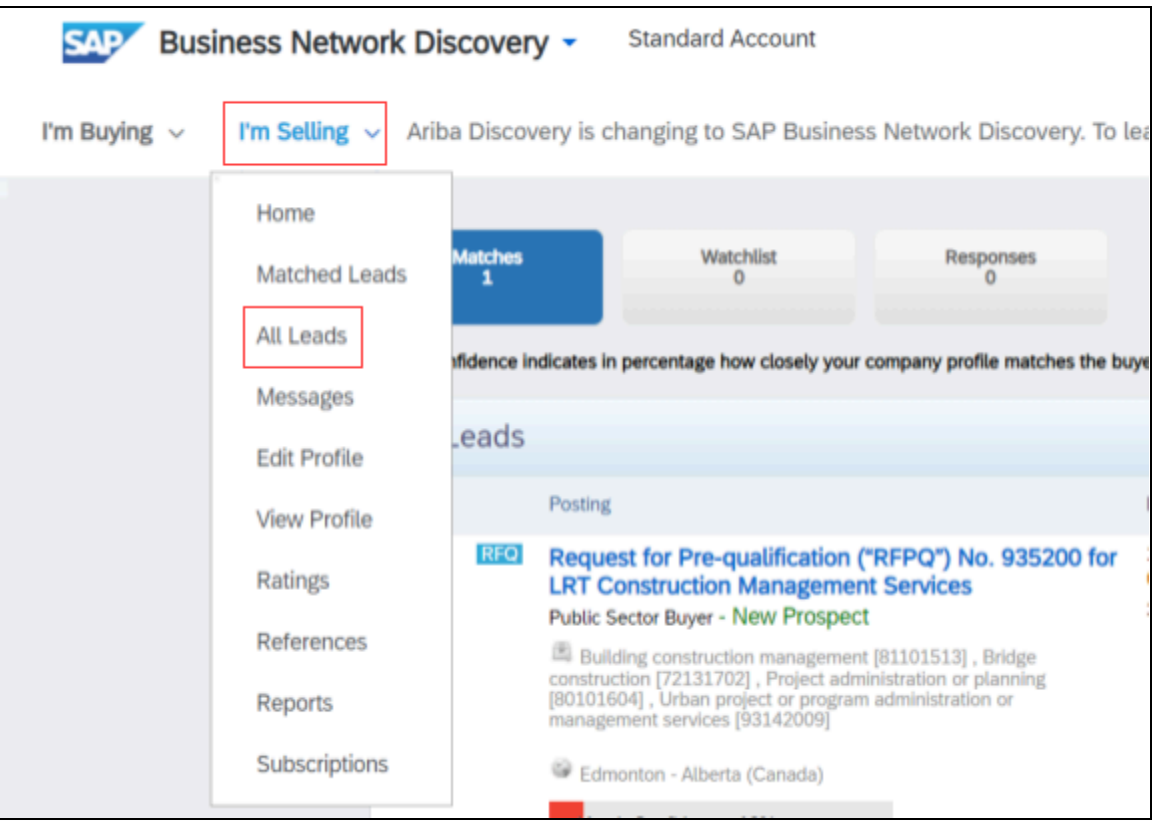
2.1. On the SAP Ariba Network Supplier account home page, click the **Business Network** situated in the top left corner of the screen, then select **SAP Business Network Discovery**

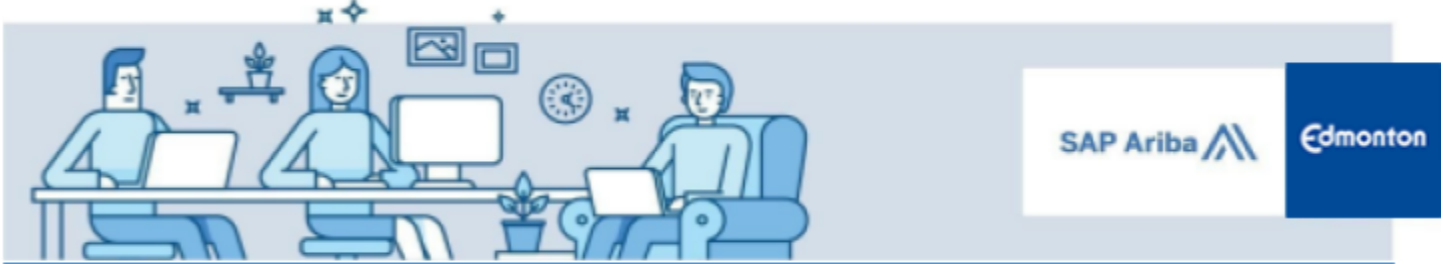




Guide - Accessing Existing Events

2.2. Click on **I'm Selling** tab and select **All Leads** from the dropdown menu





Guide - Accessing Existing Events

2.3. Review the list of procurement opportunities displayed on the screen. The right-hand column provides different types of filters you can use to find a particular event or you may type in the search bar **City of Edmonton** or use the **Refine Match Criteria** to search areas of interest. Select the appropriate event you wish to view.

Find
[Advanced Search »](#)

Refine Match Criteria

Humanitarian Relief
No items

Posting type

[Request for Information](#) (31)
[Request for Quotation](#) (139)

Date Started

[Last 14 days](#) (9)
[Last 7 days](#) (4)
[Last day](#) (2)
[Last month](#) (22)
[Over 1 month ago](#) (148)

Date Closed

[After 7 days](#) (19)
[Next 7 days](#) (5)

Product and Service Categories

[Construction & Maintenance Services](#) (60)
[Construction Materials](#) (24)
[Heavy Construction Equipment](#) (11)
[Professional & Administratives Services](#) (15)
[Technology & Engineering Services](#) (35)
[More »](#)

Ship-to or Service Locations

No items

Search Results for City of Edmonton 1 - 10 of 170 Sort by: Relevance

< 1 2 3 ... >

☆ RFQ - [City of Edmonton](#) - Contract - 2250 Rossdale Remediation \$500K to \$1M USD (Est.)

The City of Edmonton Posted: 26 Jul 2022 Closes: 22 Aug 2022 1:56 PM PDT

Product and Service Categories: Highway or road paving or surfacing

Ship-to or Service Locations: **Edmonton** - Alberta

☆ RFQ - [City of Edmonton](#) - Killarney Neighbourhood Renewal Parks Landscaping Less than \$1000 USD (Est.)

The City of Edmonton Posted: 21 Jul 2022 Closes: 15 Aug 2022 3:00 PM PDT

Product and Service Categories: Parks

Ship-to or Service Locations: **Edmonton** - Alberta

☆ RFQ - Doc3532408869 - 935229 Project Support Services [City of Edmonton](#) Less than \$1000 USD (Est.)

The City of Edmonton Posted: 20 Jul 2022 Closes: 15 Aug 2022 12:38 PM PDT

Product and Service Categories: Strategic planning consultation services

Ship-to or Service Locations: **Edmonton** - Alberta

☆ RFQ - [City of Edmonton](#) - LRT Engineering Services Standing Arrangement 2023-26 Less than \$1000 USD (Est.)

The City of Edmonton Posted: 5 Jul 2022 Closes: 15 Aug 2022 3:00 PM PDT

Product and Service Categories: Light rail vehicle transport LRV services

Ship-to or Service Locations: **Edmonton** - Alberta

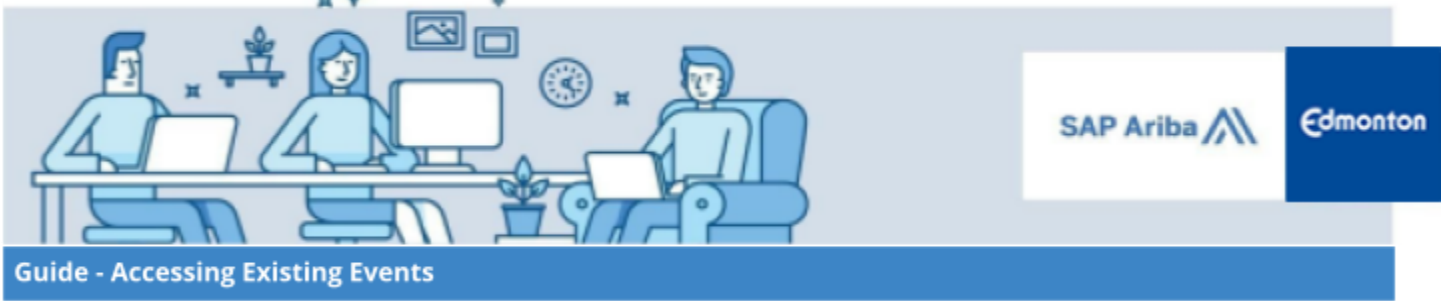
☆ RFQ - [City of Edmonton](#) - LRT Capital Line South Expansion Design-Build - RFQ \$0 USD (Est.)

The City of Edmonton Posted: 9 Jun 2022 Closes: 26 Aug 2022 10:59 PM PDT

2.4. Review the summary of the event which allows you to select **Respond to Posting** or **Add to Watchlist** or **Not Interested**.

City of Edmonton Corporate Procurement and Supply Services Branch
Updated January 30, 2024

Page 4 of 5



 This is a public sector / buyer funded posting and you can respond for free 

935216 Overland Drainage Assessment SA Open

The City of Edmonton 

Posted On: 29 Jun 2022
Open for bidding on: 29 Jun 2022
Response Deadline: 29 Jul 2022 3:00 PM PDT


Respond to Posting ★ Add to Watchlist Not Interested ▼ | Share:     Leave feedback

Opportunity Amount: **\$400,000.00 to \$600,000.00 CAD**
Contract Length: 36 months
Response Deadline: 29 Jul 2022 3:00 PM PDT
(Buyers can close postings early)
Posting ID: 13437830(Doc3415195302)
Posting Type: Request for Quotation
Public Posting: <http://discovery.ariba.com/rfx/13437830>

 0
Q&A

The event statuses can be defined as follows:

- **OPEN:** includes opportunities that are currently accepting bids.
- **CLOSED:** includes opportunities that have closed and are being evaluated.
- **AWARDED:** includes opportunities that have been awarded and are closed.

 **Tip** Clicking on events with an Open status will allow you to continue to work on an existing sourcing event, or to revise a proposal that you have already submitted.

2.5. To complete a sourcing event, follow the instructions in the City of Edmonton [Responding to a Sourcing Event](#) guide.