



**City of Edmonton**

**Environmental Advisory Committee**

**Terms of Reference**

**November 2002**

# **ENVIRONMENTAL ADVISORY COMMITTEE TERMS OF REFERENCE**

(November 2002)

## **1.0 PURPOSE AND SCOPE**

To provide a vehicle for the flow of strategic advice and expertise between the community and officials of the City of Edmonton for the continuing development of the Environmental Strategic Plan, and other environmental issues as they arise.

To facilitate the public perspective on how particular environmental issues impact on the community and other City plans, recognizing that many of the issues are within the context of regional, national or global concern.

## **2.0 MEMBERSHIP AND ORGANIZATION**

2.1 Membership of the Environmental Advisory Committee is as follows:

- 7 Citizens-at-large
- 1 representative from the Alberta Health Services
- 1 representative from Alberta Environment
- 1 representative from Environment Canada
- 1 representative from the University of Alberta
- 1 representative from a post-secondary educational institution (with an environmental program), position to rotate through various educational establishments

2.2 The Environmental Advisory Committee (EAC) reports directly to the Corporate Leadership Team (CLT).

2.3 Meetings of the Environmental Advisory Committee are held monthly.

2.4 Citizen-at-large members are expected to serve for a 2-year minimum term.

2.5 Individual EAC representatives may volunteer for specific initiatives that could require additional work beyond that at the regular monthly meetings of the committee-as-a-whole.

2.6 The Office of Environment acts as a resource and facilitator for the Environmental Advisory Committee.

**3.0 ROLE AND FUNCTION**

- 3.1 To review, comment and provide input during the preparation of environmental plans.
- 3.2 To provide a public perspective on:
  - implementation of the Environmental Strategic Plan strategies and initiatives
  - other emergent issues, as requested by the Corporate Leadership Team and the Environmental Policy Leadership Committee .
- 3.3 To identify additional issues and to prioritize short-term, intermediate and long-term environmental strategic initiatives.
- 3.4 To advise on appropriate consultation between the City, the identified stakeholder groups and the community-at-large concerning environmental matters.
- 3.5 In carrying out its responsibilities, the Committee will give due consideration to the balance between environmental, economic and social aspects.
- 3.6 Regular attendance at meetings is expected of EAC members.