



APPLICATION TO AMEND

APPLICATION TO AMEND THE INVENTORY OF HISTORIC RESOURCES

HISTORIC RESOURCE INFORMATION

Date of Construction		Type of Resource	
Address of Resource			
Legal Description			

If the resource sits in a larger legal holding, of which portions are not relevant, please provide a description of the boundaries

APPLICANT INFORMATION

Name of Applicant(s)			
Address of Applicant(s)			
Phone Number		Email Address	

Please fill out the section below if you do not own the property being nominated for the Inventory

Name of Owner(s)			
Address of Owner(s)			
Phone Number		Email Address	

APPLICANT SIGNATURE

Applicant(s) Signature and Date	
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REQUIRED DOCUMENTS & INFORMATION

Please attach the following information with your application:

- Current Certificate of Title (a photocopy of the full certificate is satisfactory)
- A current Real Property Report of the building and site to be nominated

Please note, if you wish to remove a resource from the Inventory of Historic Resources in Edmonton, please contact a Heritage Planner before submitting this form



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ADDITIONAL REQUIRED INFORMATION

OTHER HISTORIC RECOGNITION

Has this building been designated by the Government of Alberta as a Provincial Historic Resource (PHR) or a Registered Historic Resource (RHR)? If yes, please indicate which type, and when it was designated.

PHR _____ RHR _____ Date of Designation _____

ADDITIONAL HISTORIC RESOURCE INFORMATION

Please submit the following information as an attachment to your application:

- Historic Significance:** Information about the resource including: any notable historical figures or events related to the site; previous owners/tenants; previous uses; and/or other historical information related to the resource.
- Architecture & Design:** Describe the architectural significance and details of the resource, the name of architect (if applicable), style of building, and type of building materials.
- Context:** Background information and material that allows the resource to be assessed in relation to similar resources or periods. Relationship to surrounding landscape, neighbourhood, similar structures, zoning, streetscape, and role as a community landmark. Supply photos of context.
- Degree of Alteration & Current Condition:** Describe the degree of alterations, if any, made to the resource and how much of the original/significant portions of the resource remain in place (e.g. original windows replaced, verandah enclosed, additions, new siding or openings, raised floor level, removed chimney, original material or detailing etc.).
- Photos:** Current colour photos of all sides of the property, photos of any unique details (windows, roof, materials, etc.), photos of the neighbourhood context (neighbouring houses, streetscape), historical photos or photos before alterations/changes (if applicable).
- Other Information:** Any other information that is relevant to this application such as copies of historic documents (if available), fire insurance maps or blueprints, or other relevant materials.

Please cite sources of information where possible. Ensure that all photos have the name, date and location of the site indicated in the file name. Any historic photos of the site and structure will be extremely helpful if available. **Please note that photos submitted remain the property of the City of Edmonton.**

SUBMISSION INFORMATION

Please forward your completed Application to Amend and supporting documents to:

heritageplanners@edmonton.ca

The personal information on this form is protected under the authority of Section 33(c) of the Alberta *Freedom of Information and Protection of Privacy Act*, SA 2000. The information will be used to process this application for the purpose of having a property considered to be added to the Inventory of Historic Resources. This document is a public document and is available for public viewing if requested, and as a result your name and address may be included on reports that are available to the public. The City WILL NOT use your personal information for unrelated purposes, without your expressed consent. If you have any questions about the collection, contact the Heritage Planners at heritageplanners@edmonton.ca.