

Edmonton's Commercial Energy Audit Rebate Program – 2018 Application Form

Edmonton's Commercial Energy Audit Rebate Program encourages Edmonton's large building owners who participated in Edmonton's Building Energy Benchmarking Program, to "take the next step" to understand their energy use and act to improve their energy efficiency.

For more information on the energy benchmarking program, please visit edmonton.ca/energybenchmarking or contact the program coordinator Laura De Carolis (Senior Environmental Project Manager, City of Edmonton) by phone 780.442.0883 or email laura.decarolis@edmonton.ca.

I. APPLICANT CONTACT INFORMATION

The applicant is the individual who is submitting the application and supporting documentation. An applicant can be the building owner or someone acting on behalf of the building owner.

- First & Last Name
- Position Title
- Company
- Phone Number
- Email Address
- Do you intend to complete your application process, including document submission, by November 30, 2018, in order to be eligible for the rebate up to \$10,000? (Please note: Applications received after this date will only be eligible for up to \$5,000.)
- There is a maximum of 3 rebates available per building owner or ownership group per year. How many rebate applications are you submitting?
- Do you intend on participating in each remaining year(s) of the Building Energy Benchmarking Pilot Program?

II. BUILDING INFORMATION

You will need to provide the following details for each building, to a maximum of three buildings:

- Building Address
- Building Type
- Building Owner
- Property Manager (if applicable)
- Please confirm which year(s) your building participated in Edmonton's Building Energy Benchmarking Pilot Program? Note: Participating in the program is a requirement for this grant program. Details on the program can be found at edmonton.ca/energybenchmarking.

- Has this building received an ASHRAE Level 2 energy audit since January 1, 2018?
- What date was the commercial energy audit completed (month, day, year)?
- Who delivered the commercial energy auditing services? Please provide the company name.
- What was the total cost for these services? This will be used to determine the rebate amount which is up to \$10,000 or a maximum of 50% of the audit cost, whichever is lower.
- Have you, or will you, receive another rebate for this energy audit? If yes, for what amount of money? (Note: The total cannot exceed 100% of the costs of the services)

III. REBATE RECIPIENT

The rebate will only be paid to the entity who paid for the energy audit services. If the application is successful, who should the cheque be issued to?

- First & Last Name
- Email Address
- Phone Number
- Position Title
- Company
- Mailing Address

IV. DOCUMENT SUBMISSION

Once you have submitted your online application for Edmonton's Commercial Energy Audit Rebate Program, please send each of the following documents by email to energystar@edmonton.ca:

- 1) An electronic copy of your energy audit report (for each building)
- 2) Proof of payment for the services. This must include each of the following:
 - Audit completion date
 - Total cost of the auditing services
 - Name of energy auditing firm
 - Address of building(s)

V. CONSENT

Please carefully read the following, then click the box to the left of each section to confirm that you have read, understood and agree with the terms set out below. This consent form is only applicable to your building(s) energy audit(s) documents submitted to the Commercial Energy Audit Rebate Program.

Only applicants that submit an online application form followed by all necessary supplementary documentation will be considered for the rebate. All energy audit reports shared with the City of Edmonton will be kept confidential, however they will undergo data analysis, be used for program evaluation purposes and will inform the design of future Energy Transition Strategy projects focused on energy use in commercial buildings. Energy audit reports will be used solely for energy transition

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programming and will not be shared with other City of Edmonton departments without the consent of the property owner.

By submitting this application form you confirm that you agree to the following terms:

- You are the property owner (or another with designated authority) for all building(s) described in this form.
- You consent to personal information related to your building(s) participation being collected via this form, used and stored internally by the City of Edmonton for administrative for energy transition program analysis and evaluation purposes.
- If successful, you authorize the City of Edmonton to disclose publicly your building's participation in Edmonton's Commercial Energy Audit Rebate Program on their website and in relevant reports.

FOIP Statement

This information is being collected by the City of Edmonton under the authority of section 33(c) of the Alberta Freedom of Information and Protection of Privacy (FOIP) Act. Applicant information, including supplementary documentation provided, will be used to determine eligibility for Edmonton's Commercial Energy Audit Rebate Program. All supplementary documentation, including energy audits, submitted to the City of Edmonton will undergo data analysis, be used for program evaluation purposes and will inform the design of future Energy Transition Strategy projects focused on energy use in commercial buildings.

If you have any questions about the collection, use or disclosure of information by the City you may contact the Energy Transition Project Manager at 780-442-0883, Edmonton Tower, 10111 104 Ave NW, Edmonton, Alberta.