

**COMMUNITY SERVICES
 LICENSEE’S ENVIRONMENTAL
 RESPONSIBILITIES PACKAGE:
 GENERAL
 April 26, 2011**

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1.0 Purpose

The purpose of this document is to inform you of your environmental responsibilities as a Licensee for the City of Edmonton. Environmental considerations are part of all activities and operations within the City. As Licensee of City parkland, Licensees share this responsibility.

2.0 Scope

The Licensee's Environmental Responsibilities Package applies to those Licensees who have licensed parkland in the City of Edmonton. For the purposes of the Licensee's Environmental Responsibilities Package, a Licensee is defined as an organization that has entered into a license agreement with the City of Edmonton for the use of City land in accordance with the specifications and requirement of the License Agreement.

3.0 Acknowledgement of Licensee's Environmental Responsibilities Package

As a Licensee with the City of Edmonton, your review and signature on the Licensee's Environmental Acknowledgement form is necessary prior to commencement of the license term as outlined in the license agreement. A copy of this form is included as Appendix 1.

The Licensee's Environmental Acknowledgement form must be completed by initialing the items in the checklist, and then by signing the acknowledgement at the bottom of the document.

As a Licensee with the City of Edmonton, it is your responsibility to communicate this information to all persons that will be using or working on the licensed land pursuant to the terms of the license agreement.

4.0 The City of Edmonton's Environmental Policy and Commitments

The City of Edmonton has a significant influence on the local and surrounding environment. Therefore, ensuring that environmental considerations are part of all City activities and operations is essential.

The City of Edmonton has an Environmental Policy (Policy C512) that establishes a commitment to exercise environmental stewardship in all operations, products and services, based on its commitments to:

Prevent pollution;

Continually improve its environmental performance by setting and reviewing environmental objectives and targets; and,

Meet or exceed applicable environmental legal requirements and other requirements to which it subscribes.

As a City of Edmonton Licensee, your compliance with this document is critical to our commitment to protect the environment and comply with all environmental laws and regulations.

As a City of Edmonton Licensee, you must be aware of and follow the City of Edmonton's Environmental Policy and its commitments. A copy of the Policy C512 is included as Appendix 2.

5.0 Compliance

There are many laws and regulations relating to the protection of the environment. It is your responsibility as a Licensee to know which laws, regulations, approvals or permits relate to the work that you are doing in accordance with the specifications and requirement of the Licensee Agreement. Also, it is your responsibility as a Licensee to comply with all applicable laws and ensure that all requirements imposed by these laws are met.

At the City's discretion, you may be required to provide the City with documentation outlining your procedures for ensuring that all environmental requirements imposed by law are met, including the emergency contact numbers for reporting incidents that occur at the licensed site. These procedures must be available to your personnel at the licensed site and these personnel must be appropriately trained in the procedures. At the City's discretion, you may be required to provide the City with detailed information of all steps that you have taken to ensure that the requirements are met.

6.0 Awareness and Competence

Licensees are expected to be aware of applicable environmental requirements and responsibilities. Awareness and competence can be achieved through appropriate training, education or work experience.

Licensees must also ensure that anyone working on behalf of the Licensee at the licensed site are aware of their environmental responsibilities and are competent to perform their work.

As a City of Edmonton Licensee, it is critical that you understand that many of your activities during the course of the licensee agreement have the potential to impact the environment. Prior to commencement of the activities, you must identify and understand the potential environmental impact(s) of your activities.

Environmental considerations include, but are not limited to:

Spills and Releases;

Contamination Discovery;

Air Emissions and Air Pollution;

Noise;

Erosion and Sedimentation;

Water Management;

Tree Protection;

Pesticide Use;

Site Management;

Waste Management; and,

Imported Fill Material.

These considerations are explained in the following sections.

7.0 Environmental Considerations/Impacts

7.1 *Spills and Releases*

Spills and releases can cause environmental damage.

Examples of commonly used substances that may cause an adverse effect on the environment include, but are not limited to:

Gasoline / diesel fuel;

Antifreeze / glycol;

Lubricating oil;

Hydraulic fluid;

Ozone-depleting substances / CFCs;

Industrial wastes;

Paint;

Solvents;

Cleaning chemicals;

Acids or caustics; and

Untreated sewage.

As a City of Edmonton Licensee, you are responsible for reporting, preventing, controlling and cleaning up a spill or release that you, your employees, agents or invitees have caused.

7.1.1 Reporting of Spills and Releases

There are specific legal requirements related to the reporting of spills and releases. As a City of Edmonton Licensee, you must ensure that spills and releases that you cause or discover are immediately reported to the appropriate regulatory agencies as required by law. In addition, all releases that you cause or discover (includes both spills reported to regulatory agencies and those that you deem non-reportable) shall be reported to the City of Edmonton for information purposes. The City's spill reporting phone number is 780-496-6666. This is a 24 /7 operation. Requirements for reporting are provided in as an attached procedure.

7.1.2 Control and Clean Up of a Spill or Release

If you caused a spill or release into the environment, it is your responsibility to satisfactorily clean it up and, if necessary, remediate the affected area. The Licensee is responsible for identifying a satisfactory level of cleanup in consultation with the City of Edmonton and relevant regulatory agencies.

7.2 Contamination Discovery

It is important to report any suspected contamination discovery, even if you did not cause it, to the City of Edmonton's Operations Supervisor.

Indications of possible contamination include, but are not limited to, the following:

Rusted barrels and containers;

Radioactive waste i.e. old smoke alarms/detectors;

Stained or discolored earth in contrast with adjoining soil;

Fill material containing debris;

Household trash covered by earth or industrial waste debris;

Non-earthly odors which emanate when the earth is disturbed;

Oily residue intermixed with earth;

Sheen on groundwater; and,

Structures such as asbestos cement pipe, abandoned pipes and underground storage tanks.

7.3 Outdoor Air Emissions and Air Pollution

Air pollution can be broadly defined as the presence in the air of any substance that can affect our health or the health of plants and animals or causes damages to property and to our environment. Vehicle emissions from vehicle idling are recognized as a significant contributor to air pollution. The City of Edmonton supports an anti-idling campaign as an important means to minimize the harmful effects of vehicle idling. In keeping with this campaign, Licensees are encouraged to minimize idling of vehicles that is not essential.

7.4 Noise

Noise is a term for unwanted sound. Bothersome sound can be perceived as having a negative impact on the environment. Licensee must comply with requirements that are specified in the City of Edmonton's Community Standards Bylaw (Bylaw No. 14600).

7.5 Erosion and Sedimentation

7.5.1 Erosion and Sedimentation Control

There are a number of environmental issues related to erosion and sedimentation including: generation of dust, introduction of sediment into the storm/sanitary sewer systems, increased sedimentation of watercourses, adverse effect on fish habitat, and loss of valuable top soil.

There are a number of federal, provincial and municipal laws or bylaws governing erosion and sediment control.

The City of Edmonton has developed Erosion and Sedimentation Control Guidelines and an accompanying Erosion and Sedimentation Control Field Manual for development projects in the City of Edmonton.

If your Licensee Agreement has potential erosion and sedimentation impacting the environment, the City's Erosion and Sedimentation Guidelines and Field Manual are available to assist you in complying with all regulatory requirements.

7.5.2 Control of Stockpiles

Storage and stockpiling of soil is common to City operations. There are a number of environmental issues related to the stockpiling of soil including: generation of dust, introduction of sediment into the storm/sanitary sewer systems, increased sedimentation of watercourses, loss of valuable top soil, and mud tracking from construction sites onto adjacent properties or streets.

Appropriate soil conservation and stockpiling practices that prevent erosion and the loss of valuable topsoil include, but are not limited to the following:

Stabilizing soils and stockpiles with a vegetation cover;

Locating stockpiles away from catch basins and water bodies;

Not storing soil on steep slopes; and,

Protecting soil from wind and rain.

7.6 Water Management

7.6.1 Water Conservation

Water is a precious natural resource. The City of Edmonton's new Environmental Strategic Plan referred to as "The Way We Green contains" a Water Strategy. One focus of the strategy is water conservation and efficiency.

As a City of Edmonton Licensee, you are required to conserve water and improve water use efficiency in keeping with the City of Edmonton's initiatives.

7.6.2 Wastewater Management

Improper disposal of wastewater may have negative environmental impact via sedimentation in watercourses or the introduction of contaminants into receiving bodies of water, including the sanitary/storm water system.

The discharge of wastewater into the sanitary/storm water system or water bodies is regulated by a number of federal, provincial and municipal laws or bylaws. The City of Edmonton's bylaws include Sewers Bylaw No. 9425 and Sewers Use Bylaw No. 9675. The requirements in the Sewers Use Bylaw have been adopted and are enforced by Alberta Environment. For more information, contact Drainage Services-General Information at 780-496-5541.

It is your responsibility to implement proper wastewater management practices, and comply with all regulatory requirements.

7.7 *Tree Protection*

Public trees are City of Edmonton property and their protection is mandated by municipal policies and bylaws (Policy C456 Corporate Tree Management Policy and Bylaw No. 14600 Community Standards Bylaw).

The Corporate Tree Management Policy (C456) references the City of Edmonton's "Guidelines For Work Near Trees". The Licensee is responsible to notify the Operation Supervisor when work is contemplated within this 5 metre zone. The Corporate Tree Management Policy notes that trees may be inspected on City-owned property for possible damage. For more information, call 311.

7.8 *Pesticide Use*

Pesticides can cause adverse effects on non-target organisms if not used a) in accordance with the product label, b) at a suitable stage of the pest's development, or c) under appropriate weather conditions. Any Licensee that might be involved in the supervision or application of a pesticide on City property must provide proof of a valid Pesticide Service Approval from Alberta Environment and demonstrate appropriate class(es) of pesticide applicator certificate(s) for the type of pesticide treatment being considered.

In addition, Licensee must notify one of the following Community Facility Services Management Representatives at least 48 hours (excluding weekends and statutory holidays) prior to any herbicide spraying on City property:

Horticultural Facilities - Operations Supervisor, Ph: 780-496-4916, Fax: 780-944-1470

Horticultural Facilities - Director, Ph: 780-496-8739, Fax: 780-496-8747

In addition, a copy of chemical summary record of the herbicide application must be faxed to the Operations Supervisor, for each spray site, within 48 hours after completion of the treatment.

7.9 *Site Management*

Inadequate site management can have a potential adverse impact on the environment. It is your responsibility to implement proper site management practices.

Some considerations include, but are not limited to, the following:

Suitable location and protection of chemical, fuel and lubricant storage to prevent and minimize releases or contamination on or around the work site;

Proper management of hazardous materials;

Control of the tracking of dirt and mud, and generation of dust;

Absence of accumulations of debris or waste; and,

Control of litter;

An additional and important site consideration is that trees and shrubs are living products that require the utmost of your attention and protection. This protection and attention must include the surrounding soils of each plant to ensure that soils remain un-compacted and free from harmful waste products. Furthermore, you must be aware that the critical zone of any tree extends to the drip line of that tree. The drip line is defined as the imaginary vertical line originating from the horizontal width of the tree crown to the ground.

7.10 Waste Management and Recycling

If improperly managed, waste can negatively impact the environment.

There are a number of federal, provincial, and municipal laws or bylaws that govern proper handling, storage, transportation and disposal of hazardous and non-hazardous wastes. Waste management includes the proper disposal of excavated soil or material. It is your responsibility to know and adhere to the regulatory requirements that apply to your use of the licensed site. Licensees are responsible for ensuring that waste material is disposed of at an approved area or facility in accordance with the law.

The City of Edmonton requires Licensees to reduce and divert applicable waste from landfills through recycling. At a minimum, you shall consider recycling cardboard, wood, asphalt, concrete and metal that is generated onsite.

8.0 Additional Requirements

Additional requirements may be provided in the Licensee Agreement. Additional requirements may include information on applicable operating procedures and/or work instructions.

Information sessions and meetings, aimed at helping Licensee to understand their environmental obligations when performing services for the City of Edmonton, may be conducted prior to commencement of the license.

9.0 Sources of Information

The following City of Edmonton websites can be accessed for municipal requirements that are referenced in the Licensee's Environmental Responsibilities Package:

City of Edmonton home page: <http://www.edmonton.ca>

For Information on "The Way We Green":

http://www.edmonton.ca/city_government/city_wide_initiatives/environmental-strategic-plan.aspx

For information on bylaws: <http://www.edmonton.ca/bylaws-licences.aspx>;

For information on City policies : <http://www.edmonton.ca/policy>

For information on the City of Edmonton's Erosion and Sedimentation Control Guidelines and Field Manual: http://www.edmonton.ca/city_government/planning_development/erosion-and-sedimentation-cont.aspx



**City of Edmonton
Licensee’s Environmental Responsibilities
Acknowledgement Form**

PART 1: LICENSEE INFORMATION

Name: _____

Address: _____

Phone: _____ Fax: _____

E-mail Address: _____

PART 2: CHECKLIST OF LICENSEE’S ENVIRONMENTAL RESPONSIBILITIES

As a Licensee of the City of Edmonton, your review and signature of this document is necessary prior to commencement of the license term. The items in this checklist are in addition to any specific environmental requirements that are identified in the License Agreement. **Please complete this form by reading and initialing each item in the checklist and then by signing the acknowledgement at the bottom of the document.**

Initial	<p>The City of Edmonton’s Environmental Policy and Commitments I acknowledge that I have been made aware of and will follow the City of Edmonton’s Environmental Policy and its commitments.</p>
Initial	<p>Compliance I am aware of and will comply with the legislation that relates to the use of the licensed site pursuant to the License Agreement.</p>
Initial	<p>Awareness and Competence I acknowledge that I am responsible to ensure that all persons using or working on the licensed site pursuant to the License Agreement are aware of applicable environmental requirements and responsibilities.,</p>
Initial	<p>Environmental Considerations/Impacts I am aware that I must identify and understand the potential environmental impact(s) of my activities pursuant to the License Agreement prior to commencement of the activities.</p>
Initial	<p>Spills and Releases I am aware of my responsibilities that are associated with the reporting, prevention, control, and clean-up of spills or releases that I may cause or discover.</p>
Initial	<p>Contamination Discovery I understand that contamination that may be discovered must be reported to the City of Edmonton’s project representative.</p>
Initial	<p>Outdoor Air Emissions and Air Pollution Idling of vehicles that is not essential for the performance of activities pursuant to the License Agreement will be minimized.</p>
Initial	<p>Noise I will comply with requirements that are specified in the City of Edmonton’s Community Standards Bylaw (Bylaw No. 14600).</p>
Initial	<p>Erosion and Sedimentation I acknowledge that I am responsible for erosion and sedimentation control as it relates to my activities pursuant to the License Agreement. The City of Edmonton’s Erosion and Sedimentation Guidelines and Field Manual are available to assist me in complying with all regulatory requirements.</p>



**City of Edmonton
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Initial	Water Management Water management practices will be implemented to ensure water conservation and proper handling of wastewater.
Initial	Tree Protection Adequate measures shall be implemented to protect public trees in accordance with municipal policies and bylaws.
Initial	Pesticide Use Pesticide applications are to be conducted by qualified individuals under a Pesticide Service Approval from Alberta Environment. Spray activities are controlled by and at the discretion of the on site City of Edmonton Team Leader
Initial	Site Management The site will be managed to prevent adverse impact on the environment.
Initial	Waste Management and Recycling Waste will be managed in accordance with all legislation that governs handling, storage, transportation and disposal of hazardous and non-hazardous wastes. Applicable waste shall be diverted from landfills through recycling.
Initial	Imported Fill Material All fill material must be approved by the City of Edmonton’s project representative.
Initial	Additional Supplemental Information Note: Site-specific procedures may be provided by the City’s Facility Manager prior to commencement of the work.

I have received and understand the information in the Licensee’s Environmental Responsibilities Package, and I understand that it is my responsibility to comply with these requirements and communicate this information to all persons that are engaged in activities or work or providing material to the licensed site pursuant to the License Agreement.

Authorized Licensee Representative (Signature): _____

Name of Licensee Representative (Please Print): _____

Date of Acknowledgement: _____

**PART 3: DISTRIBUTION OF FORM
(MATERIALS MANAGEMENT)**

Forward a copy of the signed Licensee’s Environmental Responsibilities Acknowledgement Form to the Enviso Coordinator / Environmental Manager for the Branch associated with the contract. Retain original of the Form with contract documents.

The personal information on this form is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. It will be used for the purpose of the administration of the Contractor’s Environmental Responsibilities Acknowledgement Form as required by the Environmental Management System (Enviso). The information on this form will not be disclosed outside of the City of Edmonton organization. All personal information gathered is protected by the privacy protection provisions of Part 2 of the FOIP Act. If you have any questions about the collection, use or disclosure of this personal information, please contact the Environmental Manager of the Branch.



CITY POLICY

POLICY NUMBER: C512

REFERENCE:

ADOPTED BY:

City Council
23 May 2006

SUPERSEDES:

New

PREPARED BY: Office of the Environment

DATE: May 1, 2006

TITLE: **Environmental Policy**


Policy Statement:

The City of Edmonton, through its planning, decision-making processes, and leadership, will promote the development of an environmentally sustainable community that functions in harmony with the natural environment.

The City of Edmonton will exercise environmental stewardship of its operations, products and services, based on its commitment to: (a) prevent pollution, (b) continually improve its environmental performance by setting and reviewing environmental objectives and targets, and (c) meet or exceed applicable environmental legal requirements and other requirements to which it subscribes.

The purpose of this policy is to state the City's commitment to environmental sustainability in accordance with the following guiding principles:

- **Quality Of Life:** A healthy, sustainable environment is an essential requirement for high quality of life in Edmonton – both today and in the future.
- **Shared Responsibility:** The protection and preservation of Edmonton's natural environment is a responsibility shared by municipal departments and branches, Edmonton's business community, other orders of government, and Edmontonians. Collaboration, co-operation, and partnerships are needed to exercise this responsibility effectively.
- **Decision-Making Model:** Environmental considerations will be factored into business decisions made by the City of Edmonton.
- **Protection of the Natural Environment:** The City of Edmonton will take a leadership role in protecting natural heritage and biodiversity within the municipality and region.
- **Intergenerational Equality:** The City of Edmonton will strive to understand and minimize the negative environmental impacts its operations may have on future generations.
- **Public Awareness and Understanding:** The City of Edmonton will take a leadership role in increasing public awareness of environmental issues and the actions citizens can take.
- **Citizen Consultation and Participatory Decision Making:** Communities and stakeholders must have the opportunity to participate in the decision-making process and be empowered to develop community-based environmental program (as per Public Involvement Policy C513).

	 Community Facility Services
Preventing, Controlling and Reporting Environmental Releases – Persons Working on Behalf of the City of Edmonton	Document Number: CFS –SS-001

1.0 PURPOSE

The purpose of this corporate emergency preparedness and response procedure is to promote a consistent approach for preventing, controlling and reporting environmental releases caused or discovered by persons working for or on behalf of the City of Edmonton. The procedure also addresses the handling of environmental releases that are reported to the City by citizens.

2.0 SCOPE

This procedure applies to City of Edmonton departments, with the exception of the Waste Management Branch, and third-party spills/releases that are directly reported to and responded to by Fire Rescue Services.

3.0 DEFINITIONS

- Release:** Includes spill, discharge, disposal, spray, inject, inoculate, abandon, deposit, leak, seep, pour, emit, empty, throw, dump, place and exhaust.
- Environment:** The components of the Earth including:
 12. Air, land and water;
 13. All layers of the atmosphere;
 14. All organic and inorganic matter and living organisms;
 15. The interacting natural systems that include components referred to in 1, 2 and 3 (above).
- Reportable Release:** Release of a substance into the environment that has caused, is causing or may cause damage to: (a) the environment; (b) human health and safety; or (c) property (public or private). This would include any recently-occurring release or any historical release that has been identified through an environmental assessment, groundwater monitoring, reclamation or remediation activities, or other type of environmental monitoring activity.
- Persons Working on Behalf of the City of Edmonton** Includes volunteers, licensees, partners, contractors consultants and suppliers
- RMCO:** The City of Edmonton Roadways Maintenance Control Office

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4.0 PROCEDURE

Step	Details of Procedure	Responsibility
4.1	<p>INITIAL EVALUATION OF AN ENVIRONMENTAL RELEASE</p> <p>1. Persons working on behalf of the City of Edmonton, and suppliers (while onsite) who cause, discover, or are informed of a release shall evaluate the situation and determine whether it requires support from 911 emergency responders. If support is required, persons working on behalf of the City of Edmonton/suppliers shall call 911 immediately.</p> <p>2. Before attempting to control/mitigate a release persons working on behalf of the City of Edmonton shall ensure their own safety, and the safety of persons in the affected area(s). Under no circumstances persons working on behalf of the City of Edmonton attempt to control or mitigate a release if the substance or its risks are unknown. Under no circumstances should persons working on behalf of the City of Edmonton attempt to control or mitigate a release if it places them at risk, and they have not been trained or equipped to deal with such risk.</p> <p>3. Persons working on behalf of the City of Edmonton shall take immediate steps to control/mitigate releases – to the extent; they are trained and competent to perform such activities. Actions to control/mitigate releases should be in accordance to Step 4.2 of this procedure and branch emergency procedures.</p>	<p><i>Persons working for or on behalf of the City of Edmonton who may discover a release.</i></p> <p><i>Persons working for or on behalf of the City of Edmonton who may discover a release</i></p> <p><i>Persons working for or on behalf of the City of Edmonton who may discover a release</i></p>
4.2	<p>CONTROL OF ENVIRONMENTAL RELEASES</p> <p>Contamination identified during an environmental assessment must be controlled through acceptable remedial efforts and/or formal exposure control/risk management programs.</p> <p><i>Note: In situations where 911 emergency responders are called to the scene of the release, Fire Rescue Services will assume command of the situation upon arrival. However, it remains the responsibility of the persons working on behalf of the City of Edmonton to report the release in accordance with Sections 4.3.</i></p>	<p><i>Persons working for or on behalf of the City of Edmonton who may discover a release.</i></p>

Step	Details of Procedure	Responsibility
4.3	<p>REPORTING RELEASES – PERSON WORKING ON BEHALF OF THE CITY OF EDMONTON</p> <p>Releases caused or discovered by persons working on behalf of the City of Edmonton shall be reported as follows:</p> <ol style="list-style-type: none"> 1. Upon completion of steps to control or mitigate a release, persons working on behalf of the City of Edmonton shall determine whether the release is reportable to either Alberta Environment or Environment Canada in accordance with all applicable legislation. 2. In accordance with all applicable legislation, the persons working on behalf of the City of Edmonton shall contact Alberta Environment at 1-800-222-6514 and Environment Canada at 1-866-845-6037. Verbal information and written reports shall be provided by the Persons working on behalf of the City of Edmonton to the authority as requested. 3. All environmental releases that are caused or discovered by a persons working on behalf of the City of Edmonton that has reported to Alberta Environment or Environment Canada shall be report to the City of Edmonton for information purpose. Persons working on behalf of the City of Edmonton shall notify the City’s 24-hour RMCO at phone 780-496-6666. 4. RMCO staff shall ask a series of predetermined, structured questions to assess: a) whether the situation requires 911 emergency response support, b) the details of the release, and c) the need to report the release to Alberta Environment, Environment Canada, Fisheries and Oceans Canada, Epcor Rosedale Water Treatment Plant, and/or the Drainage Services Branch. 5. In situations where persons working on behalf of the City of Edmonton cause or discover releases which they deem to be non-reportable to Alberta Environment and Environment Canada (but which they report to RMCO), RMCO shall re-evaluate the details of the release and confirm that the contractor’s decision not to report was correct. In situations where the RMCO determines a release should have been reported, the RMCO will report the release to the required agencies and update the Environmental Release Record with additional information including the Alberta Environment reference number (and Environment Canada, if appropriate), need for a written report, and regulator’s comments. Written reports that may be requested by the regulator in these situations shall be produced and submitted by the Environmental Manager. 	<p><i>Persons working or on behalf of the City who may cause or discover a release.</i></p> <p><i>Persons working or on behalf of the City who may cause or discover a release</i></p> <p><i>Persons working or on behalf of the City who may cause or discover a release</i></p> <p>RMCO Staff</p> <p>RMCO Staff</p>



**Preventing, Controlling and Reporting
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Step	Details of Procedure	Responsibility
	<p>6. The RMCO shall send a notification and copy of the Environmental Release Record to the Office of Environment using functionality designed into the Environmental Release I-Form and Intellex.</p> <p>7. The Office of Environment will review the Environmental Release Record associated with the notification, determine the branch associated with the Environmental Release Record, and notify the appropriate Environmental Manager. Note: The Office of Environment is responsible for follow-up action in the event an Environmental Manager is not associated with the branch.</p> <p>8. The Office of Environment will record details of the Environmental Release Record in an Environmental Release Registry (C-F-019). The Environment Branch will monitor the Environmental Release Registry to ensure that written reports are submitted to regulatory agencies in a timely manner.</p> <p>9. The Office of Environment shall review the details of the release and, if necessary, issue a Corrective Preventive Action Report (CPAR) (as described in Corporate System Procedure C-SP-4.5.3).</p>	<p>RMCO Staff</p> <p><i>Office of Environment</i></p> <p><i>Office of Environment</i></p> <p><i>Office of Environment</i></p>

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1.0 ATTACHMENTS

The following are the significant Environmental Aspects for Community Facility Services, City of Edmonton.

ACTIVITY	ENVIRONMENTAL ASPECTS	IMPACT
Pesticide Application	Controlled releases of substances to environment - water and land (Pesticide Chemicals)	Surface/Storm & Ground Water Contamination
Fort Edmonton park - Antique Train Operation and Maintenance		Soil Contamination
Aquatic Operations - Facility Shutdown	Material Reuse (De-chlorinated Water)	Resource Conservation
Fuel management and use	Potential Releases of substances to environment - water and land (Petroleum Fuel Products)	Soil Contamination
Gas Releases Response (Emergency)	Air Emissions – Ozone depleting substances (Freon and Ammonia)	Depletion of Ozone Layer
Gas Releases Response (Emergency)	Air Emissions, excluding Greenhouse Gases and Ozone depleting substances. (Chlorine Gas)	Air Pollution
Paper Usage and Disposal	Material Recycling (Paper, Cardboard, Beverage Containers and Plastics)	Resource Conservation
Custodial Services		