



CURRENT PLANNING BRANCH
 5th FLOOR, 10250 - 101 STREET NW
 EDMONTON, ALBERTA
 T5J 3P4
 PHONE: 311 or if outside Edmonton: 780-442-5311
 FAX: (780) 496-6054
 E MAIL: SDCurrentPlanning@edmonton.ca

COMPLIANCE CERTIFICATE APPLICATION FORM

DATE: _____

POSSE JOB #: _____

POSSE CUSTOMER ID #: _____

Property Address Requiring Compliance

ADDRESS: _____

OR LEGAL DESCRIPTION: PLAN: _____ BLOCK: _____ LOT: _____

Applicant Information

COMPANY/ CONTACT NAME: _____ Customer File #: _____

MAILING ADDRESS: _____

CITY: _____ PROVINCE: _____ POSTAL CODE: _____

PHONE #: _____ FAX #: _____ CELL #: _____

The personal information on this form is collected under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act, Section 642 of the Municipal Government Act and/or Section 63 of the Safety Codes Act. The information will be used to process your application(s) and your name and address of where the development/use is being proposed may be included on reports that are available to the public. If you have any questions on the collection and use of this information, please contact the City of Edmonton Call Centre at 311.

Application Requirement & Process

1. Include 2 copies of a real property report with this application form & if possible, 1 Land Titles Certificate.

Note: Our office **does not** accept faxed, e mailed or spliced real property reports.

2. Select a method which can be used to advise you that your application has been completed:

a. Pick up from our office Name: _____ Phone #: _____

b. Mail out to the address shown above or to the address shown below:

Mail to: _____

City: _____ Province: _____ Postal Code: _____

Application Fees - 2012 – No GST

Express service up to 3 working days. Processing time-frame begins the day after a request had been entered into our computer system and ends the day we notify you it is completed. This excludes weekend and statutory holiday days.

For single family homes and duplexes (up to 2 dwellings) on one title

REGULAR SERVICE RESIDENTIAL (single family homes) \$ 110.00

EXPRESS SERVICE RESIDENTIAL (single family homes) \$ 220.00

For all others (includes residential having more than 2 dwellings, commercial and industrial buildings)

REGULAR SERVICE COMMERCIAL \$ 228.00

EXPRESS SERVICE COMMERCIAL \$ 457.00

- OFFICE USE ONLY -

Method of Payment (Check one): Cash ___ Cheque ___ Visa ___ MasterCard ___ American Express ___

Card Number: _____ Expiry date: ___/___

Cardholder Name: _____