

# NSP PROCESS

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## NSP AUTHORIZATION BY CITY COUNCIL

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## COLLABORATIVE PLAN PREPARATION

### Pre-application Consultation

- advance meeting, technical study scoping, collaborative visioning session, neighbourhood consultation

Applicant and stakeholders prepare NSP document  
Applicant conducts technical studies

### Formal Submission to Sustainable Development

- NSP document
- technical studies and other required information

Sustainable Development reviews application for completeness  
Sustainable Development assesses fees

Dynamic process

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## PLAN REVIEW

### Review and Circulation

- initial review
- full circulations

### Public Involvement

- Sustainable development notifies property owners and stakeholders
- public involvement events held as necessary

### Plan Revision

- Applicant informed of revision requirements
- Sustainable Development holds meetings with review agencies and applicant as necessary
- revised applications re-circulated as necessary

Dynamic process

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## PLAN COMPLETION

Applicant finalizes NSP document  
Sustainable Development Prepares Report & Bylaw for Council, notifies Stakeholders and advertises Public Hearing

Council holds Public Hearing and decides on 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading of Bylaw\*

Sustainable Development maintains a consolidated version of the NSP

\* When applicable the Capital Region Board reviews the Bylaw prior to 3<sup>rd</sup> reading by City Council, subject to Ministerial Order No. L:270/10.