



CURRENT PLANNING
 5th FLOOR, 10250 - 101 STREET NW
 EDMONTON, ALBERTA T5J 3P4
 PHONE: 311 or if outside Edmonton: 780-442-5311
 FAX: (780) 822-2166
 EMAIL: SDCurrentPlanning@edmonton.ca

NON-RESIDENT BUSINESS APPLICATION FORM

Application Type

NEW BUSINESS: or CHANGES TO AN EXISTING BUSINESS LICENCE: (What were the changes?)
 Current Business Licence # : _____
 Name Change: _____

Principal Owner / Licensee Information

LAST NAME: _____ FIRST NAME: _____ MIDDLE INITIAL: _____
 BUSINESS ADDRESS: _____
 CITY: _____ PROVINCE: _____ POSTAL CODE: _____
 BUSINESS PHONE #: _____ CELL #: _____ FAX #: _____
 EMAIL: _____ MAILING ADDRESS: _____

The personal information on this form is collected under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act, Section 642 of the Municipal Government Act and/or Section 63 of the Safety Codes Act. The information will be used to process your application(s) and your name and address of where the development/use is being proposed may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the City of Edmonton Call Centre at 311..

Business Registration Type:

IF SOLE PROPRIETOR:

LAST NAME: _____ FIRST NAME: _____
 BUSINESS OPERATING/TRADE NAME: _____

IF PARTNERSHIP (please list all partner's names):

LAST NAME: _____ FIRST NAME: _____
 LAST NAME: _____ FIRST NAME: _____
 LAST NAME: _____ FIRST NAME: _____
 BUSINESS OPERATING/TRADE NAME: _____

IF CORPORATION or LIMITED LIABILITY COMPANY:

LEGAL ENTITY : _____
 CORPORATE ACCESS # (IF APPLICABLE): _____
 BUSINESS OPERATING/TRADE NAME: _____

Operating Questions Complete the following:

* Describe your business activity. _____

Licences are not issued until all Development and Licence fees are paid. Business Licence fees vary depending on the category(ies) your operations are classified into. If applying in person, payment options are: cash, debit, cheque or credit card.

If applying by mail, recommended payment option is credit card to avoid delays in issuing the licence.

Credit Card (check one): Visa _____ MasterCard _____ American Express _____

Card Number: _____ Expiry date: ____/____

Cardholder Name: _____